ACF Office of Refugee Resettlement: Services for Survivors of Torture

Program Data Points Form

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| **Agency:** Administration for Children and Families (ACF)/Office of Refugee Resettlement (ORR)**Form:** Survivors of Torture – Program Data Points (SOT-PDP) | **Grantee Name**:**Grant Number**:**Point of Contact:**  | **Reporting Period****From**: MM/DD/YYYY **To**: MM/DD/YYYY |
| **Reporting**: Submit annual program data with the second semi-annual report each year of the project period. Please use the narrative report to explain or highlight key program indicators and illustrate changes in outcome indicators. See the Program Data Points User Guide for more information: [https://healtorture.org/content/office-refugee-resettlement](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhealtorture.org%2Fcontent%2Foffice-refugee-resettlement&data=05%7C01%7CHarmanpreet.Bhatti%40acf.hhs.gov%7C6861e9d19ddb4974021208da966fb808%7Cd58addea50534a808499ba4d944910df%7C0%7C0%7C637987703815205334%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=mo51iqiGkFJfFSH98D6nwsElpRjpLwCz%2BsBH62hzI7I%3D&reserved=0) |
| **PROGRAM INDICATORS[[1]](#footnote-3)** |
| **Data Point**  | **Description** | Indicators | **No. of Clients Served**  | **Data Validation Checks** |
| 01a | Active Caseload:Client count during reporting period | New primaryNew secondaryContinuing primaryContinuing secondaryTOTAL ACTIVE CLIENT COUNT | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Please double check your math when adding up all new and continuing clients in the line indicating the total active client count. |
| 01b | Closed Caseload:Client count during reporting period | New primary New secondaryContinuing primary Continuing secondaryTOTAL CLOSED CASE COUNT  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Please double check your math when adding up all new and continuing clients in the line indicating the total closed case count. |
| 02 | Age when first subjected to torture (Primary survivors only) | Under 5 years 5 – 17 years18 – 44 years 45 – 64 years 65 years and overTOTAL  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Add the number of new primary and continuing primary clients from DP01a to get the total number of active primary survivors:01a. New primary: \_\_\_\_\_\_ + 01a. Continuing primary: \_\_\_\_\_\_ = \_\_\_\_\_\_\_The total number of active primary survivors should be **equal to** the total ages reported to the left. If this is not the case, please check your entries for DP02. Total number of active primary survivors = \_\_\_\_\_\_Total reported for DP02 = \_\_\_\_\_\_ |
| **Data Point**  | **Description** | Indicators | **No. of Clients Served**  | **Data Validation Checks** |
| 03 | Type of torture suffered(Primary survivors only) | AsphyxiationBeatingBurningDeprivationElectricalForced posturesSex-based violenceKidnapping and disappearances Rape and sexual tortureSensory stressSevere humiliationThreats and psychological tortureWitnessing torture of othersWounding/maimingOther: Please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active primary survivors to the total number of types of torture reported to the left:Total active primary survivors = \_\_\_\_\_\_Total types of torture from DP03 = \_\_\_\_\_\_The total number of types of torture from DP03 should be **greater than or equal** to the total number of active primary survivors. If this is not the case, please go back and check your entries for DP03.  |
| 04 | Reason for torture (Primary survivors only) | Breakdown of authority/terror by non- state actorsEthnicityNationalityReligionSocial group  Clan/Tribe Sex Other social groupSociopolitical activismOther: Please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TOTAL | \_\_\_\_\_\_\_\_\_\_\_[[2]](#endnote-3)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active primary survivors to the total number of reasons for torture reported to the left:Total active primary survivors = \_\_\_\_\_\_Total reasons for torture from DP04 = \_\_\_\_\_\_The total number of reasons for torture from DP04 should be **greater than or equal** to the total number of active primary survivors. If this is not the case, please go back and check your entries for DP04.  |

