

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 2700-0153)

TITLE OF INFORMATION COLLECTION: International Space Apps Challenge Collaborator Satisfaction Survey 2022

PURPOSE: Space Apps has grown significantly since its inception in 2012. In 2021, we had 23 Space Apps Collaborators, or organizations who promote SpaceApps to their community and/or make their products and services available to SpaceApps participants. In order to plan for subsequent events, we would like to gather satisfaction data to ensure we retain this important part of the Space Apps community and continue growing the event.

DESCRIPTION OF RESPONDENTS: Respondents will be the “Collaborators” of the Space Apps 2022 October 1-2 challenge. Collaborators fall into two categories:

- Global Collaborators: Organizations who make offerings available to the Space Apps Community in a minimum of five countries
- Amplification Collaborators: Organizations who promote Space Apps to their communities in order to attract a broader diversity of participants

All Collaborators will receive a copy of the survey.

TYPE OF COLLECTION: (Check one)

- ☐ Customer Comment Card/Complaint Form ☒ Customer Satisfaction Survey
- ☐ Usability Testing (e.g., Website or Software) ☐ Small Discussion Group
- ☐ Focus Group ☐ Other: _____

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: Valeria Gonzalez

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? ☐ Yes ☒ No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? ☐ Yes ☐ No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? ☐ Yes ☐ No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? ☐ Yes ☒ No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden
Business and Non-Profits	30	5 mins each	2.5 hrs
Totals			

FEDERAL COST: \$320. This is calculated using 8 hours (approximate amount of time it has taken staff to develop the survey and the amount of time forecasted to analyze results afterwards) x \$40/hour (avg hourly cost of staff time).

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe? ☒ Yes ☐ No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

All Space Apps 2022 Collaborators will be provided a link to the survey. No incentives will be offered.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

☐ Web-based

☐ Telephone

☐ In-person

☐ Mail

☒ Other, Explain (Collaborators will be emailed a link to complete the survey in Paperform: [2022 Collaborator Satisfaction Survey \(paperform.co\)](https://paperform.co/2022-Collaborator-Satisfaction-Survey))

2. Will interviewers or facilitators be used? ☐ Yes ☒ No