AHRQ Medical Office Survey on Patient Safety Culture Database, Supporting Statement A

Attachment D: Medical Office SOPS Data Submission Emails

Email #1: Call for Data Submission

Sept. 2-19: AHRQ SOPS® Medical Office Survey Data Submission

Voluntary data submission for AHRQ's Surveys on Patient Safety Culture® (SOPS®) Medical Office Database will be open **September 2-19** for medical offices that have administered [AHRQ's Medical Office Survey on Patient Safety Culture](). Medical offices may submit their most recent survey data administered any time between October 2023 and September 2025. Participating medical offices will receive feedback reports displaying their results compared to aggregated, de-identified results from all database participants.

The SOPS Medical Office Database will be accepting data from the:

- [SOPS Medical Office Survey]()
- [Diagnostic Safety Supplemental Items]()
- [Value and Efficiency Supplemental Items]()

[Select to access survey and supporting materials]() and [learn more about database submission]().

Watch the brief animated video: [Why Submit to the AHRQ SOPS Databases?]()

Email [DatabasesOnSafetyCulture@westat.com]() with questions, or call 1-888-324-9790.

Email #2: Registration Approval: Username

Welcome to the AHRQ Medical Office Survey on Patient Safety Culture Data Submission System. Your account was set up with the following information:

Username: [User email address]
Organization: [User organization]

To activate your account please follow the link below:

<<Data Submission URL>>

For questions or comments please contact SOPS Database staff at [DatabasesOnSafetyCulture@westat.com]() or by phone at 1-888-324-9790.

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Attachment D: Medical Office SOPS Data Submission Emails

Email #3: Reminder email – Send one and two weeks after data submission

Reminder: Now Open: Data Submission for AHRQ SOPS® Medical Office Database

Voluntary data submission for AHRQ's Surveys on Patient Safety Culture® (SOPS®) Medical Office Database opened September 2nd for medical offices that have administered AHRQ's Medical Office Survey on Patient Safety Culture. Participating medical offices will receive individual feedback reports displaying their results compared to aggregated, de-identified results from all database participants.

Submissions will be accepted until September 19.

The SOPS Medical Office Database will be accepting data from the:

   o   SOPS Medical Office Survey

   o   Diagnostic Safety Supplemental Items

   o   Value and Efficiency Supplemental Items

Select to access survey and supporting materials and learn more about database submission.

To register and submit data, go to https://tinyurl.com/SOPS-Medical-Office-Database.

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