Annual Mandatory Collection of Elementary and Secondary Education Data through EDFacts

November 2024 May 2025

ATTACHMENT C-1

Metadata Collections

OMB No. 1850-0925 v.12

INTRODUCTION

Metadata are information to explain other data. Metadata collected from the states aid the analysis and appropriate use of data. The metadata to be collected range from information to support data submissions (*e.g.*, completeness) to capturing state policies surrounding data collection (*e.g.*, student count dates).

The modernization of ED*Facts* moved the metadata collections from E*MAPS* to EDPass. This change allows the states to use one application to submit both the data files and the associated metadata.

It is possible that the order and/or wording of the metadata questions may be slightly different on the screens in EDPass compared to this document. Adjustments may be needed to comply with accessibility requirements under Section 508. Adjustments also may be needed to ensure that the questions are readable and understandable on the screens. For example, questions may appear as a hierarchy of radio buttons structured to reduce the number of responses required.

Some of the metadata collections are submitted together with associated data files while others are submitted independently.

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USING THIS ATTACHMENT

The metadata collections are listed by subject area. For each subject area, the metadata questions have been organized into sets or groups of questions referred to as a metadata collection. These metadata collections have each been assigned a four-digit identification number that begins with a "5." The identification number is prefixed with "FS."

The questions within each metadata collection are assigned a Question ID and a row number. The combination of Question ID and row number is unique. As shown below, the questions are listed in a table with columns for the Question ID, row number, text of the question, and the format for the response.

ID	Ro	Question	Format
	w		

Some questions have options such as yes/no, some are dates, some are short text, and some are long text. Some questions are repeated for a list of permitted values. For questions that are repeated for a list of permitted values, the question will only appear once in this document. The list of permitted values will be in the format column.

Some questions may have follow up questions requiring a response. Follow up questions begin with "If (followed by the response to a previous question that is triggering the follow up question)." The options in questions that have follow up questions are marked with "(FQ)."

The metadata collections may include text fields for optional comments. However, those fields are not listed below. Optional comment fields are not required. The optional comment fields are available to provide additional information.

The metadata collections are presented differently than in previous Information Collection Requests. The metadata collection names and questions have been modified to be consistent with EDPass. These editorial and structural changes are not marked.

GENERAL METADATA COLLECTIONS

There is one metadata collection that is applicable across EDFacts.

FS	Metadata Collection Name	Used with
SSP	State Submission Plan	All FS and Metadata Collections

State Submission Plan (SSP)

State agencies are responsible for maintaining a submission plan within EDPass. State agencies use the submission plan to report data that will not be submitted by the due date and to report any data anomalies.

This information is necessary to monitor state progress on data submissions, evaluate timeliness of submissions, and to provide a mechanism for state agencies to communicate to the Department the completeness and accuracy of the data being submitted.

When the state agency is unable to submit a File Specification (FS) by the due date, the state agency changes the timeliness default, "yes," to "no" for each level of the FS that will not be timely. The state agency also provides an explanation for the FS being late and the date (DD-MM-YYYY) that the FS is expected to be submitted.

In addition, when the data have anomalies, the state agency changes the data anomalies default, "no," to "yes" for each level of the FS with anomalies. The state agency will also provide a description of the data anomalies.

ACADEMIC ASSESSMENTS

The following metadata collections relate to the data submitted about the statewide academic assessments.

FS	Metadata Collection Name	Used with
5005	Assessment Metadata - General	All Assessment FSs
5006	Assessment Metadata - Mathematics	FS175 and FS185
5007	Assessment Metadata – Reading Language Arts (RLA)	FS178 and FS188
5008	Assessment Metadata - Science	FS179 and FS189

These metadata collections include questions about adjustments or significant changes to a State's Statewide assessment system. Adjustments and changes are described in the Department's A State's Guide to the U.S. Department of Education's Assessment Peer Review Process.

FS5005 Assessment Metadata - General

The questions in this metadata collection are regarding state policies.

ID	Row	Question	Format
2019	1	Does the state permit significant medical emergency as an exemption from the state	Yes/No
		assessments for all students?	

