Request for Approval under the "Fast Track Generic Clearance for the Collection of Routine Customer Feedback" (OMB Control Number: 0704-0553)

TITLE OF INFORMATION COLLECTION:

EventPLUS **Program Evaluation of the Yellow Ribbon Reintegration Program (YRRP)**

PURPOSE:

The Yellow Ribbon Reintegration Program (YRRP) is DoD's effort to promote the well-being of Reservists and National Guardsmen. YRRP hosts numerous programs throughout the year to connect Reservists and Guardsmen and their families with information and resources before, during, and after military deployments and activations. Events include workshops on family relationships, financial planning, or coping with separation during a deployment. Event participants are given an opportunity to provide feedback via SMS text messages and online assessments conducted before, during, and after the workshops and other programs online or in person. The surveys completed prior to the events provide a pulse check on attendee function and knowledge. Data collected before the workshops are used by the instructors to determine topics of interest for inclusion in the classes and is used solely for the intent of program feedback. Data collected during the sessions provide "pulse checks" to track interest and allow for changes to be made during the sessions. Data collected after the workshops are used to gauge opinions about the content and programs. Responses to evaluation and assessments are aggregated and analyzed to explore the effectiveness of the program and identify areas of potential improvement and help determine program impact.

DESCRIPTION OF RESPONDENTS:
Reserve Component family members who are eligible to participate in an YRRP event as determined by the Reserve Components (RCs).

TYPE OF COLLECTION: (Check one)

[ ] Customer Comment Card/Complaint Form   [ ] Customer Satisfaction Survey
[ ] Usability Testing (e.g., Website or Software   [ ] Small Discussion Group
[ ] Focus Group   [X] Other: Program feedback/learning gains/satisfaction

CERTIFICATION:

I certify the following to be true:
1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Nathan D. Ainspan, Ph.D.

To assist review, please provide answers to the following question:
Personally Identifiable Information:
1. Is personally identifiable information (PII) collected? [X] Yes [ ] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?   [X] Yes [ ] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [X] Yes [ ] No
    The SORN is located at the following link:
    https://www.federalregister.gov/documents/2015/07/13/2015-16970/privacy-act-of-1974-system-of-records

Gifts or Payments:
Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [X] No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden
Individuals (non-military members)	13,500	10 minutes	2,250 hours
Totals	13,500	10 minutes	2,250 hours

PUBLIC COST: The estimated annual cost to the public is: $67,500 (assuming an average hourly rate of $30/hour according to the Bureau of Labor Statistics).

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents
1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
                                        [X] Yes   [ ] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?   If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The customer list will be individuals eligible to participate in a YRRP event and/or individuals who enroll in a YRRP online course. No sampling or selection plan will be used as every individual will be provided an opportunity to voluntarily complete the survey.

Administration of the Instrument
1. How will you collect the information? (Check all that apply)
        [X] Web-based or other forms of Social Media
        [X] Telephone

[X] In-person
[ ] Mail
[ ] Other, Explain

2. Will interviewers or facilitators be used? [] Yes [X] No