

Explanation of non-substantive changes to OMB control no: 1190-0021.

Purpose: this is a request for a non-substantive change to this information collection to reflect a change in burden hours and updating of instruments as a result of a change in contractor for the evaluation.

Summary of changes: We are submitting a non-substantive change justification due to the transition to a new evaluation contractor for the DOJ CRS evaluation. The initial tools approved by OMB were developed by the previous contractor, and for intellectual property reasons, we have created new tools in collaboration with CRS staff and leadership. Additionally, the previously approved 90 hours were only for one of the 13+ programs and services offered by CRS (the SPIRIT program). The new tools and burden hours will comprehensively account for all 13 programs, ensuring accurate evaluation and support for the entire range of services. The tools were adapted with input from CRS staff and leadership and align with the broader evaluation goals previously approved by OMB.