

**Community Resources  
Semi-Structured Interview  
Notification Email  
JBS Administered**

**Health Resources and Services Administration Evaluation of the Maternal  
and Child Health Bureau Pediatric Mental Health Care Access and Screening  
and Treatment for Maternal Mental Health and Substance Use Disorders  
Programs Project**

**June 2024**

Thank you for your involvement with the Health Resources and Services Administration's (HRSA) Maternal and Child Health Bureau (MCHB) [Pediatric Mental Health Care Access (PMHCA)/Screening and Treatment for Maternal Mental Health and Substance Use Disorders (MMHSUD)] program, [insert program name]. HRSA funded JBS International, Inc. (JBS) to conduct an evaluation of the MCHB [PMHCA/MMHSUD] program (hereafter referred to as the HRSA MCHB evaluation). JBS is an independent evaluator of the program and is not part of HRSA or any other federal agency.

JBS is conducting a semi-structured interview (SSI) with a community resource representative to learn more about the impacts of collaboration of [insert location]'s HRSA [PMHCA/MMHSUD] program as part of research for the HRSA MCHB evaluation. The SSI is designed to collect information on your experiences with the [PMHCA/MMHSUD] program (e.g., organization description, collaboration with the PMHCA program, collaboration impacts, health equity).

This email is to notify you that JBS will be reaching out to you about the Community Resources SSI within the next 2 weeks. Your participation in the SSI is completely voluntary, and you can withdraw at any time. If you choose to participate, the SSI will take about 30 minutes to complete and will be conducted and recorded (if permission is granted) via a web-based platform (e.g., Microsoft Teams, Zoom).

For questions about the study or if you have problems or concerns, contact [hrsa-mchbfeedback@jbsinternational.com](mailto:hrsa-mchbfeedback@jbsinternational.com).

For questions about your rights as a research participant, complaints, or problems, contact the JBS Institutional Review Board (IRB # AG19-001) at [kfranke@jbsinternational.com](mailto:kfranke@jbsinternational.com) or [mhyary@jbsinternational.com](mailto:mhyary@jbsinternational.com).

Kind regards,

The HRSA MCHB Evaluation Team