

## RESEARCH IDENTIFIABLE FILE (RIF) REQUEST APPLICATION: KEY PERSONNEL SUPPLEMENT

**Requester**

*Must match the individual specified in the RIF DUA.*

**Requesting Organization**

*Must match the organization specified in the RIF DUA.*

**Study Title**

*Must match the study title specified in section 3 of the RIF DUA.*

### IDENTIFY THE KEY PERSONNEL

#### 1. Requester Contact Information:

*The Requester is the person authorized to legally bind their organization to the terms specified in the DUA. Per CMS requirements, there must only be one Requester on each DUA.*

**Email**

**Phone Number**

**Organization Address**

#### 2. Collaborating Organizations (If applicable):

*A Collaborating Organization is an organization that works with the requesting organization, is involved in the research, and is viewing or accessing unaggregated data. Collaborators that are only accessing aggregated and de-identified results that meet the cell suppression policy outlined in section 5 of the CMS DUA should not be listed.*

*Will this study have a collaborating organization(s)?*

*If yes, please list the organization(s) in the following table and complete a Collaborating Organization Supplement.*

**Organization Name**

**Organization Address**

**Organization Name**

**Organization Address**

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### 3. Additional Contact(s):

*An Additional Contact is an individual that is involved in the research study. An individual listed as an additional contact will receive notifications about the DUA and will be able to perform certain DUA functions.*

**Name of Additional Contact** |

**Email**

**Phone Number**

**Organization**

☐ **Collaborator**

**Name of Additional Contact** |

**Email**

**Phone Number**

**Organization**

☐ **Collaborator**

**Name of Additional Contact** |

**Email**

**Phone Number**

**Organization**

☐ **Collaborator**

**Name of Additional Contact** |

**Email**

**Phone Number**

**Organization**

☐ **Collaborator**