



Project Determination

Laboratory Training Activity - eLearning Course Evaluation Survey

Project ID: 0900f3eb82227871
Accession #: -OLSS-9/26/23-27871
Project Contact: Marinda Logan
Organization: OLSS
Status: Project In Progress
Intended Use: Project Determination
Estimated Start Date: 12/29/23
Estimated Completion Date: 12/30/33
CDC/ATSDR HRPO/IRB Protocol#:
OMB Control#: 0920-1050

Description

Priority

Standard

Date Needed

12/04/23

Determination Start Date

10/04/23

Description

The Laboratory Training Activity (LTA) is responsible for the entirety of the CDC intramural laboratory training program in quality systems, laboratory safety, and Food and Drug Administration (FDA) regulatory affairs - a portfolio of enormous breadth, depth, and regulatory impact for the agency. Currently, the laboratory training catalogue consists of 33 courses; two of those courses are offered through CDC TRAIN. CDC TRAIN is an external system provided to state and local public health departments that allows access to CDC training. CDC visitors and non-laboratory staff use the CDC TRAIN platform and are offered two courses that provide general laboratory safety training to enter the laboratory for a short period of time. These courses are password protected. The eLearning Course Evaluation Survey was designed in SurveyMonkey, and key updates include revisions to the survey structure and questions. This survey is required for each course, and the survey

has twenty-three questions that assesses the LTA's training program.

IMS/CIO/Epi-Aid/Lab-Aid/Chemical Exposure Submission

No

IMS Activation Name

Not selected

Select the primary priority of the project

Not selected

Select the secondary priority(s) of the project

Not selected

Select the task force associated with the response

Not selected

CIO Emergency Response Name

Not selected

Epi-Aid Name

Not selected

Lab-Aid Name

Not selected

Assessment of Chemical Exposure Name

Not selected

Goals/Purpose

The goal or purpose is to improve and strengthen training evaluation activities.

Objective

The objectives are to improve customer survey experience, strengthen data analysis, and increase the overall response rate by revising the survey structure and questions and requiring learners to complete the survey.

Does your project measure health disparities among populations/groups experiencing social, economic, geographic, and/or environmental disadvantages?

No

Does your project investigate underlying contributors to health inequities among populations/groups experiencing social, economic, geographic, and/or environmental disadvantages?

No

Does your project propose, implement, or evaluate an action to move towards eliminating health inequities?

No

Activities or Tasks
New Collection of Information, Data, or Biospecimens; Programmatic Work
Target Population to be Included/Represented
General US Population
Tags/Keywords
Training; eLearning; Survey; Laboratorian; Laboratory; Evaluation
CDC's Role
CDC is the sole institution conducting activity
Method Categories
Survey
Methods
The information will be collected for each eLearning training course using a survey via SurveyMonkey and CDC TRAIN.
Collection of Info, Data, or Bio specimens
The survey will be administered internally (CDC staff) and externally (CDC visitors and non-laboratory staff). CDC staff will complete the survey before a course completion certificate is generated. CDC visitors and non-laboratory staff use the CDC TRAIN platform and are offered two courses that provide general laboratory safety training to enter the laboratory for a short period of time. These courses are password protected. CDC visitors and non-laboratory staff will register for and complete the course. They will complete the survey before a course completion certificate is generated.
Expected Use of Findings/Results and their impact
The findings will be used to improve and strengthen training evaluation activities and improve training delivery for CDC’s laboratory workforce.
Could Individuals potentially be identified based on Information Collected?
No

Funding					
Funding Type	Funding Title	Funding #	Original Fiscal Year	# of Years of Award	Budget Amount

HSC Review
HSC Attributes
Program Evaluation
Yes
Quality Assurance / Improvement
Yes

Regulation and Policy

Do you anticipate this project will need IRB review by the CDC IRB, NIOSH IRB, or through reliance on an external IRB?

No

Institutions

Institution	FWA #	FWA Exp. Date	IRB Title	IRB Exp. Date	Funding #
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Staff

Staff Member	SIQT Exp. Date	Citi Biomedical Exp. Date	Citi Social and Behavioral Exp. Date	Citi Good Clinical Exp. Date	Staff Role	Email	Phone #	Organization/ Institution
AngeliciaHughes	09/27/2026				Program Lead	zou6@cdc.gov	404-718-6172	OFFICE OF LABORATORY SCIENCE AND SAFETY
KAYILANBAKER	12/10/2024				Data Owner	nqb0@cdc.gov	404-498-3334	OFFICE OF LABORATORY SCIENCE AND SAFETY
MarindaLogan	06/27/2026				Data Owner	mwl8@cdc.gov	404-639-7072	OFFICE OF LABORATORY SCIENCE AND SAFETY

DMP

Proposed Data Collection Start Date	12/29/23
Proposed Data Collection End Date	12/30/33
Proposed Public Access Level	Public
Public Access justification	The data is collected anonymously, and the results will be reported in an aggregated summary

	format for OLSci and OLSS leadership. The data will be used for continual program improvement and to also report demographic trends among the CDC laboratory workforce.
How Access Will Be Provided for Data	Data collected and generated by this project will be housed on the OLSci shared drive. Access to survey data will be limited to authorized SurveyMonkey users and access to the OLSci shared drive will be password protected.
Plans for archival and long-term preservation of the data	

Spatiality (Geographic Location)

Country	State/Province	County/Region
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Determinations

Determination	Justification	Completed	Entered By & Role
HSC: Does NOT Require HRPO Review	Not Research / Other <i>45 CFR 46.102(l)</i> Program Evaluation Quality Assurance / Improvement	10/20/23	Chirila_Robert (uno4) CIO HSC
PRA: PRA Applies		10/23/23	Zirger_Jeffrey (wtj5) OMB / PRA
ICRO: PRA Applies	OMB Approval date: 06/28/22 OMB Expiration date: 06/30/25	10/24/23	Zirger_Jeffrey (wtj5) ICRO Reviewer