

## DRAFT Military Department Memo to Residents

### DoD Housing Satisfaction Survey

The Department of Defense (DoD) Housing Satisfaction Survey<sup>1</sup> is scheduled to launch for the xxxx *Military Department/Service* on date xxxx. As a resident who lives in privatized housing or government-owned or leased family Housing, we kindly ask that you take the time to participate in the DoD's annual Housing Satisfaction Survey. Your participation is voluntary, but your survey responses are important to assist the xxxx *Military Department/Service* and Privatized Housing Companies with providing improvements to the Department of Defense Housing portfolio.

Your installation's Military Housing Office is your proponent for all questions pertaining to the Housing Satisfaction Survey, which is being conducted on our behalf by a third party survey firm. The Military Housing Offices and the Privatized Housing Companies are aware of and support this important survey. All survey input will be confidential – no names or other identifying information will be shared with the xxxx *Military Department/Service* or the Privatized Housing Companies. The survey responses are analyzed and reported by the third party company directly to the xxxx *Military Department/Service*, and then shared with privatized housing companies as appropriate.

My/Our most important obligation as xxx *Military Department/Service* leader(s) is to take care of people – our Military Members, Civilians and Family Members. By providing input on your satisfaction with your current housing, you will help guide and shape the future requirements for quality housing and services provided to the xxxx *Military Department/Service* community.

*---To be signed by Military Department Senior Leader(s) (e.g., an Assistant Secretary or Senior SES and/or General Officer(s)).*

<sup>1</sup>OMB Control Number: 0704-0553; OMB Exp Date: xx/xx/xxxx