FS5006 Assessment Metadata - Mathematics

The questions in this metadata collection are in the table below:

ID	Row	Question	Format
2013	1	For the lower grade levels, what is the name of the mathematics assessment (By assessment type and grade level)?	Short Text (up to 50 characters)
2014	1	For high school, what is the name of the mathematics assessment (By assessment type and when the assessment was conducted)?	Short Text (up to 50 characters)
		Did the state make changes to the mathematics assessments in the current school year (By assessment type and grade levels)?	Yes/No
		If changes were made, what type of changes were made (By assessment type and grade levels)?	Type of change:
2010	1	Is the state planning changes for the mathematic assessments in future years (By assessment type and grade level)?	Yes/No
2011	1	If changes are planned, what type of changes are planned for which mathematics assessments (By assessment type and grade level)?	Type of change:

ID	Row	Question	Format
2012	1	If changes are planned for mathematics assessments, for which school	Select SY:
		years are those changes planned (By assessment type and grade level)?	SY after current SY
			 Second SY after current SY
			Third SY after current SY

FS5007 Assessment Metadata - RLA

The questions in this metadata collection are in the table below:

ID	Row	Question	Format
2015	1	For the lower grade levels, what is the name of the RLA assessment (By assessment type and grade level)?	Short Text (up to 50 characters)
2016	1	For high school, what is the name of the RLA assessment (By assessment type and when the assessment is conducted)?	Short Text (up to 50 characters)
2020	1	Are English Learners, including children with disabilities (IDEA), who were in the U.S. less than 12 months prior to the RLA state assessment allowed to take the English language proficient (ELP) assessment in lieu of the regular RLA assessment?	Yes/No
		Did the state make changes to the RLA assessments in the current school year (By assessment type and grade levels)?	Yes/No
		If changes were made, what type of changes were made (By assessment type and grade levels)?	Type of change:
2021	1	Is the state planning changes for the RLA assessments (By assessment type and grade levels)?	Yes/No
2022	1	If changes are planned, what type of changes are planned for which RLA assessments (By assessment type and grade levels)?	Type of change: Content Standards

ID	Row	Question	Format
			 Achievement Standards
			 Assessments
2023	1	If changes are planned for RLA assessments, for which school years are those changes planned (By assessment type and grade levels)?	Select SY: SY after current SY Second SY after current SY Third SY after current SY

FS5008 Assessment Metadata - Science

The questions in this metadata collection are in the table below:

ID	Row	Question	Format
2017	1	For lower grade levels, what is the name of the science assessment (By assessment type and grade level)?	Short Text (up to 50 characters)
2018	1	For high school, what is the name of the science assessment (By assessment type and when the assessment is conducted)?	Short Text (up to 50 characters)
		Did the state make changes to the science assessments in the current school year (By assessment type and grade levels)?	Yes/No
		If changes were made, what type of changes were made (By assessment type and grade levels)?	Type of change:
2024	1	Is the state planning changes for the science assessments (By assessment type and grade levels)?	Yes/No
2025	1	If changes are planned, what type of changes are planned for which science assessments (By assessment type and grade levels)?	Type of change: • Content Standards

ID	Row	Question	Format
			 Achievement Standards
			 Assessments
2026	1	If changes are planned for science assessments, for which school years are those changes planned (By assessment type and grade levels)?	Select SY: SY after current SY Second SY after current SY Third SY after current SY

ACCOUNTABILITY MEASURES

The following metadata collections relate to the data submitted on Title I, Part A accountability systems for ESEA, as amended by ESSA, as defined in the approved ESEA consolidated State plans for the reporting year.

For purposes of this metadata collection, a measure is a component part of an indicator. For example, the Academic Achievement indicator could be composed of a measure for mathematics and a measure for reading/language arts. For each measure for an indicator, a state agency reports school performance using State-defined statuses for the measure.

