

Form Approved  
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**Understanding HIV/STD Risk and Enhancing PrEP Implementation Messaging in a  
Diverse Community-Based Sample of Gay, Bisexual, and Other Men Who Have  
Sex with Men in a Transformational Era (MIC-DROP)**

**Attachment 4d  
SMaRT App Installation English**

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SMaRT App Installation SOP  
Finalized: 6/26/2023

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#37804870.0  
IRB Approved at the  
Protocol Level  
Jun 27, 2023

## SMaRT App Installation

# Standard Operating Procedures (SOP)

## PURPOSE

To streamline and standardize the SMaRT mobile application installation process for study participants.

## SCOPE

This SOP should be followed for all app installation activities.

## RESPONSIBILITY

This SOP applies to all study participants who utilize the SMaRT app.

## PROCESS OVERVIEW

- A. Downloading App
- B. Demographics
- C. Contact Information

## PROCESS

### A. Downloading App

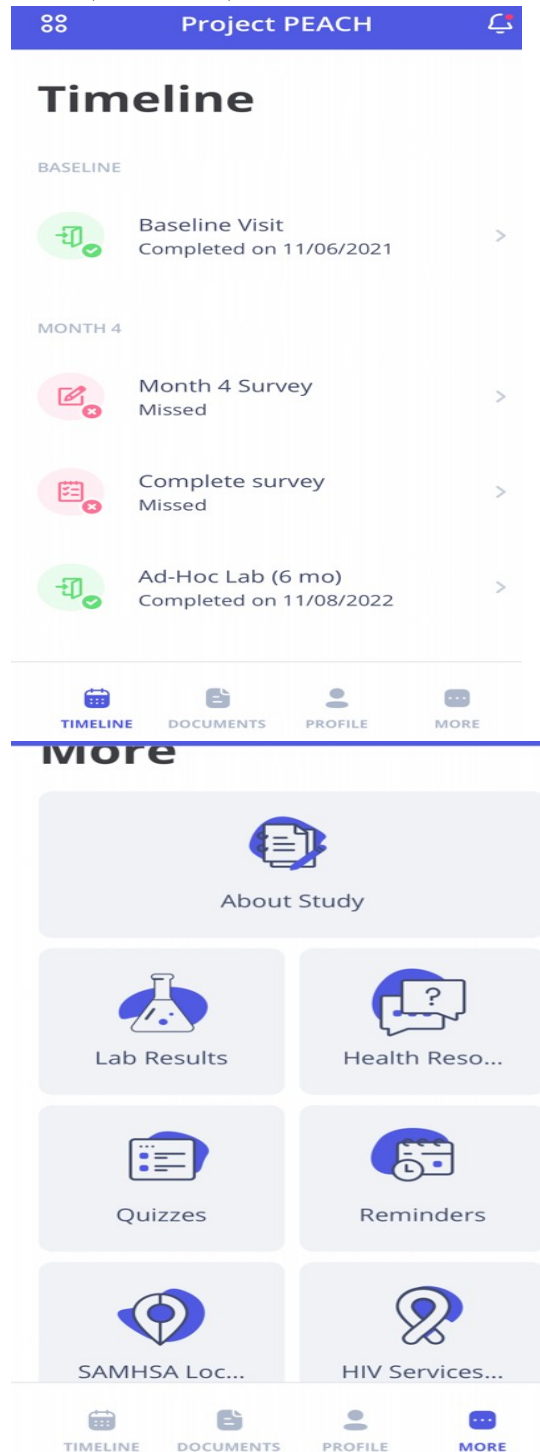
1. Find link in your email or go to app store and search for "mysmartmobile".
2. Select "Download" located at the top of the menu bar.
3. You can now access the app on your phone by going to your home screen. Go to **Set Up** and enter your email address and a password you will remember.

A screenshot of the SMaRT mobile application's sign-in screen. The background is a solid blue color. At the top, there is a white logo consisting of three stylized human figures above the word "SMaRT", followed by the text "STUDY MANAGEMENT and RETENTION TOOLKIT" in a smaller font. Below the logo, the words "Sign In" are displayed in a large, white, sans-serif font. Underneath, there are two input fields: the first is labeled "Email" in white text and contains the placeholder "Email"; the second is labeled "Password" in white text and contains the placeholder "Password", with a white eye icon to its right for toggling visibility. Below the password field, the text "Forgot your password?" is written in white. At the bottom of the form area, there is a large, rounded rectangular button with the text "Sign In" in white. At the very bottom of the screen, there is a line of white text that reads "Haven't set up an account yet? Set up".



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- Note Key Features: study timeline with links for surveys, study notifications at the top right corner of screen (alarm sign), and more details such as study contact information, lab results, reminders, and resources.





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## B. Demographics

1. Confirm Full Name (including middle name).
2. Confirm Date of Birth (use two digits for month and day, and four digits for year).

## C. Contact Information

1. Confirm best cell phone number.
2. Confirm best email address.
3. Confirm best mailing address.

### Profile

-  Personal Data >
-  Address >
-  Contact Info >
-  Alternate Contacts >
-  Social Media >
-  Additional information >