

**Request for Approval under the clearance of the “Generic for ACF Program Office Monitoring Activities” Office of Management and Budget (OMB)**

**Control Number: 0970-0558**

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**TITLE OF INFORMATION COLLECTION:** SURVIVORS OF TORTURE INTEGRATED CARE OF CONTINUUM (SOT-ICC)

**PURPOSE:** The Administration for Children and Families (ACF), Office of Refugee Resettlement (ORR), Direct Services for Survivors of Torture (SOT) grant program aims to help survivors and their families overcome the severe, pervasive, and long-lasting effects of torture; and achieve sustained physical, social, emotional, and economic well-being. ORR intends to collect programmatic information on SOT grant recipients to assess program models and identify technical assistance needs. Recipients will be required to complete a self-assessment tool, the Survivors of Torture Integrated Care Continuum instrument, on an annual basis. This information will allow ORR to learn more about the type of care recipients provide at their organizations, whether it is traditional, coordinated, co-located, or integrated care, and their efforts to move toward a more integrated model in the continuum.

This information collection aligns with the overarching generic for monitoring activities, which specifically states that ACF will collect the information for:

- Monitoring of compliance with federal practice, guidelines and requirements,
- Provision of support as needed,
- Accurate assessment of the efficiency and efficacy of recipient activities
- Documentation of innovative services and program strengths

The proposed uses of the data also align with the overarching generic, which specifies that program offices will use information collected under this generic clearance to monitor the efficiency and efficacy of recipient program models/activities and to provide support or take appropriate action, as needed. This includes:

- Assessment of progress towards meeting Notice of Funding Opportunity Announcement objectives.
- Verification that projects initiated by recipients are carried out in a manner consistent with ACF’s expectations
- Collection of additional information on the status, activities, and accomplishments of recipients for reports that the HHS Secretary delivers to Congress, as well as office- and program-specific reports.
- Determination if additional actions/support (e.g., T/TA) are needed to increase the potential for success

**DESCRIPTION OF RESPONDENTS:** Direct Services for Survivors of Torture recipients

**CERTIFICATION:**

I certify the following to be true:

1. The collection is in compliance with U.S. Health and Human Services regulations.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. Information gathered will not be used for the purpose of substantially informing influential policy decisions.

Name and Affiliation: Sabrina Torres, Program Specialist, Office of Refugee Resettlement

To assist OMB review of your request, please provide answers to the following question:

**PERSONALLY IDENTIFIABLE INFORMATION:**

1. Is personally identifiable information (PII) collected? ☐ Yes ☒ No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? ☐ Yes ☒ No
3. If Yes, has an up-to-date System of Records Notice been published? ☐ Yes ☒ No

**BURDEN HOURS**

Category of Respondent	No. of Respondents	No. of Responses per Respondent per year	Burden per Response	Annual Burden
Direct Services for Survivors of Torture Recipients (Private Sector)	35	1	4	140

**FEDERAL COST:** The estimated annual cost to the Federal Government is \$1,829.

**TYPE OF COLLECTION:**

How will you collect the information? (Check all that apply)

- ☒ Web-based
- ☐ E-mail
- ☐ Paper mail
- ☐ Other, Explain

**Please make sure to submit all instruments, instructions, and scripts with the request.**