Appendix D. Overview of Data Collection Activities

Understanding Supply-Building and Sustainability Efforts of the Child Care and Early Education (CCEE) Market: Case Study Data Collection Activities

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| Format and Length | Topics | Role of Participants | Number of Participants |
| 90-minute virtual interview | A description of strategy including the goals and intended outcomes How the state decided on strategy and the initial planning process Ongoing planning and implementation of strategy  Funding and resources required to implement strategyTypes of data collected about strategy implementation and outcomes and how data are used Successes, challenges, and lessons learned  | CCDF Administrator and/or other Lead Agency staff involved in planning and decision-making about the strategy | 1-3 |
| 90-minute virtual interview | A description of strategy including the goals and intended outcomes How the state decided on strategy and the initial planning process Ongoing planning and implementation of strategy  Funding and resources required to implement strategyTypes of data collected about strategy implementation and outcomes and how data are used Successes, challenges, and lessons learned  | Individuals who lead implementation of the strategy  | 1-3 |
| 60-minute virtual interview  | Types of data that are collected about implementation and outcomes, including any evaluations that have been conducted, are underway, or are planned Descriptions of the data elements collected  Information about data storage and accessibility How data are used and any findings that have emerged Successes, challenges, and lessons learned   | Key people involved in collecting and analyzing data about and/or evaluating the strategy | 1-3 |
| \*75-minute virtual focus group OR | Experiences with strategy* Successes, challenges, and lessons learned
 | Child care and early education providers | 6-8 |
| 60-minute virtual interview | Experiences with strategySuccesses, challenges, and lessons learned | Representatives from intermediary or other community organizations  | 1-3 |

*\*Note: We will tailor the table to include only one of these activities based on the strategy.*