

Evaluation of Community Relation Service (CRS) Process Evaluation**Fidelity Logs**

The Evaluation team will use this toolkit to collect data from CRS staff and program facilitators on how well the program adhered to program facilitation guides. CRS staff and program facilitators will be asked to complete the fidelity log within 24 hours after program completion. All respondents may not be required to answer all the questions on the fidelity log.

Adherence to facilitator guides	
Was the program implemented in the intended order or sequence?	Yes No
<i>If no, please explain.</i>	
Was each activity in the facilitator guide completed?	Yes No
<i>If any activity was partially completed or not done at all, please explain.</i>	
Did you add anything that was not part of this program as written in the facilitator's guide (such as content, activities, and so on)?	Yes No
<i>If yes, please describe what you added.</i>	
Did any "hot spots" occur that required you to de-escalate a situation? <i>For example, a critical or contentious discussion that requires extra attention, or resources, such as disagreements, unexpected topics, challenging concepts, or bottlenecks</i>	Yes No
<i>If yes, please describe the situation and how you handled it.</i>	
Did you make any other changes to the program from what is in the facilitator's guide?	Yes No
<i>If yes, please describe what you changed and why.</i>	
For SPCP, SPIRIT, and DoR programs: Was a council group created?	Yes No

<i>If not, please explain why.</i>	
Did you experience any distractions or interruptions during the program (such as loudspeaker announcements, participants arriving late, and so on)?	Yes No
How would you rate your satisfaction with the program's implementation?	<div>1 2 3 4 5</div> <div>Not at all satisfied Very satisfied</div>
Facilitator preparedness (for facilitators of the program only)	
How prepared did you feel to deliver the program?	<div>1 2 3 4 5</div> <div>Not at all prepared Very prepared</div>
What, if anything, would you do differently next time?	
Participant engagement	
How engaged were participants during the program?	<div>1 2 3 4 5</div> <div>Not engaged Actively engaged</div>
<i>What behaviors did you observe that led to this rating?</i>	
How comfortable did participants appear to be in engaging in these discussions?	<div>1 2 3 4 5</div> <div>Very uncomfortable Very comfortable</div>
<i>What behaviors did you observe that led to this rating?</i>	
Did the program have mix of participants, including members of the impacted community and those external to the community? <i>Circle one.</i>	<ul style="list-style-type: none"> • Yes (all relevant parties were present) • Somewhat (some key parties were present) • No (no relevant parties were present)
<i>Please explain.</i>	