

All Email Communications Are Contained Within This Document

Fellowship/Internship/Genomic Data Internship Application Survey

To: Individual

Cc: dlsevaluation@cdc.gov

Subject line: Information is requested from APHL-CDC Public Health Laboratory [Fellowship or Internship] Program applicants.

Message text:

Dear Applicant,

To help recruit, train, and retain a diverse public health laboratory workforce and advance health equity, the Centers for Disease Control and Prevention (CDC) and the Association of Public Health Laboratories (APHL) are working to ensure that candidates from a wide variety of backgrounds and communities have the opportunity to apply for the Career Pathways in Public Health Laboratory Science Program. APHL and CDC invite you to complete this anonymous survey to gauge promotion and recruitment efforts for the program: **<INSERT LINK>**. It should take no more than 5 minutes to complete.

This survey is voluntary. You may choose to skip questions by selecting "Prefer not to answer." Regardless of whether you chose to answer the questions, please return to the Career Pathways application portal and type "CONFIRMED" in the text box below to acknowledge that you accessed the survey.

The information collected is anonymous and cannot be linked back to your **[Fellowship or Internship or Genomic Data Internship]** application. Data will be analyzed and reported only in aggregate for internal use to inform CDC of the promotion and recruitment efforts for the program.

We appreciate your time and thank you in advance for your participation. If you encounter issues with the survey or have any questions about this assessment of the APHL-CDC Public Health Laboratory **[Fellowship or Internship or Genomic Data Internship]** Program, please email dlsevaluation@cdc.gov.

Sincerely,

Training and Workforce Development Branch
Division of Laboratory Systems
Office of Laboratory Science and Safety
Centers for Disease Control and Prevention

Matched Fellowship/Matched Internship/Matched Genomic Data Internship Application Survey

To: Individual

Cc: dlsevaluation@cdc.gov

Subject line: Congratulations! Additional information is requested from APHL-CDC Public Health Laboratory [Fellowship or Internship] Program participants.

Message text:

Dear Participant,

Congratulations! We are so thrilled that you have been selected for the APHL-CDC Public Health Laboratory [Fellowship or Internship or Genomic Data Internship] program and matched with a host laboratory.

To better understand various aspects of diversity of the individuals who were selected to participate in this most recent cohort, APHL and CDC invite you to complete an anonymous and voluntary survey: <INSERT LINK>. You may have filled out the same survey during the application process to help us understand the effectiveness of our promotion and recruitment efforts. However, we need your help again since the de-identified information previously collected cannot be linked back to your application.

To help recruit, train, and retain a diverse public health laboratory workforce and advance health equity, the Centers for Disease Control and Prevention (CDC) and the Association of Public Health Laboratories (APHL) are working to ensure that candidates from a wide variety of backgrounds and communities have the opportunity to apply for the Career Pathways in Public Health Laboratory Science Program. This anonymous survey will help APHL and CDC gauge selection and placement efforts for the program. It should take no more than 5 minutes to complete.

This survey is voluntary. You may choose to skip questions by selecting "Prefer not to answer." The information collected is anonymous and cannot be linked back to your [fellowship or internship or Genomic Data Internship] application. Data will be analyzed and reported only in aggregate for internal use to inform CDC of the selection and placement efforts for the program.

We appreciate your time and thank you in advance for your participation. If you encounter issues with the survey or have any questions about this assessment of the APHL-CDC Public Health Laboratory [Fellowship or Internship or Genomic Data Internship] Program, please email dlsevaluation@cdc.gov.

Sincerely,

Training and Workforce Development Branch
Division of Laboratory Systems
Office of Laboratory Science and Safety
Centers for Disease Control and Prevention

Email Reminders for Fellowship/Internship/Genomic Data Internship Application

To: Individual

Cc: dlsevaluation@cdc.gov

Subject: REMINDER: Information is requested from APHL-CDC Public Health Laboratory [Fellowship or Internship] Program applicants

Dear Applicant,

This email serves as a reminder about the APHL-CDC Career Pathways in Public Health Laboratory Program survey. Your feedback is essential in helping CDC and APHL recruit, train, and retain a diverse public health laboratory workforce and advance health equity.

As of today, we have not received your response. Please click on the following link **<INSERT LINK>** to complete the survey by **<DATE>**. You also may copy and paste the link into your browser.

This survey should take no more than 5 minutes to complete, and your participation is entirely voluntary. Your responses will be anonymous, and no unique identifying information will be sought or kept. The feedback we receive will be summarized in aggregate only and used to inform CDC of the promotion and recruitment efforts for the program.

We appreciate your time and thank you in advance for your valuable feedback. If you encounter issues with the survey or have any questions about this assessment of the APHL-CDC Public Health Laboratory **[Fellowship or Internship or Genomic Data Internship]** Program, please email dlsevaluation@cdc.gov.

Sincerely,

Training and Workforce Development Branch
Division of Laboratory Systems
Office of Laboratory Science and Safety
Centers for Disease Control and Prevention

Email Reminders for Matched Fellowship/Matched Internship/Matched Genomic Data Internship Application

To: Individual

Cc: dlsevaluation@cdc.gov

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Sincerely,

Training and Workforce Development Branch
Division of Laboratory Systems
Office of Laboratory Science and Safety
Centers for Disease Control and Prevention

Thank-You Email

To: Individual

Cc: dlsevaluation@cdc.gov

Subject: THANK YOU: Information is requested from APHL-CDC Public Health Laboratory [Fellowship or Internship] Program applicants

Dear Applicant,

Thank you for completing APHL-CDC Career Pathways in Public Health Laboratory Program survey! Your input is valuable and greatly appreciated. Information provided through this assessment will help CDC and APHL recruit, train, and retain a diverse public health laboratory workforce and advance health equity. The feedback we receive will be summarized in aggregate only and used to inform CDC of the promotion and placement of the program.

Please return to the Career Pathways application portal to acknowledge that you have accessed the survey.

Thank you again, and do not hesitate to contact dlsevaluation@cdc.gov if you have any questions.

Sincerely,

Training and Workforce Development Branch
Division of Laboratory Systems
Center for Surveillance, Epidemiology, and Laboratory Services
Centers for Disease Control and Prevention

Thank-You Email

To: Individual

Cc: dlsevaluation@cdc.gov

Subject: THANK YOU: Information is requested from APHL-CDC Public Health Laboratory [Fellowship or Internship] Program participant

Dear Participant,

Thank you for completing APHL-CDC Career Pathways in Public Health Laboratory Program survey! Your input is valuable and greatly appreciated. Information provided through this assessment will help CDC and APHL recruit, train, and retain a diverse public health laboratory workforce and advance health equity. The feedback we receive will be summarized in aggregate only and used to inform CDC of the promotion and placement of the program.

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Training and Workforce Development Branch
Division of Laboratory Systems
Center for Surveillance, Epidemiology, and Laboratory Services
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