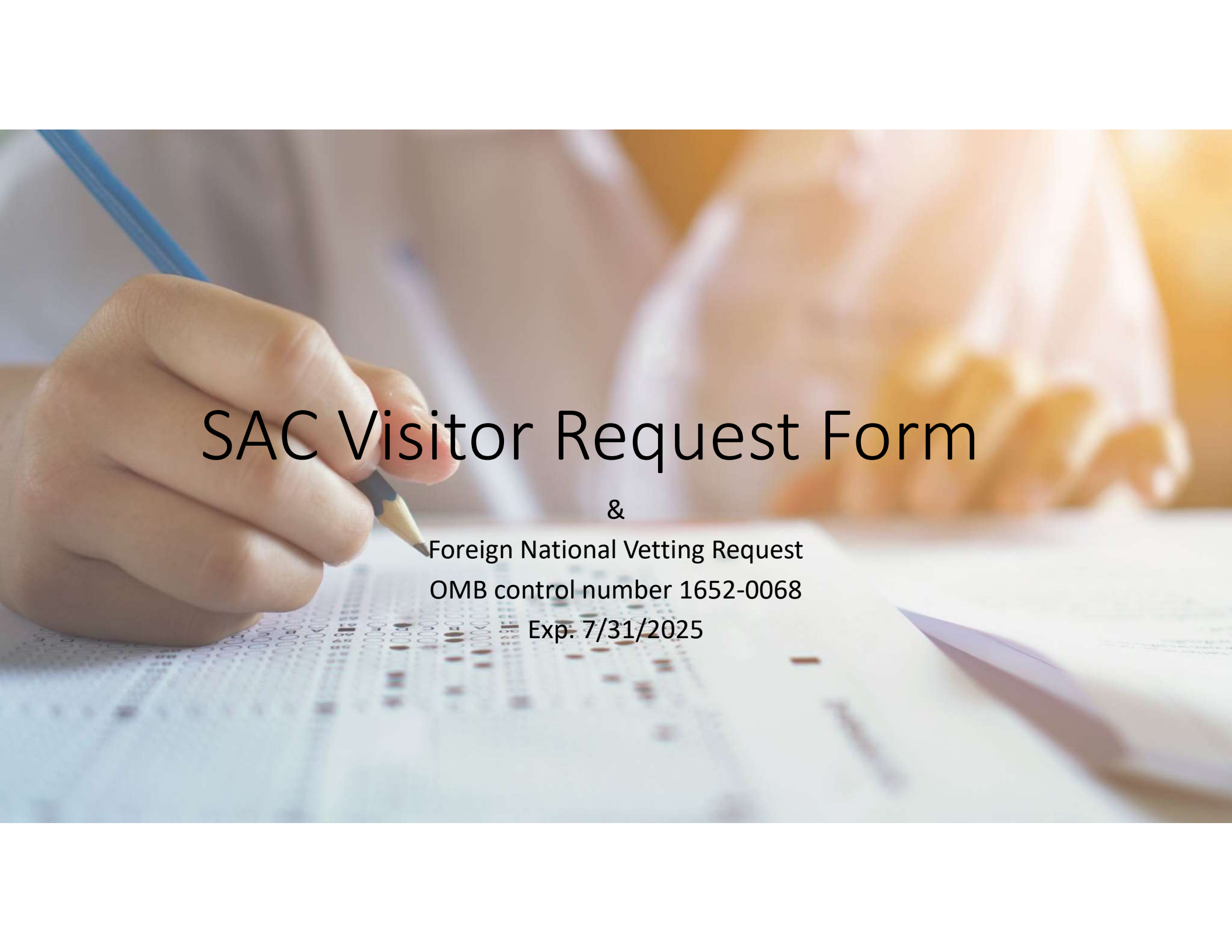


A close-up photograph of a person's hand holding a blue pencil, poised to write on a document. The document features a grid of small circles, some of which are filled in with dark ink. The background is softly blurred, showing a desk and a lamp, creating a professional and focused atmosphere.

SAC Visitor Request Form

&

Foreign National Vetting Request

OMB control number 1652-0068

Exp. 7/31/2025

SAC Visitor Request _ Screen 1

Security Appointment Center (SAC) Visitor Request		OMB 1652-XXXX EXP: XX/XX/XXXX
Today's Date: 2017-09-12		Form being completed E
Visit Information	Host Information	
Select Type of Visit: ☒ Single Day ☐ Recurring		
Date of Visit:		
Time of Visit:		
Location of Visit:		
First Name:		
Last Name:		
Host is: ☒ Employee ☐ Contractor		
Email Address:		
Office Phone:		
Cell Phone:		
Alt Host Name:		
Alt Host Phone:		
Contractors must comply with the vetting requirements set forth in the Personnel Security policies and procedures prior to providing services to TSA under contract.		

SAC Visitor Request _ Screen 2

First Name	Last Name	Agency, Company, or Airport	Law Enforcement Officer (LEO)?	Visitor Type	Visitor Details	
<- Click here to add or remove visitors						
			☐ Yes ☒ No	Visitor	Foreign National? ☐ Y ☒ N	Date of Birth: Social Security #:
ADD ANOTHER VISITOR						
<i>*Note: To add additional visitors, select the "Add Another Visitor link" above.</i>						
Red Asterisks and Red Dotted Outlines indicate fields that are required or have errors.						
Move the mouse cursor over these indicators to review the error message.						
				TSA Form 2802, SAC Visitor Request		
				Next Cancel Form		
AUTHORITY: 40 U.S.C. § 1315; 41 C.F.R. Part 102-81; E.O. 9397.						
PURPOSE: The information will be used to conduct screening checks to permit and maintain records of access to DHS facilities.						
ROUTINE USES: The information requested on this form may be shared externally as a "routine use" to the Department of Justice Federal Bureau of Investigation and other government agencies as part of the screening process. A complete list of the routine uses can be found in the system of records notice, "Department of Homeland Security/ALL-024 Facility and Perimeter Access Control and Visitor Management System of Records."						
CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION: Providing this information, including SSN, is voluntary. However, failure to provide the information requested may result in being denied access to a DHS facility; failure to provide the SSN may prevent completion of screening.						

Foreign National Visitor Request (TSA Form 2816B - webform)

First Name	Last Name	Agency, Company, or Airport	Law Enforcement Officer (LEO)?	Visitor Type	Visitor Details			
< Click here to add or remove visitors					Foreign National? ☒ Y ☐ N	Date Of Birth:	Passport # and Expiration Date:	Country of Citizenship:
Middle Name (optional):			☐ Yes ☒ No	Visitor	Sex:	Position/Title:	Country of Birth:	
					Classification:	Purpose:		
☐ ADD ANOTHER VISITOR								

**Note: To add additional visitors, select the "Add Another Visitor link" above.*

Red Asterisks and Red Dotted Outlines indicate fields that are required or have errors.
Move the mouse cursor over these indicators to review the error message.

Next

Cancel Form

AUTHORITY: 40 U.S.C. § 1315; 41 C.F.R. Part 102-81; E.O. 9397.

PURPOSE: The information will be used to conduct screening checks to permit and maintain records of access to DHS facilities.

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Paperwork Reduction Act Statement: Through this voluntary information collection, TSA is gathering information to facilitate your request for access to TSA facilities. It is estimated that the total average burden per response associated with this collection is approximately 0.01667 hours. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The control number assigned to this collection is OMB 1652-0068, which expires on 7/31/25. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden to TSA PRA Officer, 6595 Springfield Center Drive, Springfield, VA 20150-6046. ATTN: PRA 1652-0068.