

Appendix D. Overview of Data Collection Activities

Understanding Supply-Building and Sustainability Efforts of the Child Care and Early Education (CCEE) Market: Case Study Data Collection Activities

Format and Length	Topics	Role of Participants	Number of Participants
90-minute virtual interview	<ul style="list-style-type: none"> A description of strategy including the goals and intended outcomes How the state decided on strategy and the initial planning process Ongoing planning and implementation of strategy Funding and resources required to implement strategy Types of data collected about strategy implementation and outcomes and how data are used Successes, challenges, and lessons learned 	CCDF Administrator and/or other Lead Agency staff involved in planning and decision-making about the strategy	1-3
90-minute virtual interview	<ul style="list-style-type: none"> A description of strategy including the goals and intended outcomes How the state decided on strategy and the initial planning process Ongoing planning and implementation of strategy Funding and resources required to implement strategy Types of data collected about strategy implementation and outcomes and how data are used Successes, challenges, and lessons learned 	Individuals who lead implementation of the strategy	1-3
60-minute virtual interview	<ul style="list-style-type: none"> Types of data that are collected about implementation and outcomes, including any evaluations that have been conducted, are underway, or are planned Descriptions of the data elements collected Information about data storage and accessibility How data are used and any findings that have emerged Successes, challenges, and lessons learned 	Key people involved in collecting and analyzing data about and/or evaluating the strategy	1-3
*75-minute virtual focus group OR 60-minute virtual interview	<ul style="list-style-type: none"> Experiences with strategy Successes, challenges, and lessons learned 	Child care and early education providers	6-8
	<ul style="list-style-type: none"> Experiences with strategy Successes, challenges, and lessons learned 	Representatives from intermediary or other community organizations	1-3

**Note: We will tailor the table to include only one of these activities based on the strategy.*