

A close-up photograph of a person's hand holding a blue pencil, poised to write on a document. The document features a grid of small circles, some of which are filled in with dark ink. The background is softly blurred, showing a desk and a lamp, creating a professional and focused atmosphere.

SAC Visitor Request Form

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Foreign National Vetting Request

OMB control number 1652-0068

Exp. 7/31/2025

SAC Visitor Request _ Screen 1

Security Appointment Center (SAC) Visitor Request		OMB 1652-XXXX EXP: XX/XX/XXXX
Today's Date: 2017-09-12		Form being completed E
Visit Information	Host Information	
Select Type of Visit: <input checked="" type="radio"/> Single Day <input type="radio"/> Recurring		
Date of Visit: <input type="text"/>		
Time of Visit: <input type="text"/> <input type="text"/> <input type="text"/>		
Location of Visit: <input type="text"/>		
First Name: <input type="text"/>		
Last Name: <input type="text"/>		
Host is: <input checked="" type="radio"/> Employee <input type="radio"/> Contractor		
Email Address: <input type="text"/>		
Office Phone: <input type="text"/>		
Cell Phone: <input type="text"/>		
Alt Host Name: <input type="text"/>		
Alt Host Phone: <input type="text"/>		
Contractors must comply with the vetting requirements set forth in the Personnel Security policies and procedures prior to providing services to TSA under contract.		

SAC Visitor Request _ Screen 2

First Name	Last Name	Agency, Company, or Airport	Law Enforcement Officer (LEO)?	Visitor Type	Visitor Details	
<- Click here to add or remove visitors						
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	Visitor	Foreign National? <input type="radio"/> Y <input checked="" type="radio"/> N	Date of Birth: <input type="text"/> Social Security #: <input type="text"/>
ADD ANOTHER VISITOR						
<i>*Note: To add additional visitors, select the "Add Another Visitor link" above.</i>						
Red Asterisks and Red Dotted Outlines indicate fields that are required or have errors.						
Move the mouse cursor over these indicators to review the error message.						
				TSA Form 2802, SAC Visitor Request		
				<input type="button" value="Next"/> <input type="button" value="Cancel Form"/>		
AUTHORITY: 40 U.S.C. § 1315; 41 C.F.R. Part 102-81; E.O. 9397.						
PURPOSE: The information will be used to conduct screening checks to permit and maintain records of access to DHS facilities.						
ROUTINE USES: The information requested on this form may be shared externally as a "routine use" to the Department of Justice Federal Bureau of Investigation and other government agencies as part of the screening process. A complete list of the routine uses can be found in the system of records notice, "Department of Homeland Security/ALL-024 Facility and Perimeter Access Control and Visitor Management System of Records."						
CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION: Providing this information, including SSN, is voluntary. However, failure to provide the information requested may result in being denied access to a DHS facility; failure to provide the SSN may prevent completion of screening.						

Foreign National Visitor Request (TSA Form 2816B - webform)

First Name	Last Name	Agency, Company, or Airport	Law Enforcement Officer (LEO)?	Visitor Type	Visitor Details			
< Click here to add or remove visitors					Foreign National? <input checked="" type="radio"/> Y <input type="radio"/> N	Date Of Birth: <input type="text"/>	Passport # and Expiration Date: <input type="text"/>	Country of Citizenship: <input type="text"/>
Middle Name (optional): <input type="text"/>			<input type="radio"/> Yes <input checked="" type="radio"/> No	Visitor <input type="text"/>	Sex: <input type="text"/>	Position/Title: <input type="text"/>	Country of Birth: <input type="text"/>	
					Classification: <input type="text"/>	Purpose: <input type="text"/>		
<input type="checkbox"/> ADD ANOTHER VISITOR								

**Note: To add additional visitors, select the "Add Another Visitor link" above.*

Red Asterisks and Red Dotted Outlines indicate fields that are required or have errors.
Move the mouse cursor over these indicators to review the error message.

Next

Cancel Form

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Paperwork Reduction Act Statement: Through this voluntary information collection, TSA is gathering information to facilitate your request for access to TSA facilities. It is estimated that the total average burden per response associated with this collection is approximately 0.01667 hours. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The control number assigned to this collection is OMB 1652-0068, which expires on 7/31/25. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden to TSA PRA Officer, 6595 Springfield Center Drive, Springfield, VA 20150-6046. ATTN: PRA 1652-0068.