

**Care Coordinator
Semi-Structured Interview
Notification Email
Awardee Administered**

**Health Resources and Services Administration Evaluation of the Maternal
and Child Health Bureau Pediatric Mental Health Care Access and Screening
and Treatment for Maternal Mental Health and Substance Use Disorders
Programs Project**

June 2024

Thank you for supporting the Health Resources and Services Administration's (HRSA) Maternal and Child Health Bureau (MCHB) [Pediatric Mental Health Care Access (PMHCA)/Screening and Treatment for Maternal Mental Health and Substance Use Disorders (MMHSUD)] program, [insert program name]. HRSA funded JBS International, Inc. (JBS) to conduct an evaluation of the MCHB [PMHCA/MMHSUD] program (hereafter referred to as the HRSA MCHB evaluation). JBS is an independent evaluator of the program and is not part of HRSA or any other federal agency.

JBS is conducting a semi-structured interview (SSI) with a program care coordinator (or designee) to learn more about the care coordination implementation of [insert location]'s HRSA [PMHCA/MMHSUD] program as part of research for the HRSA MCHB evaluation. The SSI is designed to collect information on your experiences with the [PMHCA/MMHSUD] program (e.g., program involvement, community-based or other resource connections, community-based and other resource referrals, health equity, change over time, lessons learned).

This email is to notify you that JBS will be reaching out to you about the Care Coordinator SSI within the next 2 weeks. Your participation in the SSI is completely voluntary, and you can withdraw at any time. If you choose to participate, the SSI will take about 45 minutes to complete and will be conducted and recorded (if permission is granted) via a web-based platform (e.g., Microsoft Teams, Zoom).

For questions about the study or if you have problems or concerns, contact hrsa-mchbfeedback@jbsinternational.com.

For questions about your rights as a research participant, complaints, or problems, contact the JBS Institutional Review Board (IRB # AG19-001) at kfranke@jbsinternational.com or mhyary@jbsinternational.com.

Kind regards,

[Insert Location/Program Name]