

**CUI//PRVCY/PROPIN//FEDCON**

**when filled in**

Licensee Exempt from CUI Handling and Dissemination Restrictions



**UNITED STATES DEPARTMENT OF COMMERCE**  
**National Oceanic and Atmospheric Administration**

**Office of Space Commerce**  
**Commercial Remote Sensing Regulatory Affairs**  
**Washington, D.C. 20230**

## **Disposal Notification Form**

Pursuant to 15 C.F.R. § 960.8(e)(2), each licensee must “Notify the Secretary in writing of each of the following events, no later than seven days after the event: Each disposal of an on-orbit component of the system.”

### **Instructions**

This form may be filled out in multiple formats, including by email in Word document format by replacing **blue guidance text** with your responses using **blue text** or by filling out an electronic form associated with holding an account. If responding by Word document:

- ❖ Please remove all guidance text prior to submission.
- ❖ If you wish to submit the disposal notification in Word document format through encrypted communications, please email [crsra@noaa.gov](mailto:crsra@noaa.gov) for instructions.

If filling out the form electronically in an information system, confirmation of accessing a U.S. Government system may be required.

Any questions regarding this form should be directed to [crsra@noaa.gov](mailto:crsra@noaa.gov).

### **Privacy Act Statement**

**PRIVACY ACT STATEMENT:** The authorities for the collection of the following information and the intended uses of the information are detailed online at the following link: [CRSRA Privacy Act Statement](#). You may request a copy of the linked Privacy Act Statement by emailing [crsra@noaa.gov](mailto:crsra@noaa.gov).

- ❖ Confirmation of having read the Privacy Act Statement is required if filling out form in electronic format.

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## Notification Content

1. Operator name: (conditional)  
This information is required for Word format submissions only and requires entry of the licensed operator name.
2. System: (required)  
In the electronic user-account format, the operator will be able to select from their licensed systems. In the Word format, the operator is required to enter the name of the relevant system as it exists on the license.
3. Internal satellite designator, if a part of a multi-spacecraft system: (required)  
This field requires the operator to input their designator (“tail number” or name) for the specific satellite disposed of.
4. United States designator of the object (NORAD ID): (required)
5. Method of disposal: (required)  
Textual description of disposal method. Examples include, but are not limited to, move to graveyard orbit, natural decay with no propulsive maneuver, propulsive maneuver to expedite deorbit, third-party assisted deorbit, on orbit salvage, other (describe)
6. Date upon which the on-orbit component was disposed of: (required)
7. Additional information or requests: (optional)  
Text entry and attachments.

**PRA Burden Statement:**

A Federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with an information collection subject to the requirements of the Paperwork Reduction Act of 1995 unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0648-0174. Without this approval, we could not conduct this information collection. Public reporting for this information collection is estimated to be approximately 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the information collection. All responses to this information collection are mandatory pursuant to 15 C.F.R. § 960. This information is used by NOAA to record the details of a disposal of part of a licensed remote sensing system. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to the NOAA, 1401 Constitution Ave., NW Washington, D.C. 20230, Attn: CRSRA Director, Dr. Sarah Brothers, sarah.brothers@noaa.gov

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