

**Program Implementation  
Semi-Structured Interview  
Participation Email  
JBS Administered**

**Health Resources and Services Administration Evaluation of the Maternal  
and Child Health Bureau Pediatric Mental Health Care Access and Screening  
and Treatment for Maternal Mental Health and Substance Use Disorders  
Programs Project**

**June 2024**

Thank you for supporting [insert program name]. This program and evaluation are funded by the Health Resources and Services Administration's (HRSA) Maternal and Child Health Bureau (MCHB) as part of the [Pediatric Mental Health Care Access (PMHCA)/Screening and Treatment for Maternal Mental Health and Substance Use Disorders (MMHSUD)] in [insert location]. We recently emailed you about the HRSA MCHB evaluation of the MCHB [PMHCA/MMHSUD] program that is being conducted by JBS International, Inc. (JBS).

### **About the Semi-Structured Interview (SSI)**

As part of the HRSA MCHB evaluation, JBS is conducting an SSI to learn more about the implementation of [insert location]'s HRSA [PMHCA/MMHSUD] program. The SSI is designed to collect information on your experiences with the [PMHCA/MMHSUD] program (e.g., program involvement, program implementation, program outreach and promotion, health professional [HP]/practice recruitment and enrollment/participation, HP training, health equity priorities, sustainability, successes and lessons learned). Your participation in this SSI is important to the HRSA MCHB evaluation.

### **Directions**

An evaluation team member will lead the interview, describe its purpose, and ask about your position and role within the project. The interview will take about 60 minutes to complete and will be conducted and recorded (if permission is granted) via a web-based platform (e.g., Microsoft Teams, Zoom).

Please use the following link to complete the Doodle poll by [insert date] [insert Doodle poll link], and indicate at least 3 dates and times that work best for you.

If you are having difficulty accessing the Doodle poll or have any questions, please notify us at [hrsa-mchbfeedback@jbsinternational.com](mailto:hrsa-mchbfeedback@jbsinternational.com).

Kind regards,

The HRSA MCHB Evaluation Team