FS	Metadata Collection Name	Used with
5019	Graduation Rate Indicator Status Metadata	FS199
5020	Academic Achievement Indicator Status Metadata	FS200
5021	Other Academic Indicator Status Metadata	FS201
5022	School Quality or Student Success Indicator Status Metadata	FS202
5023	Progress Achieving English Language Proficiency Indicator Status Metadata	FS205
5025	State-defined Subgroups Metadata	FS199, 200, 201, 202, 205 and 212

Except for FS5025, the state will respond to these questions for every measure reported in the related data file. For example, if the state reports two (2) graduation rate measures in FS 199, the state would report on two (2) measures in the metadata collection FS5019 Graduation Rate Indicator Status Metadata.

When reporting the scales for the measures, the following examples should be referenced.

Options for Scales	Examples
Ordinal – Performance level	Red, Orange, Yellow, Green
	Below Expectations, Meets Expectations, Exceed Expectations
Nominal – Two categories	Met/Not Met
	Pass/Did Not Pass
Interval – Percentage scale	% of students proficient using a scale from 0% to 100%
Interval – Index	Scale with 1 as the lowest and 4 as the highest
	Scale with 0.5 as the lowest and 5 as the highest
Other	Percentile

FS5019 Graduation Rate Indicator Status Metadata

ID	Row	Question	Format
2062	1	What is the measure name?	Short Text (up to 50 characters)
2063	1	What type of scale is used for the measure?	Select option:
			Ordinal - Performance levels
			Nominal - Met/not met
			● Interval - Percentage scale
			● Interval – Index
			Other measure
2064	1	If the scale type is Ordinal - Performance levels, list the labels for the	List
		performance levels, starting with the lowest performance level.	
2065	1	If the scale type is Interval - Index, provide the lowest and highest possible numerical values.	Lowest and highest
2066	1	If the scale type is Other measure, list and describe the State-defined statuses used to report the measure.	List

FS5020 Academic Achievement Indicator Status Metadata

The questions in this metadata collection are in the table below:

ID	Row	Question	Format	
2067	1	What is the measure name?	Short Text (up to 50 characters)	
2068	1	What is the lowest and highest grades to which the measure applies?	Lowest and highest grade from Kindergarten through Grade 12	
2069	1	What type of scale used for the measure?	Select option: Ordinal - Performance levels Nominal - Met/not met Interval - Percentage scale Interval - Index Other measure	
2070	1	If the scale type is Ordinal - Performance levels, list the labels for the performance levels, starting with the lowest performance level.	List	
2071	1	If the scale type is Interval - Index, provide the lowest and highest possible numerical values.	Lowest and highest	
2073	1	If the scale type is Other measure, list and describe the State-defined statuses used to report the measure.	List	

FS5021 Other Academic Indicator Status Metadata

ID	Row	Question	Format	
2074	1	What is the measure name?	Short Text (up to 50 characters)	
2075	1	What is the lowest and highest grades to which the measure applies?	Lowest and highest grade from Grade 1 to Grade 12	
2076	1	What type of scale used for the measure?	Select option:	
			 Ordinal - Performance levels 	
			Nominal - Met/not met	
			● Interval - Percentage scale	

ID	Row	Question	Format
			● Interval – Index
			Other measure
2077	1	If the scale type is Ordinal - Performance levels, list the labels for the performance levels, starting with the lowest performance level.	List
2078	1	If the scale type is Interval - Index, provide the lowest and highest possible numerical values.	Lowest and highest
2079	1	If the scale type is Other measure, list and describe the State-defined statuses used to report the measure.	List

FS5022 School Quality or Student Success Indicator Status Metadata

The questions in this metadata collection are in the table below:

ID	Row	Question	Format	
2080	1	What is the measure name?	Short Text (up to 50 characters)	
2081	1	What is the lowest and highest grades to which the measure applies?	Lowest and highest grade from pre- Kindergarten through Grade 12	
2082	1	What type of scale used for the measure?	Select option: Ordinal - Performance levels Nominal - Met/not met Interval - Percentage scale Interval - Index Other measure	
2083	1	If the scale type is Ordinal - Performance levels, list the labels for the performance levels, starting with the lowest performance level.	List	
2084	1	If the scale type is Interval - Index, provide the lowest and highest possible numerical values.	Lowest and Highest	
2085	1	If the scale type is Other measure, list and describe the State-defined statuses used to report the measure.	List	