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| **Data Point**  | **Description** | Indicators | **No. of Clients Served**  | **Data Validation Checks** |
| 05 | Country where torture occurred (Primary survivors only) | Country 1: Country 2:Country 3:Country 4: …Unknown(Report all countries)TOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active primary survivors to the total number of countries reported to the left:Total active primary survivors = \_\_\_\_\_\_Total countries from DP05 = \_\_\_\_\_\_The total number of countries from DP05 should be **greater than or equal** to the total number of active primary survivors. If this is not the case, please go back and check your entries for DP05.  |
| 06 | Client goal(s) at intake |  BehavioralHousing Interpersonal/SocialLegalOccupational/EducationalPhysical/MedicalTOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active clients (primary and secondary) from DP01a to the total number of goals reported to the left:Total active clients from DP01a = \_\_\_\_\_\_Total goals from DP06 = \_\_\_\_\_\_The total number of goals from DP06 should be **greater than or equal** to the total number of active clients (primary and secondary). If this is not the case, please go back and check your entries for DP06.  |
| 07 | Sex  | FemaleMaleTOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | The total from DP07 does **not** need to be **equal to** the total number of active clients.  |

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| **Data Point**  | **Description** | Indicators | **No. of Clients Served**  | **Data Validation Checks** |
| 08 | Immigration category/statusat intake | Afghan Humanitarian ParoleeAsylee (include derivatives)Asylum Applicant Refugee (include derivatives)Special Immigrant Juvenile (SIJ)Special Immigrant Visa Holder (SIV)Lawful Permanent Resident (LPR)Former refugee (include derivatives)Former asylee (include derivatives)Other former: Please specify\_\_\_\_\_\_\_\_\_\_\_U.S. CitizenFormer refugee (include derivatives)Former asylee (include derivatives)Other former: Please specify\_\_\_\_\_\_\_\_\_\_\_U.S. born citizenUkrainian Humanitarian ParoleeUndocumentedUnknownOther at intake: Please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active clients (primary and secondary) from DP01a to the total number of categories/statuses reported to the left:Total active clients from DP01a = \_\_\_\_\_\_Total categories/statuses from DP08 = \_\_\_\_\_\_For the lines labeled “Lawful Permanent Resident (LPR)” and “U.S. Citizen,” please enter the subtotal of the lines below (former refugee, former asylee, other former, U.S. born citizen). When checking the total for immigration categories/statuses, be careful not to double count the LPR and U.S. Citizen subtotals and the categories beneath it. The total number of categories/statuses from DP08 should be **equal to** the total number of active clients. If this is not the case, please go back and check your entries for DP08.  |
| 09 | Age at intake  | Under 5 years 5 – 17 years18 – 44 years 45 – 64 years 65 years and overTOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active clients (primary and secondary) served from DP01a to the total number of ages reported to the left:Total active clients from DP01a = \_\_\_\_\_\_Total ages from DP09 = \_\_\_\_\_\_The total number of ages from DP09 should be **equal to** the total number of active clients. If this is not the case, please go back and check your entries for D09.  |

