



Project Determination

Laboratory Training Facility (LTF) Tours - Customer Feedback Survey

Project ID: 0900f3eb82351fb4
Accession #: -OLSS-3/30/24-51fb4
Project Contact: Marinda Logan
Organization: OLSS
Status: Project In Progress
Intended Use: Project Determination
Estimated Start Date: 05/01/24
Estimated Completion Date: 05/01/34
CDC/ATSDR HRPO/IRB Protocol#:
OMB Control#: 0920-1050

Description

Priority

Standard

Date Needed

05/01/24

Determination Start Date

03/30/24

Description

The Office of Laboratory Science (OLSci) Laboratory Training Activity (LTA) team within the Centers for Disease Control and Prevention (CDC) creates, delivers, and maintains laboratory trainings on topics such laboratory safety, biosecurity, and core laboratory skills and knowledge. The LTA also provides oversight and management of CDC's first simulated High Containment Laboratory Training Facility (LTF). The LTF provides a laboratory classroom setting for training without the use of pathogens. Tours are also scheduled for visitors to walkthrough the BSL-2/-3 and BSL-4 suites. Visitors include CDC staff, external and partner organizations, international visitors, and US government officials. The tours detail the history of the LTF, use of equipment, demonstrations, and simulations.

IMS/CIO/Epi-Aid/Lab-Aid/Chemical Exposure Submission

No
IMS Activation Name
Not selected
Select the primary priority of the project
Not selected
Select the secondary priority(s) of the project
Not selected
Select the task force associated with the response
Not selected
CIO Emergency Response Name
Not selected
Epi-Aid Name
Not selected
Lab-Aid Name
Not selected
Assessment of Chemical Exposure Name
Not selected
Goals/Purpose
The purpose of this customer feedback evaluation survey is to collect information from visitors on their tour of the Laboratory Training Facility to improve future tours.
Objective
The objective is to collect information from each visitor to enhance the quality of the tours (e.g., learning about the LTF, public health, and laboratory science).
Does your project measure health disparities among populations/groups experiencing social, economic, geographic, and/or environmental disadvantages?
No
Does your project investigate underlying contributors to health inequities among populations/groups experiencing social, economic, geographic, and/or environmental disadvantages?
No
Does your project propose, implement, or evaluate an action to move towards eliminating health inequities?
No
Activities or Tasks
New Collection of Information, Data, or Biospecimens

Target Population to be Included/Represented
General US Population
Tags/Keywords
Laboratory, Training, Tours
CDC's Role
Activity originated and designed by CDC staff, or conducted at the specific request of CDC, or CDC staff will approve study design and data collection as a condition of any funding provided
Method Categories
Survey
Methods
After each tour, a visitor will be able to access an evaluation survey using a Quick Response (QR) code posted at various locations throughout the LTF to provide general customer feedback on their visit. Clicking on the evaluation survey link via the QR code will open SurveyMonkey.
Collection of Info, Data, or Bio specimens
SurveyMonkey data collection tool
Expected Use of Findings/Results and their impact
The feedback received from visitors will be used by OLSci in aggregate only and the findings will be used to improve LTF tours.
Could Individuals potentially be identified based on Information Collected?
No

Funding					
Funding Type	Funding Title	Funding #	Original Fiscal Year	# of Years of Award	Budget Amount

HSC Review
HSC Attributes
Program Evaluation
Yes
Quality Assurance / Improvement
Yes

Regulation and Policy

Do you anticipate this project will need IRB review by the CDC IRB, NIOSH IRB, or through reliance on an external IRB?

No

Will you be working with an outside Organization or Institution? No

Institutions

Institution	FWA #	FWA Exp. Date	Funding	Funding Restriction Amount
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Institution	Funding Restriction Percentage	Funding Restriction Reason	Funding Restriction has been lifted
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Institution	Institution Role(s)	Institution Project Title	Institution Project Tracking #	Prime Institution
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Institution	Regulatory Coverage	IRB Review Status
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Institution	Registered IRB	IRB Registration Exp. Date	IRB Approval Status
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Institution	IRB Approval Date	IRB Approval Exp. Date	Relying Institution IRB
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Staff

Staff Member	SIQT Exp. Date	Citi Biomedical Exp. Date	Citi Social and Behavioral Exp. Date	Citi Good Clinical Exp. Date	Staff Role	Email	Phone #	Organization/ Institution
AaronVillarma	07/24/2026	01/08/2022			Program Lead	lvn4@cdc.gov	404-718-5159	OFFICE OF LABORATORY SCIENCE AND SAFETY
AngeliciaHughes	09/27/2026				Program Official	zou6@cdc.gov	404-718-6172	OFFICE OF LABORATORY SCIENCE AND

Staff								
Staff Member	SIQT Exp. Date	Citi Biomedical Exp. Date	Citi Social and Behavioral Exp. Date	Citi Good Clinical Exp. Date	Staff Role	Email	Phone #	Organization/ Institution
								SAFETY
KAYILANBAKER	12/10/2024				Data Owner	nqb0@cdc.gov	404-498-3334	OFFICE OF LABORATORY SCIENCE AND SAFETY
MarcusCollins	08/23/2026	01/25/2022			Program Lead	zio6@cdc.gov	404-639-2968	OFFICE OF LABORATORY SCIENCE AND SAFETY
MarindaLogan	06/27/2026				Data Owner	mwl8@cdc.gov	404-639-7072	OFFICE OF LABORATORY SCIENCE AND SAFETY

DMP	
Proposed Data Collection Start Date	05/01/24
Proposed Data Collection End Date	05/01/34
Proposed Public Access Level	Public
Public Access justification	The data is collected anonymously, and the results will be reported in an aggregated summary format for OLSci and Office of Laboratory Science and Safety (OLSS) leadership. The data will be used for continual improvement of Laboratory Training Facility Tours.
How Access Will Be Provided for Data	Data collected and generated by this project will be housed on the OLSci shared drive. Access to survey data will be limited to authorized SurveyMonkey users and access to the OLSci shared drive will be password protected.
Plans for archival and long-term preservation of the data	

Spatiality (Geographic Location)

Country

State/Province

County/Region

Determinations

Determination

Justification

Completed

Entered By & Role

HSC:
Does NOT Require HRPO Review

Not Research / Other

45 CFR 46.102(l)

Program Evaluation
Quality Assurance / Improvement

04/12/24

Chirila_Robert (uno4) CIO HSC

PRA:
PRA Applies

OMB Approval date: 06/28/22
OMB Expiration date: 06/30/25

04/16/24

Zirger_Jeffrey (wtj5) OMB / PRA

ICRO:
PRA Applies

OMB Approval date: 06/28/22
OMB Expiration date: 06/30/25

04/16/24

Zirger_Jeffrey (wtj5) ICRO Reviewer