FS5023 Progress Achieving English Language Proficiency Indicator Status Metadata

ID	Row	Question	Format	
2086	1	What is the measure name?	Short Text (up to 50 characters)	
2087	1	What is the lowest and highest grades to which the measure applies?	Lowest and highest grade from Kindergarten through Grade12	
2088	1	What type of scale used for the measure?	Select option: Ordinal - Performance levels (FQ) Nominal - Met/not met Interval - Percentage scale Interval - Index (FQ) Other measure (FQ)	
2089	1	If the scale type is Ordinal - Performance levels, list the labels for the performance levels, starting with the lowest performance level.	List	
2090	1	If the scale type is Interval - Index, provide the lowest and highest possible numerical values.	Lowest and Highest	
2091	1	If the scale type is Other measure, list and describe the State-defined statuses used to report the measure.	List	

FS5025 State-defined Subgroups Metadata

ID	Row	Question	Format
2092	1	If the state includes State-defined subgroups in its statewide system of annual meaningful differentiation in the state's approved ESEA consolidated state plan for the reporting year, what are the names of each State-defined subgroup?	List of Short Text (up to 250 characters) for each State-defined subgroup used by the SEA.
		Note: In cases where a state reported one or more State-defined subgroups (e.g., STEDFNDSUBGRP1), the number for the reported subgroups in this metadata collection should match the number used in FS199, 200, 201, 202, and 212.	

COMMON CORE OF DATA (CCD)

The following metadata collections relate to the data submitted for the Common Core of Data (CCD).

FS	Metadata Collection Name	Used with
5015	CCD Dropouts Metadata	FS032
5016	CCD Graduates/Completers Metadata	FS040
5017	CCD Grades Offered Metadata	FS039
5018	CCD Staffing Metadata	FS059
5024	CCD Membership Metadata	FS052

FS5015 CCD Dropouts Metadata

The questions in this metadata collection are in the table below:

ID	Row	Question	Format
2055	1	Are there exit codes that allow a student to leave the school system without being classified as one of the following: dropout, diploma recipient, OHC recipient, transfer, death?	 Yes – Has exit codes beyond the list (FQ) No
2055	2	If there are exit codes beyond the list, explain those exit codes.	Text (up to 4000 characters)
2056	1	Does the state recognize and report dropouts below grade 7?	 Yes No – Does not recognize or report below grade 7 (FQ)
2056	2	If the state does not recognize or report dropouts below grade 7, explain.	Text (up to 4000 characters)

FS5016 CCD Graduates/Completers Metadata

ID	Row	Question	Format
2058	1	Does the state have other high school completion credentials?	Yes/No

FS5017 CCD Grades Offered Metadata

The questions in this metadata collection are in the table below:

ID	Row	Question	Format
2060	1	Does the state offer ungraded instruction?	Yes/No
2060	2	Does the state offer Grade 13 instruction?	Yes/No
2060	3	Does the state report Adult Education within its elementary and secondary structure?	Yes/No

FS5018 CCD Staffing Metadata

The questions in this metadata collection are in the table below:

ID	Row	Question	Format
2061	1	Are any teachers identified as teachers for ungraded classes?	Yes/No

FS5024 CCD Membership Metadata

ID	Row	Question	Format
2072	1	Does the state differentiate between grades offered and grades enrolled at the school level?	Yes/No
2072	2	Does the state differentiate between grades offered and grades enrolled at the district level?	Yes/No
2072	3	Describe the students included in the counts for pre-kindergarten.	Text (up to 4000 characters)
2072	4	Do the counts for pre-kindergarten include students enrolled in HeadStart, children with disabilities, or State-funded preschool programs?	Yes/No
2072	5	If there are significant differences between the data reported at the school, LEA, and SEA level, explain the reason for these differences.	Text (up to 4000 characters)

ENGLISH LANGUAGE PROFICIENCY ASSESSMENTS

The following metadata collections relate to the data submitted on the statewide English language proficiency assessments.

