

## **Notification Requesting Production Authority**

### **Instruction Sheet**

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No zone, subzone, zone expansion/reorganization/modification, or production authority may be approved unless a completed application/notification/request has been received (19 U.S.C. 81a-81u; 15 CFR Part 400). The Foreign-Trade Zones Board has no authority to finance zone projects. Its approval is in the form of a grant of authority (license) for operating a facility under foreign-trade zone procedures. The basic requirements for foreign-trade zone applications are found in the regulations of the Foreign-Trade Zones Board (15 CFR Part 400), including Sections 400.21 through 400.25. Application formats are available on the [FTZ Board web site](#).

Corporations submitting applications must be qualified to apply under the laws of the state in which the zone is to be located. Applicants may submit drafts of their applications to the FTZ Staff, who can provide comments and technical assistance in interpreting the Board's regulations.

Applicants should note that conduct of their proposed activity under FTZ procedures includes an additional, ongoing information-collection burden associated with the Annual Report from Foreign-Trade Zones (OMB Control No. 0625-0109).

FTZ Staff  
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Foreign-Trade Zones Board  
U.S. Department of Commerce  
1401 Constitution Avenue, N.W., Room 21013  
Washington, D.C. 20230  
(202) 482-2862

## NOTIFICATION REQUESTING FTZ PRODUCTION AUTHORITY

Grantees or operators may submit production notifications to the Board's Executive Secretary at: [ftz@trade.gov](mailto:ftz@trade.gov). If an operator submits the application, it must also provide a copy to the grantee. The grantee or operator submitting the notification must at the same time provide a copy to the U.S. Customs and Border Protection (CBP) office with oversight responsibility for the zone.

Requests for an expansion of an existing scope of authority (new foreign-status components or finished products) should list only the proposed **new** finished products and/or foreign-status components in the production notification.

Leave the language of each question in place (including its number) and provide your response directly below each question.

### Company and FTZ Site(s)

1. State a) the FTZ user (company for whose benefit the activity would be conducted) and b) the zone/subzone locations (including site numbers) at which the activity would be conducted.

### Proposed Activity

2. Provide a short summary (generally no more than a few paragraphs) of the activity that the company proposes to conduct under FTZ procedures.

### Products and Components

3. Are any of the listed foreign-status components/inputs subject to a trade-related measure or proceeding (such as an AD/CVD order or proceeding, suspension of liquidation under AD/CVD procedures, or Section 201/204/232/301/337/421/1702 orders)? If any foreign-status components are subject to AD/CVD orders, list the components and provide the applicable order and country information. *Note that FTZ authority is not specific to country of origin so this question should be answered for all trade measures regardless of current sourcing.*

\_\_\_\_\_ None of the listed foreign-status components are subject to a trade-related measure or proceeding.

- \_\_\_\_\_ Some or all of the listed foreign-status components are subject to a trade-related measure or proceeding, as follows (list the measure(s) and/or proceeding(s), and include the following AD/CVD table, if applicable).

The following components are subject to AD/CVD orders:

Component	AD/CVD Order No.	Country

4. Using the table formats, below, list the finished products and foreign-status components/inputs proposed for production under FTZ procedures. The list of finished products and foreign-status components/inputs should encompass both actual/planned activity and potential activity for which you request authority. Any eventual authority approved by the FTZ Board (the “scope of authority”) would extend only to the specific finished products and foreign-status components/inputs listed in the notification and authorized by the FTZ Board. For each finished product and foreign-status component/input, provide a physical description (not the description from the HTSUS), 6-digit HTSUS number, and current U.S. duty rate.

*Table 1- Finished Products*

Physical Description (not HTSUS description)	HTSUS No.	Duty Rate

*Table 2 - Foreign-Status Components*

Physical Description (not HTSUS description)	HTSUS No.	Duty Rate

Physical Description (not HTSUS description)	HTSUS No.	Duty Rate