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| **Data Point**  | **Description** | **Indicators** | **No. of Clients Served**  | **Data Validation Checks** |
| 10 | Education prior to arrival (For clients > 18 years of age at intake)  | Less than 1 year1-4 years5-8 years9-12 years13-16 yearsMore than 16 yearsTOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Add the following age categories together from DP09:18 – 44 years = \_\_\_\_\_\_ 45 – 64 years = \_\_\_\_\_\_ 65 years and over = \_\_\_\_\_\_This gives you the total number of clients ≥ 18 years at intake = \_\_\_\_\_\_Compare the total number of clients ≥ 18 years of age at intake to the total from DP10 to the left. Total number of clients ≥ 18 years at intake = \_\_\_\_\_\_Total education from DP10 = \_\_\_\_\_\_ The total reported in DP10 should be **equal to** the total number of clients 18 years or older at intake. If this is not the case, please go back and check your entries for D10.  |
| 11 | Employment in the U.S. at intake(For clients > 18 years of age at intake) | Employed with work authorization (PT/FT)Unemployed and not seeking employment (e.g., students, elderly, disabled, and primary caregivers) Unemployed, work authorized, and seeking employmentNo work authorizationTOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of clients ≥ 18 years of age at intake calculated above to the total number of employment categories reported to the left:Total clients ≥ 18 years of age at intake = \_\_\_\_\_\_Total employment categories from DP11 = \_\_\_\_\_\_The total number employment categories from DP11 should be **equal to** the total number of clients ≥ 18 years of age at intake. If this is not the case, please go back and check your entries for DP11.  |
| 12 | Length of time in the U.S. at intake | Less than one year 1-5 yearsMore than 5 yearsUnknownTOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active clients (primary and secondary) served from DP01a to the total number of categories reported to the left:Total active clients from DP01a = \_\_\_\_\_\_Total length of time in the U.S. at intake from DP12 = \_\_\_\_\_\_The total number of categories from DP12 should be **equal to** the total number of active clients. If this is not the case, please go back and check your entries for DP12.  |

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| **Data Point**  | **Description** | **Indicators** | **No. of Clients Served**  | **Data Validation Checks** |
| 13 | Country of origin  | Country 1: Country 2:Country 3:Country 4: …(Report all countries)TOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active clients (primary and secondary) from DP01a to the total number of countries reported to the left:Total active clients from DP01a = \_\_\_\_\_\_Total countries from DP13 = \_\_\_\_\_\_The total number of countries from DP13 should be **equal** to the total number of active clients. If this is not the case, please go back and check your entries for DP13.  |
| 14 | Ethnicity | Ethnicity 1:Ethnicity 2:Ethnicity 3:Ethnicity 4: ….Unknown(Report all ethnicities)TOTAL  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active clients (primary and secondary) from DP01a to the total number of ethnicities reported to the left:Total active clients from DP01a = \_\_\_\_\_\_Total ethnicities from DP14 = \_\_\_\_\_\_The total number of ethnicities from DP14 should be **equal** to the total number of active clients. If this is not the case, please go back and check your entries for DP14.  |
| 15 | Religion | BuddhismChristianityHinduismIslamJudaismNoneUnknownOther: Please specify\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_TOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active clients (primary and secondary) from DP01a to the total number of religions reported to the left:Total active clients from DP01a = \_\_\_\_\_\_Total religions from DP15 = \_\_\_\_\_\_The total number of religions from DP15 should be **equal** to the total number of active clients. If this is not the case, please go back and check your entries for DP15.  |

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| **Data Point**  | **Description** | **Indicators** | **No. of Clients Served**  | **Data Validation Checks** |
| 16 | Languages used  | Language 1:Language 2:Language 3:Language 4: …(Report all languages used)TOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active clients (primary and secondary) from DP01a to the total number of languages reported to the left:Total active clients from DP01a = \_\_\_\_\_\_Total languages from DP16 = \_\_\_\_\_\_The total number of languages from DP16 should be **equal** to the total number of active clients. If this is not the case, please go back and check your entries for DP16.  |
| 17 | Clients served by service category | BehavioralHousingInterpersonal/SocialLegalOccupational/EducationalPhysical/MedicalTOTAL | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Compare the total number of active clients (primary and secondary) from DP01a to the total number of service categories reported to the left:Total active clients from DP01a = \_\_\_\_\_\_Total service categories from DP17 = \_\_\_\_\_\_The total number of service categories from DP17 should be **greater than or equal** to the total number of active clients. If this is not the case, please go back and check your entries for DP17.  |
| 18 | Professionals/community members trained under SOT | CommunityEducationInterpretation/translationLaw EnforcementLegalMedicalMental healthSocial workOther: Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | There are no data validation checks for this data point.  |