Some of the questions are about adjustments or significant changes to a State's Statewide assessment system. The adjustments and changes are described in the Department's A State's Guide to the U.S. Department of Education's Assessment Peer Review Process.

FS	Metadata Collection Name	Used with
5009	Statewide English Language Proficiency Assessments Metadata	FS050, FS137, FS138 and FS139

FS5009 Statewide English Language Proficiency Assessments Metadata

The questions in this metadata collection are in the table below:

ID	Row	Question	Format
2030	1	Which English Language Proficiency (ELP) assessment is used for the regular assessment for	Select option:
		each grade level?	WIDA ACCESS
			● ELPA 21
			LAS LINKS
			Other
2032	1	If Other is selected for the regular assessment, provide the name of the assessment.	Short Text (up to 50 characters)
2031	1	Which English Language Proficiency (ELP) assessment is used for the alternate assessment	Select option:
		for each grade level?	WIDA Alt
			ACCESS
			• Other
2033	1	If Other is selected for the alternate assessment, provide the name of the assessment.	Short Text (up to 50
			characters)
		Did the state make changes to the English language proficiency assessments in the current school year (By regular and alternate)?	Yes/No
		If changes were made, what type of changes were made (By regular and alternate)?	Type of change:

ID	Row	Question	Format
			 ELP Standards ELP Achievement Standards ELP Assessment
2027	1	Is the state planning changes for the ELP assessments (By regular and alternate)?	Yes/No
2028	1	If changes are planned, what type of changes are planned for which ELP assessments (By regular and alternate)?	Type of change: ELP Standards ELP Achievement Standards ELP Assessment
2029	1	If changes are planned for ELP assessments, for which school years are those changes planned (By regular and alternate)?	Select School Year SY after current SY Second SY after current SY Third SY after current SY

GUN-FREE SCHOOLS ACT (GFSA)

The following metadata collections relate to the data submitted on the Gun-Free Schools Act (GFSA).

FS	Metadata Collection Name	Used with
5010	Gun Free Schools Act (GFSA) Metadata	FS086 and FS163

FS5010 Gun Free Schools Act (GFSA) Metadata

The questions in this metadata collections are in the table below: **LEA Compliance**

ID	Row	Question	Format
2034	1	GFSA respondent information – Name	Short Text (up to 50 characters)
2034	2	GFSA respondent information – Title	Short Text (up to 50 characters)
2034	3	GFSA respondent information – Email	Short Text (up to 50 characters)
2036	1	List the name and address of each LEA that has not provided an assurance that it is in compliance with the State law for required expulsion or for required referral.	List of LEAs
2041	1	Did the State law related to GFSA change in the past 12 months?	Change/Didn't change
2041	2	How does the State law address the need for providing educational services in an alternative setting to students expelled from their regular school setting?	Select option: Encourages providing educational services Requires providing educational services Does not address providing educational services
2041	3	Are any State funds used to support the implementation of educational services in alternative settings as it relates to students who have been expelled under the GFSA?	Select option: State funds No state funds

Attachment C

INDIVIDUALS WITH DISABILITIES EDUCATION ACT (IDEA) PART B

The following metadata collections relate to the data submitted on the Individuals with Disabilities Education Act (IDEA).

FS	Metadata Collection Name	Used with
5002	IDEA Part B Child Count Metadata	FS002 and FS089
5003	IDEA Part B Environments - School Age	FS002
5004	IDEA Part B Environments - Early Childhood	FS089
5012	IDEA Part B Discipline Metadata	FS143
5013	IDEA Part B Staffing Metadata	FS099
5014	IDEA Part B Exiting Metadata	FS009

FS5002 IDEA Part B Child Count Metadata

The questions in this metadata collection are in the table below:

Date of Count

ID	Row	Question	Format
5010	1	What is the date of the state's IDEA Part B child count? Date must be	Date (MM-DD)
		between Oct 1 and Dec 1.	

