

Data Collection Tool: NEI electronic Individual Development Plan (eIDP)

### Welcome back to the NEI

An Individual Development Plan (IDP) is a tool that will enable you to identify your career goals and training needs, and to develop a plan to achieve them. This tool will enable you to identify your career goals and training needs, and to develop a plan to achieve them. Your IDP should be reviewed and updated annually.

#### OMB Burden Statement

OMB No: 0925-0772  
Expiration Date: October 31, 2022

Collection of this information is a voluntary, and there are no penalties or other identifiers will not be used for enforcement purposes while training at the NIH.

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing existing data sources, gathering existing data from the sources, maintaining the data needed, and completing and reviewing the collection of information. Send comments to Washington, DC 20540-0108. For reducing this burden to NIH, please contact the NIH Paperwork Project Manager at 301-597-0700.

Type	Frequency
Renewal	Under Review

NATIONAL EYE INSTITUTE  
ELECTRONIC INDIVIDUAL DEVELOPMENT PLAN (eIDP)

Welcome: Jane Doe   Env: test   Version: 3.0.0   Guides   Help   Change User

USEFUL LINKS

General Information

Projects & Related Deliverables/Training

Career Goals & Career Training Activities

Aligning Expectations

Career Development

Please provide at least one project, deliverable, and a training related to your project.

REVIEW & TAKE ACTION

PROJECTS & DELIVERABLES   PROJECT-RELATED TRAINING

PROJECT:

Describe your project and major current responsibilities. For a non-research related project, please enter an objective instead of a project title.

\*Project Title:

15 Minimum character limit   500 Character limit

\*Description:

For Example: What are you planning on doing?, What are the skills and techniques that you are aiming to learn?

100 Minimum character limit   1000 Character limit

\*Responsibilities:

50 Minimum character limit   1000 Character limit

Deliverables Planned:

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Please provide at least one project-related training.

REVIEW & TAKE ACTION

PROJECTS & DELIVERABLES   PROJECT-RELATED TRAINING

PROJECT-RELATED TRAINING:

Training is an important aspect in accomplishing your project goal. Please select at least one training activity listed below that will support your project goal.

What activities have you planned to complement your projects in the coming year?

Classes/Courses/Workshops

ADD +

Interest/Working Group Participation

ADD +

Other Training Activities

ADD +

PREVIOUS

REVIEW & TAKE ACTION

Save

Save and Continue



USEFUL LINKS

- General Information
- Projects & Related Deliverables/Training
- Career Goals & Career Training Activities
- Aligning Expectations

Please provide your career goals and at least one training/career exploration activity.

REVIEW & TAKE ACTION

#### I. CAREER GOALS:

\* What career path(s) do you most want to be pursuing as you think 5 years into the future?

- Academia
- Government
- Industry/For-Profit
- Not-for-profit
- Other

Description

1000 characters left

Are you planning on pursuing additional degree(s)? If yes, please select the degree(s).

Select Additional Degrees [add more](#)

#### II. TRAINING/CAREER EXPLORATION:

Upload Curriculum Vitae/CV (Optional): Upload PDF or Word format only, Maximum file size 3 MB

[Upload document](#)

Depending on your career goals and on where you are in your training, you will need to work on different professional development activities. Please pick one or more of the below activities/skills you would like to work on this coming year.

Career Exploration and Networking <a href="#">ADD +</a>			
Skills/Competencies			
Please pick one or more of the below skills you'd would like to work on this coming year.			
Communications <a href="#">ADD +</a>	Leadership and Management <a href="#">ADD +</a>	Ethics <a href="#">ADD +</a>	Grant Writing <a href="#">ADD +</a>
Mentoring <a href="#">ADD +</a>	Scientific Manuscript Review <a href="#">ADD +</a>	Mandatory Training <a href="#">ADD +</a>	Others <a href="#">ADD +</a>
Job Search <a href="#">ADD +</a>			
Others <a href="#">ADD +</a>			

PREVIOUS

REVIEW & TAKE ACTION

Save

Save and Continue



USEFUL LINKS

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- Aligning Expectations

Please provide the required information that is indicated with an asterisk.

REVIEW & TAKE ACTION

#### ALIGNING EXPECTATIONS:

\* Describe your expectation(s) of your mentor; how can your mentor help you to accomplish your goals?

NOTE: When you meet with your mentor, ensure that you discuss any event or activity that might affect your productivity. If you need help completing this section, please contact your Training Director, Cesar Perez-Gonzalez.

50 minimum characters left

#### ADDITIONAL COMMITMENTS:

\* I need to discuss potential time required to complete any project remaining from previous program (if applicable):

☐ Yes ☒ No

Describe, if applicable:

PREVIOUS

REVIEW & TAKE ACTION

Save