

Dear Employer,

This is your Notice of Recordkeeping Requirements for the 2026 Survey of Occupational Injuries and Illnesses (SOII). In addition to this email which has a password, you should have received a second email with a PDF attachment that you will use the password below to open.

- The password below will open the password-protected PDF attachment:

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- If you cannot find the second email, your security may have blocked it. Please check your spam and junk folders. If you still can't locate the email, please contact the SOII Helpdesk at osh.helpdesk@bls.gov.
- Please copy and paste the password between the arrows into the pop-up box that appears when you open the PDF attachment.

Thank you,
U.S. Department of Labor
Bureau of Labor Statistics

This survey, which is conducted by the Bureau of Labor Statistics in cooperation with state agencies, is approved under OMB No. 1220-0045.

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act (44 U.S.C. 3572) and other applicable federal laws, your responses will not be disclosed in identifiable form without your informed consent. Per the Federal Cybersecurity Enhancement Act of 2015, Federal information systems are protected from malicious activities through cybersecurity screening of transmitted data.

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