U.S. Department of Labor
Bureau of Labor Statistics

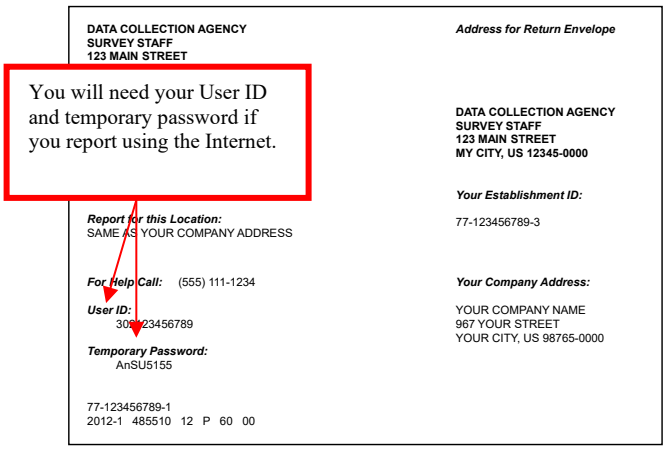
Reporting Your Survey of Occupational Injuries and Illnesses Data via the Internet

The Bureau of Labor Statistics is pleased to offer the convenience of reporting your Survey of Occupational Injuries and Illnesses data via the Internet. Please follow the instructions below to use the BLS Internet Data Collection Facility to report your injury and illness data for the Survey of Occupational Injuries and Illnesses. Some establishments must also submit data to the Occupational Safety and Health Administration (OSHA). Submitting data to OSHA does not fulfill the requirement to complete the BLS Survey of Occupational Injuries and Illnesses. If you need help or are unable to report using the Internet, please call the telephone number(s) listed for your state on the back cover of the form.

Using the Internet to report for the Survey of Occupational Injuries and Illnesses

Before reporting your data, you must register online with the BLS even if you have done so in previous years or for other BLS surveys. **Please ensure that the individual registering this account will be the one entering data for the Survey of Occupational Injuries and Illnesses.** Please follow the instructions below to create an account and to enter your injury and illness data.

1. Type **`https://idcf.bls.gov`** directly into your Internet browser. The "s" in "https" is required.
2. Enter the 12-digit User ID in the field labeled "User ID" and the Temporary Password in the field labeled "Password." Click, *I Accept*.



3. Complete the "Check Email Address," "Enter New User Information" and "Create a Permanent Password" pages.
4. Click *Continue* on the "Confirmation Notice" page.
5. Report your data and click *Submit* when you are finished. Print a copy of the completed survey for your records. (You may log onto the website using your User ID and permanent password at any time to make corrections to your data.)

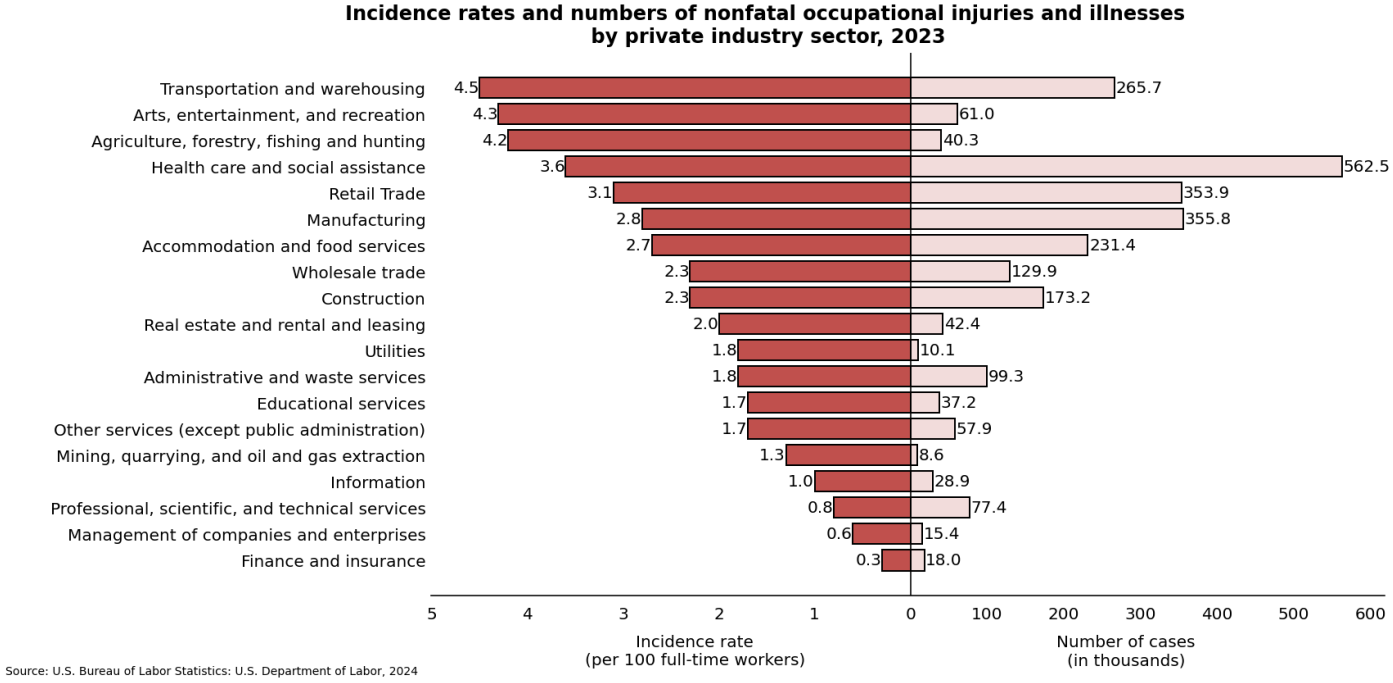
   You can report for additional establishment IDs by logging into the survey again, clicking the "Continue" button on the Dear Employer page, and then clicking *Add Establishment*.

Need help?

- For step-by-step account creation instructions or website technical help, go to **https://www.bls.gov/idcf/instructions.htm**
- For questions about your survey, contact us using the phone number(s) listed on the front of this form.
- For information about SOII, including frequently asked questions or to download forms, go to **https://www.bls.gov/respondents/iif/**

Why are Occupational Injury and Illness Data Important?

Your data are important for making the American workplace safer. Data you report are aggregated with data from other establishments and used to identify injury and illness patterns among industries and occupations.



Source: U.S. Bureau of Labor Statistics: U.S. Department of Labor, 2024

Want to explore BLS injury and illness data?

- Compute your own injury and illness incidence rate to assist with safety management and to compare with your industry at

  https://data.bls.gov/iirc/

- Access data on industry, demographic characteristics, and case characteristics through the “Profiles on the Web” tool at

  https://data.bls.gov/GQT/servlet/InitialPage

- Get the latest occupational injury and illness statistics at

  https://www.bls.gov/iif/home.htm