Request for Approval under the "Fast Track Generic Clearance for the Collection of Qualitative Feedback on Agency Service Delivery" (OMB Control Number: 0704-0553)

TITLE OF INFORMATION COLLECTION: 2022 Insider Threat Virtual Conference Survey

PURPOSE:

CDSE is collecting feedback on the 2022 Virtual Insider Threat Conference to influence future conferences. This annual conference provides updates on Insider Threat policy, trends, and additional information to support National Insider Threat Awareness Month. The conference is conducted on a virtual platform where participants can watch session live and ask questions, when appropriate.

DESCRIPTION OF RESPONDENTS:

Respondents to this survey are attendees of the 2022 Virtual Insider Threat Conference and range from those who are Insider Threat Program Managers, to those who are interested in learning more about Insider Threat awareness and what they can do at their organizations. Participation is mostly target at Federal government employees – civilians, military, and contractors; however, personnel in private industry are also able to attend, if interested. Those in private industry can include manufacturing, academia, or critical infrastructure that's outside of the federal government.

TYPE OF COLLECTION: (Check one)

[ ] Customer Comment Card/Complaint Form   [x] Customer Satisfaction Survey
[ ] Usability Testing (e.g., Website or Software   [ ] Small Discussion Group
[ ] Focus Group   [ ] Other:_____

CERTIFICATION:

I certify the following to be true:
1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies.
4. The results are <u>not</u> intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of <u>substantially</u> informing <u>influential</u> policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name:_ Samantha Dambach

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? [ ] Yes [x] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974?   [ ] Yes [x] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [ ] Yes [x] No

Gifts or Payments:
Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [ ] Yes [x] No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden
Federal Government Contractors	400	5 minutes	33.33
Private Industry	400	5 minutes	33.33
Totals	**800**		**66.67**

PUBLIC COST: The estimated annual cost to the public is $2,564.13

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents
1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
                                              [ ] Yes [x] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?   If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The potential group of respondents will be identified upon registration for the event. Respondents will be selected upon event registration.

Administration of the Instrument
1. How will you collect the information? (Check all that apply)
        [x] Web-based or other forms of Social Media
        [ ] Telephone
        [ ] In-person
        [ ] Mail
        [ ] Other, Explain

The survey is hosted on the Verint ForeSee platform.

2. Will interviewers or facilitators be used? [ ] Yes [x] No