

**From:** [Brown, Dustin S.](#)  
**To:** [Klimas, Brianne](#); [Sipple, Naomi](#); [Hansen, Erik](#)  
**Subject:** FW: Dustin, Please Respond (Urgent) - RE: ACOSS Approval for the New Emergency ICR for the mySocial Security -- Security Authentication PIN (SAP)  
**Date:** Thursday, April 10, 2025 3:57:01 PM

---

See below for Lee's approval. Thanks

---

**From:** Dudek, Leland C. <[Leland.C.Dudek@ssa.gov](mailto:Leland.C.Dudek@ssa.gov)>  
**Sent:** Thursday, April 10, 2025 3:52 PM  
**To:** Brown, Dustin S. <[Dustin.S.Brown@ssa.gov](mailto:Dustin.S.Brown@ssa.gov)>  
**Cc:** Poist, Chad <[Chad.Poist@ssa.gov](mailto:Chad.Poist@ssa.gov)>; McGraw, Stephen <[Stephen.McGraw@ssa.gov](mailto:Stephen.McGraw@ssa.gov)>  
**Subject:** RE: Dustin, Please Respond (Urgent) - RE: ACOSS Approval for the New Emergency ICR for the mySocial Security -- Security Authentication PIN (SAP)

approved

---

**From:** Brown, Dustin S. <[Dustin.S.Brown@ssa.gov](mailto:Dustin.S.Brown@ssa.gov)>  
**Sent:** Thursday, April 10, 2025 3:06 PM  
**To:** Dudek, Leland C. <[Leland.C.Dudek@ssa.gov](mailto:Leland.C.Dudek@ssa.gov)>  
**Cc:** Poist, Chad <[Chad.Poist@ssa.gov](mailto:Chad.Poist@ssa.gov)>; McGraw, Stephen <[Stephen.McGraw@ssa.gov](mailto:Stephen.McGraw@ssa.gov)>  
**Subject:** FW: Dustin, Please Respond (Urgent) - RE: ACOSS Approval for the New Emergency ICR for the mySocial Security -- Security Authentication PIN (SAP)

Hi Lee – We need your approval on this Emergency ICR for the Security Authentication PIN. Are you OK to proceed?

Thanks

Dustin

---

**From:** Sipple, Naomi <[Naomi.Sipple@ssa.gov](mailto:Naomi.Sipple@ssa.gov)>  
**Sent:** Thursday, April 10, 2025 10:59 AM  
**To:** Brown, Dustin S. <[Dustin.S.Brown@ssa.gov](mailto:Dustin.S.Brown@ssa.gov)>  
**Cc:** Hansen, Erik <[Erik.Hansen@ssa.gov](mailto:Erik.Hansen@ssa.gov)>; Lipsky, Faye <[Faye.Lipsky@ssa.gov](mailto:Faye.Lipsky@ssa.gov)>; Harley, Tasha <[Tasha.Harley@ssa.gov](mailto:Tasha.Harley@ssa.gov)>

**Subject:** Dustin, Please Respond (Urgent) - RE: ACOSS Approval for the New Emergency ICR for the mySocial Security -- Security Authentication PIN (SAP)

Good Morning, Dustin,

I just wanted to follow up with you this morning, as, per the message I sent yesterday, with the ambitious timeline for this Emergency clearance, we need to obtain ACOSS approval for the SAP Emergency clearance by COB tomorrow, 4/11/25, to remain on schedule for OFR publication by Wednesday, 4/16/25 and obtain approval from OMB by 4/24/25 (for the 4/26/25 implementation:

<< File: SAP emergency PRA Timeline (4-2-25).docx >>

In addition, I wanted to make sure that the phone number I used for you in the Emergency Justification Letter is accurate, or if you need me to use a different number.

Finally, please let me know if we need to prep and send and EMAC Control to the OC for this request this morning. Below are the documents for the Emergency Clearance as well as the Transmittal document and ACOSS memo which I prepared yesterday.

Thank you,

--Naomi

Naomi R. (Lebowitz) Sipple

Team Leader, Reports Clearance

Social Security Administration

OLCA/Office of Regulations and Reports Clearance

410-965-4145

[naomi.sipple@ssa.gov](mailto:naomi.sipple@ssa.gov)

<http://crc.ssahost.ba.ssa.gov/>

---

**From:** Sipple, Naomi

**Sent:** Wednesday, April 9, 2025 5:53 PM

**To:** Brown, Dustin S. <[Dustin.S.Brown@ssa.gov](mailto:Dustin.S.Brown@ssa.gov)>

**Cc:** Hansen, Erik <[Erik.Hansen@ssa.gov](mailto:Erik.Hansen@ssa.gov)>; Lipsky, Faye <[Faye.Lipsky@ssa.gov](mailto:Faye.Lipsky@ssa.gov)>; Harley, Tasha <[Tasha.Harley@ssa.gov](mailto:Tasha.Harley@ssa.gov)>

**Subject:** ACOSS Approval for the New Emergency ICR for the mySocial Security -- Security Authentication PIN (SAP)

Good Afternoon, Dustin,

As we discussed earlier today, our timeline for the SAP Emergency Clearance is an ambitious one, which only gives the OC two days for review/approval:

<< File: SAP emergency PRA Timeline (4-2-25).docx >>

To that end, I thoroughly revised the documentation OEST sent for the Emergency ICR for the new hybrid Security Authentication PIN (SAP) process (sent COB yesterday):

- **Emergency Letter to OMB:**

<< File: Emergency Justification Letter - 0960-NEW (SAP).docx >>

- **Emergency Supporting Statement:**

<< File: Emergency Supporting Statement - 0960-NEW (Security Authentication PIN (SAP) Process).docx >>

- **SAP Screen Package:**

<< File: Security Authentication PIN Generation - Internet Screens.docx >>

- **Emergency FRN:**

<< File: SSA FRN 0960-NEW SAP (4-16-25 - Emergency ICR).docx >>

I also drafted the attached ACOSS memo and Transmittal documents for us to use to send the Emergency ICR documentation to the ACOSS for approval:

<< File: Commissioner-Transmittal- SAP Emergency ICR (4-10-24 - NS Edits).docx >>    << File: ACOSS Memo for the SAP Emergency ICR (4-9-25 NS edits).docx >>

Please let me know if you feel we need to revise the attached documents before we send them to the ACOSS for official approval.

In addition, per Dom Mancini's message from January 31, 2025, OMB is now requiring any expedited approvals, including Emergency ICRs to have review and approval from a politically appointed agency official before we can submit them to OMB:

<< Message: [EXTERNAL] Initial Guidance on Information Collections, and Systems of Records and Matching Programs >>

Please let me know if the ACOSS approval will be sufficient for OMB's requirement that we have review/approval from a political appointee, or if we will need review/approval from someone else.

Finally, for the Emergency Letter to OMB, I included a phone number for you which Suzanne Luther provided to me from a previous Congressional letter. If that is not the phone number you would like me to use for the OMB Emergency Letter, please send me the one to use and I will update the Emergency Letter prior to sending it to OMB.

Thank you,

--Naomi

Naomi R. (Lebowitz) Sipple

Team Leader, Reports Clearance

Social Security Administration

OLCA/Office of Regulations and Reports Clearance

410-965-4145

[naomi.sipple@ssa.gov](mailto:naomi.sipple@ssa.gov)

<http://crc.ssahost.ba.ssa.gov/>