 Request for Approval under NASA's "Generic Clearance for the Collection of Routine Customer Feedback" (OMB Control Number: 2700-0153)

1. **Title of information collection**	ARSET End-of-training Survey
2. **Purpose**	The ARSET End-of-training survey will be used to assess the effectiveness of each training component, assess whether participants feel they have achieved the learning objectives, grade the usefulness of highlighted analysis and web-based tools, and gather future training needs.
3. **Description of respondents**	ARSET training participants

4. **Type of collection** (check one)

☐ Customer comment card/complaint form	X Customer satisfaction survey
☐ Usability testing (e.g., website, software)	☐ Small discussion group
☐ Focus group	☐ Other:

5. **Personally identifiable information**

Will PII be collected?	☐ Yes	X No	
If yes: will any information that is collected be included in records that are subject to the Privacy Act of 1974?	☐ Yes	☐ No	
If yes: has an up-to-date System of Records Notice (SORN) been published?	☐ Yes	☐ No	

6. **Gifts or payments**

Is an incentive provided to participants? (e.g., money, reimbursement of expenses, token of appreciation)	☐ Yes	X No

7. **Burden time per response**

Category of respondent	Number of respondents	Participation time (list in minutes)	Burden time
US federal government	5	6	0.5
Private Sector	34	6	3.4
State, local, or tribal governments	32	6	3.2
Total	**71**		**7.1**

8. **Federal cost** (Typically listed as the total burden time in hours x $30 = federal cost. This includes: printing, shipping, IT, contracting, and does not include salaries)

$213

9. **The selection of your targeted respondents**

Do you have a customer list or similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?	X Yes	☐ No	
If yes, please provide a description of both below (attach a sampling plan if available). Potential respondents will be people who have attended a particular ARSET training			
If no, please provide a description of how you plan to identify your potential group of respondents and how you will select them.			

10. **Administration of the instrument** (check all that apply)

X Web-based	☐ Telephone	☐ In person	☐ Mail

☐ Other, please explain:	
Will interviewers or facilitators be used?	☐ **Yes** **X No**
Please provide the URL: https://survey.alchemer.com/s3/7597631/ARSETSpectral-Indices	

11. **Certification.** Please certify the following to be true

X The collection is voluntary. X The collection is low-burden for respondents and low-cost for the Federal Government. X The collection is non-controversial and does <u>not</u> raise issues of concern to other federal agencies. X The results are <u>not</u> intended to be disseminated to the public. X Information gathered will not be used for the purpose of <u>substantially</u> informing <u>influential</u> policy decisions. X The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.
Name: Melanie Cook
Center, division, & program: NASA Goddard Space Flight Center, Earth Science Division, Applied Remote Sensing Training (ARSET) Program