

USDA - RUS		Title of Information Document						OMB No. 0570-0074		
SUMMARY OF INFORMATION COLLECTION		Co-operative Agreements						Date Prepared Dec-24		
INSTRUCTIONS: > (f) TOTAL (h) TOTAL (k) TOTAL Use this form when a single information collection document involves multiple reporting and > - = (e) Average - = (g) Average - = (j) Average recordkeeping requirements. > (d) TOTAL (f) TOTAL (i) TOTAL										
IDENTIFICATION OF REPORTING AND RECORDKEEPING REQUIREMENTS		FORM NO(s) <i>(If "none" so state)</i>	ANNUAL BURDEN							
SECTION OF REGULATIONS	DESCRIPTION		REPORTS					RECORDS		
			NO. OF RESPON- DENTS	NO. OF RESPONSES PER RESPON- DENT	TOTAL ANNUAL RESPONSES <i>(Col. d & e)</i>	HOURS PER RESPONSE	TOTAL HOURS <i>(Col. f & g)</i>	NO. OF RECORD- KEEPERS	ANNUAL HOURS PER RECORD- KEEPER	TOTAL RECORD- KEEPING HOURS <i>(Col. i & j)</i>
<i>(a)</i>	<i>(b)</i>	<i>(c)</i>	<i>(d)</i>	<i>(e)</i>	<i>(f)</i>	<i>(g)</i>	<i>(h)</i>	<i>(i)</i>	<i>(j)</i>	<i>(k)</i>
	Reporting Requirements – No Forms									
	Executive Summary	Written	64	1	64	2.00	128			
	Work Plan	Written	64	1	64	3.00	192			
	Organizational Capacity	Written	64	1	64	2.00	128			
	Partnerships	Written	64	1	64	1.00	64			
	Targeted Impact Area	Written	64	1	64	2.00	128			
	Performance Measures	Written	64	1	64	2.00	128			
	Verification of Matching Funds	Written	64	1	64	1.00	64			
	Conflict of Interest Disclosure	Written	64	1	64	0.50	32			
	Risk Review	Written	64	1	64	1.00	64			
	Report Suitable for Public Distribution	Written	64	1	64	2.00	128			
	SUBTOTAL			640		1,056.00				
	Reporting Requirements for Forms Approved under other OMB Numbers									
	Letter of Intent to Meet Conditions	RD 1942-46 (0575-0015)	64	1	64	1				
	Request for Obligations of Funds	1940-1 (0575-0067)	64	1	64	0.25				
	Assurance Agreement	400-4 (0575-0018)	64	1	64	0.25				
	Equal Opportunity Agreement	400-1 (0575-0018)	64	1	64	0.16				

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(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
	Application for Federal Assistance	SF-424 (4040-0004)	64	1	64	1.00				
	Budget Information: Non-Construction Programs	SF-424A (4040-0006)	64	1	64	1.00				
	Assurances - Non Construction Programs	SF-424B (4040-0007)	64	1	64	0.50				
	Federal Financial Report	SF-425 (4040-0014)	64	4	256	1.00				
	Request for Advance or Reimbursement	SF-270 (4040-0012)	64	On occasion	On occasion	1.00				
	Disclosure Form to Report Lobbying	SF-LLL (4040-0013)	64	1	64	0.16				
	Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions	AD-1047 (0505-0027)	64	1	64	0.25				
	Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion. Lower Tier Covered Transactions	AD-1048 (0505-0027)	64	1	64	0.25				
	Certification Regarding Drug-Free Workplace Requirements (Grants)."	AD-1049 (0505-0027)	64	1	64	0.25				
	Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants	AD-3031 (0505-0025)	64	1	64	0.25				
Subtotal										

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			(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)
						Annual Burden Hours		1,056			
						Record Keeping Hours					
						TOTAL ANNUAL BURDEN		1,056			
										0.00	
										0.00	
										0.00	
										0.00	
										0	
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