State Operated Programs

ID	Row	Question	Format
5010	2	Does the state report data for all state-operated programs (SOPs) related to children with disabilities (IDEA)?	• All (FQ) • Some (FQ) • None
5010	3	If SOPs are reported (either all or some), what levels are reported?	Options: SEA only SEA and LEA LEA only
5010	4	If SOPs are not reported, explain.	Text (up to 4000 characters)

Disability Categories

ID	Row	Question	Format
5011	1	Which disability categories are used by the state?	Yes/No for each Disability Category
5012	1	Which ages are allowed for Developmental Delay?	Yes/No for each Age: Age 3 Age 4 Age 5 (not Kindergarten) Age 5 (Kindergarten) Age 6 Age 7
			Age 8Age 9

FS5003 IDEA Part B Environments - School Age

The questions in this metadata collections are in the table below:

ID	Row	Question	Format
5013	1	Which educational environments are allowable for school age children?	Yes/No by Age Group by Environment

FS5004 IDEA Part B Environments - Early Childhood

The questions in this metadata collections are in the table below:

ID	Row	Question	Format
5014	1	Which educational environments are allowable for early childhood?	Yes/No by Age for each Educational Environment

FS5012 IDEA Part B Discipline Metadata

ID	Row	Question	Format
2044	1	Does the state permit removal of students with disabilities (IDEA) from their educational placement for disciplinary purposes for the remainder of the school year or longer?	Yes/No
2044	2	If state does not permit removal, provide the relevant statutory/regulatory/policy citation(s) that prohibit removal.	Text (up to 4000 characters)

FS5013 IDEA Part B Staffing Metadata

The questions in this metadata collections are in the table below:

ID	Row	Question	Format
2045	1	Which of the related service personnel are employed or	Yes/No by related service personnel category
		contracted are used in the state to provide related services	
		to children with disabilities (IDEA), ages 3 through 21?	
2046	1	If any related personnel option is not used, explain.	Text (up to 4000 characters)

FS5014 IDEA Part B Exiting Metadata

The questions in this metadata collections are in the table below:

Reference Period

ID	Row	Question	Format
2047	1	Does the state use the required reference period of July 1 to June 30 to report exiting data for IDEA?	Yes/No
2047	2	If the state does not use the required reference period, what is the start date of the reference period used?	Date (YYYY-MM-DD)
2047	3	If the state does not use the required reference period, what is the end date of the reference period used?	Date (YYYY-MM-DD)

State Policies

ID	Row	Question	Format
2048	1	What is the maximum age at which a student with disabilities (IDEA)	Select age:
		can receive special education services?	● Age 18

ID	Row	Question	Format
			• Age 19
			• Age 20
			● Age 21
			• Age 22
			• Age 23
			• Age 24
			• Age 25
			• Age 26
2049	1	Does the state offer a state-defined alternate diploma, defined in accordance with Section 8101(23) and (25) of ESEA(A)(ii)(I)(bb), as amended by the ESSA, that is for students with the most significant cognitive disabilities?	Yes/No
2049	2	If the state offers a state-defined alternate diploma defined in accordance with ESEA, provide the statutory/regulatory/policy citation(s).	Text (up to 4000 characters)
2050	1	Can a student with disabilities (IDEA) exit an educational program by receiving a high school completion certificate, modified diploma, or similar document?	Yes/No
2050	2	If the student can exit with such a document, provide the statutory/regulatory/policy citation(s).	Text (up to 4000 characters)
2051	1	Is there a minimum age for graduation with a regular high school diploma?	Yes/No
2051	2	If there is a minimum age, what is the minimum age for graduation	Select Age:
		with a regular high school diploma?	● Age 13
			● Age 14
			● Age 15
			• Age 16
			• Age 17
2052	1	For counts reported as "Moved, Known to be Continuing" in the IDEA Exiting data, what is the state's catchment area for SEA Level?	Select option:

ID	Row	Question	Format
			• Entire state
			Districtwide
			• Other
2053	1	For counts reported as "Moved, Known to be Continuing" in the IDEA	Select option:
		Exiting data, what is the state's catchment area for LEA Level?	• Entire state
			Districtwide
			• Other