**Attachment F: Attendee Post-Event Survey Email Reminders**

One Week Reminder

From: NNPHI Convenings [convenings@nnphi.org](mailto:convenings@nnphi.org)

To: [Auto-Populated- Individual Email Address of Registrant]



Dear [FirstName],

Thank you again for attending [in-person Mini PHIT/ virtual PHIT] this year! This is a friendly reminder that we’ll close the **post-event survey** in one week, on [Date]. Please take 4 minutes to give us your candid feedback. We really do use it to plan for and improve future events.

Thanks again for being a part of PHIT 2024!

PHIT Team  
National Network of Public Health Institutes



One Day Reminder

From: NNPHI Convenings [convenings@nnphi.org](mailto:convenings@nnphi.org)

To: [Auto-Populated- Individual Email Address of Registrant]



Dear [FirstName],

The [in-person Mini-PHIT / virtual PHIT] **post-event survey** remains open for just one more day. If we don’t yet have your feedback, now is the time to share it. We’ll close the survey on [Date]. Your voice is needed, and it should take just a few minutes.

Thanks again for being a part of PHIT 2024!

PHIT Team  
National Network of Public Health Institutes

