

**Non-Substantive Change Request**  
**OMB Control Number 3245-0071**  
**Form 1244 - SBA 504 Borrower Information**  
**Date Submitted: February 28, 2025**

**Summary of Request:** SBA is requesting a change request to revise questions to align with E.O. 14168 *Defending Women From Gender Ideology Extremism and Restoring Biological Truth to the Federal Government*. In addition, SBA is adding a selection for the “Purpose of the loan” to include “Other” which CDC will provide the project information in their credit memo. SBA is also removing the Associate of the Applicant signature requirements which should have been removed in the last form update. Form 1244 must be signed by an authorized signer of the Applicant on behalf of all the owners and its associates.

**Description of Changes Requested:** This request updates sex questions used in Form 1244 to be in accordance with EO 14168. Please check the boxes below if your request includes:

- Revision of an existing question(s)
- Deletion of an existing question(s)

**Description of Changes to Burden: No change**

Form	Approved Burden	Requested Burden
Form 1244	Total Time: 19,204 hours 7,119 respondents 2.25 hrs./response for PCLP and ALP 2.5 hrs./response for ASM 3.5 hrs./response for non-ASM	Total Time: 19,204 hours 7,119 respondents 2.25 hrs./response for PCLP and ALP 2.5 hrs./response for ASM 3.5 hrs./response for non-ASM

**Other Considerations:** To expeditiously implement EO 14168 to Form 1244.

**Table A: Description of Changes:**

Form	Type of Change	Question/Item	Requested Change
Form 1244, page 1	Additional selection	Purpose of the loan selection options	Adding “Other” to the selection options.
Form 1244, page 2	Instruction Revision	Instruction to complete Applicant Owner’s Demographic Information	The instruction: Veteran/gender/race/Ethnicity..., change “gender” to “sex”.
Form 1244, page 2	Question Revision	Applicant Owner’s Demographic Information – Gender	Change the term “Gender” to “Sex”.
Form 1244, page 2	Response	Applicant Owner’s	Delete the selection option for

	Deletion	Demographic Information - Gender	“Not Disclosed”.
Form 1244, page 4	Deletion signature lines	Associate signature lines	Delete the Associate signature lines since the Authorized signer of EPC/OC is signing on behalf of owner(s) and it should have been removed in the last form update.
Form 1244, page 5	Instruction Revision	For purposes of reporting (optional) demographic Information: Purpose	Purpose: Veteran/gender/race/ethnicity..., change “gender” to “sex”.
Form 1244, page 6	Deletion of Executive Order References	Executive Orders 11988 and 11990	Delete the reference to Executive Order 11988. Only Executive Order 11990 reference the Floodplain Management and Wetland Protection.

**Attachments: Form 1244 – SBA 504 Borrower Information Form**