**Attachment 36:**

**Care Coordinator**

**Semi-Structured Interview**

**Reminder Email**

**JBS Administered**

**Health Resources and Services Administration Evaluation of the Maternal and Child Health Bureau Pediatric Mental Health Care Access and Screening and Treatment for Maternal Mental Health and Substance Use Disorders Programs Project**

**June 2024**

Thank you for supporting the Health Resources and Services Administration’s (HRSA) Maternal and Child Health Bureau (MCHB) [Pediatric Mental Health Care Access (PMHCA)/Screening and Treatment for Maternal Mental Health and Substance Use Disorders (MMHSUD)] program—[insert program name].

[Insert location] needs your input! We have not received your response to the Care Coordinator Semi-Structured Interview (SSI) request. This is your last chance to participate in and to support HRSA MCHB’s evaluation to increase access to behavioral health services in your program location.

**Directions**

An evaluation team member will lead the interview, describe its purpose, and ask about your position and role within the project. The interview will take about 45 minutes to complete and will be conducted and recorded (if permission is granted) via a web-based platform (e.g., Microsoft Teams, Zoom).

Please use the following link to complete the Doodle poll by [insert date]: [insert Doodle poll link] and indicate at least 3 dates and times that work best for you.

If you are having difficulty accessing the Doodle poll, or have any questions, please notify us at [hrsa-mchbfeedback@jbsinternational.com](mailto:hrsa-mchbfeedback@jbsinternational.com).

Kind regards,

The HRSA MCHB Evaluation Team