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| **Data Point**  | **Description** | **Indicators** | **No. of Clients Served**  | **Data Validation Checks** |
| 19 | Pro bono professional service hours donated to SOT program | Administrative, managerial, and other professional servicesAccounting, development, and grant writingInformation technology and researchInterpretation/TranslationLegalMedical servicesMental health servicesSocial servicesOther: Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Number of hours\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | There are no data validation checks for this data point. |

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| **OUTCOME INDICATORS[[3]](#footnote-4)*** Indicate the tool from which you have derived the client-level data you are reporting here in the aggregate:

SOT-PWI-S Our Program Tool Case File Review Other: Please specify * Complete all the boxes for each data point below to show aggregate changes in the level of need.
 |
| **Data Point** | **Description** | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| 20.aNew Clients | Legal (Immigration) | **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |
| **Data Point** | **Description** | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| 20.bContinuing Clients | Legal (Immigration) | **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4Safe N= |  |  |  |  |

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| **Data Point** | **Description** | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| 21.aNew Clients | Housing | **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |
| **Data Point** | **Description** | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| 21.bContinuing Clients | Housing | **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |

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| **Data Point** | **Description** | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| 22.aNew Clients | Employment | **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |
| **Data Point** | **Description** | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| 22.bContinuing Clients | Employment | **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |

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| **Data Point** | **Description** | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| 23.aNew Clients | Physical Health | **S** **T** **A** **R** **T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |
| 23.bContinuing Clients | Physical Health | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |

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| **Data Point** | **Description** | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| 24.aNew Clients | Mental Health | **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |
| 24.bContinuing Clients | Mental Health | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |

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| **Data Point** | **Description** | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| 25.aNew Clients | Access to community resources | **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |
| 25.bContinuing Clients | Access to community resources | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |

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| **Data Point** | **Description** | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| 26.aNew Clients | U.S.-Based Support Systems | **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |
| 26.bContinuing Clients | U.S.-Based Support Systems | **Level of Need** | **END** |
| 1In Crisis | 2Vulnerable | 3Stable | 4Safe |
| **S T A R T** | 1In CrisisN= |  |  |  |  |
| 2VulnerableN= |  |  |  |  |
| 3StableN= |  |  |  |  |
| 4SafeN= |  |  |  |  |

THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13)

The purpose of this information collection is to collect demographic, programmatic, and outcome data in order to learn more about the population being served, the types of services they receive, and the effectiveness of those services. Public reporting burden for this collection of information is estimated to average 6 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. This is a mandatory collection of information (Funding Announcement: HHS-2022-ACF-ORR-ZT-0051). This collection of information is required to retain a benefit (Torture Victims Relief Act of 1998, Pub. L. 105-320). If you have any comments on this collection of information, please contact the Administration for Children and Families, Office of Refugee Resettlement, Division of Refugee Health, 330 C Street, SW, 5th Floor, Washington, DC 20201 or email drh-rmh-team@acf.hhs.gov. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number and expiration date for this collection are OMB #: 0970-599. Exp: 2/28/2026.

1. Refer to the Program Data Points User Guide for all definitions [↑](#footnote-ref-3)
2. In immediate response to priorities of the current administration, this form has been updated with the following changes prior to approval by the Office of Management and Budget (OMB), as required by the Paperwork Reduction Act (PRA) of 1995 (44. USC. 3501 et seq.). The PRA requires that agencies obtain OMB approval before requesting information from the public, and OMB review and approval for most changes to an approved information. ACF is working to process these changes through OMB to come into compliance with the PRA but has implemented changes to the OMB-approved form to ensure compliance with the following Executive Orders: Executive Order(s) 14168 and/or 14151, 14173, 14224. Other than these changes, this form is approved under OMB #: 0970-0599. [↑](#endnote-ref-3)
3. Use the Survivor of Torture Psychosocial Well-being Index (Short Version) (SOT-PWI-S) © 2016 Hodges-Wu & Zajicek-Farber to aggregate the data for these indicators. (See User Guide, Appendix A) [↑](#footnote-ref-4)