

**Request for Approval under the “Fast Track Generic Clearance for the  
Collection of Qualitative Feedback on Agency Service Delivery”  
(OMB Control Number: 0704-0553)**

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**TITLE OF INFORMATION COLLECTION:** DoD Forensics and Biometrics Enterprise  
Architecture Working Group (FBEAWG) Feedback Survey

**PURPOSE:**

The DoD FBEAWG is a chartered Working Group with Defense Forensics and Biometrics Agency (DFBA) and DoD Cyber Crime Center (DC3) as its Co-Chairs. The Purpose of the DoD FBEAWG is to coordinate, integrate and synchronize forensic and biometric architectures across the DoD, as appropriate.

The purpose of this survey is to solicit opinion from DoD FBEAWG members to get a “sense” on what topics they should concentrate on next and how the Co-Chairs can improve facilitation of the working group.

**DESCRIPTION OF RESPONDENTS:**

Respondents are members of the working group (civilians, military, and contractors) that work for or support organizations across the DoD.

**TYPE OF COLLECTION:** (Check one)

- |   |  |
|---|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form         | <input type="checkbox"/> Customer Satisfaction Survey      |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software | <input type="checkbox"/> Small Discussion Group            |
| <input type="checkbox"/> Focus Group                                  | <input checked="" type="checkbox"/> Other: Feedback Survey |

**CERTIFICATION:**

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Mr. John D. Padgett, Contract Support to DFBA Architecture Branch

To assist review, please provide answers to the following question:

**Personally Identifiable Information:**

1. Is personally identifiable information (PII) collected? ☐ Yes ☒ No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? ☐ Yes ☐ No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? ☐ Yes ☐ No

**Gifts or Payments:**

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? ☐ Yes ☒ No

**BURDEN HOURS**

Category of Respondent	No. of Respondents	Participation Time	Burden
Contractors	100	15 minutes	25 hours
<b>Totals</b>	100	15 minutes	25 hours

**PUBLIC COST:** The estimated cost to the public is \$2,500.

**If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:**

**The selection of your targeted respondents**

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?  

☒ Yes ☐ No

This will be a census of all members of the working group.

**Administration of the Instrument**

1. How will you collect the information? (Check all that apply)  

☒ Web-based or other forms of Social Media (The survey will be available via the FBEAWG SharePoint site).  
☐ Telephone  
☐ In-person  
☐ Mail  
☐ Other, Explain:
2. Will interviewers or facilitators be used? ☐ Yes ☒ No