**WHITE PAPER JUSTIFICATION**

**NON-SUBSTANTIVE CHANGE REQUEST**

**OMB Control Number 2900-0798**

**Veteran/Beneficiary Claim for Reimbursement of Travel Expenses**

VA Form 10-3542 and BTSSS

**Date Submitted: May 7, 2025**

**Summary of Request:** VHA is submitting this non-substantive change request for minor revisions to VA Form 10-3542.

**Description of Changes Requested:** This request updates VA Form 10-3542 to add two fields on page one for VHA to record the date the claim was received and from which VA facility. There is no impact to the burden hours for this collection as a result of this change.

**Description of Changes:**

| **Form** | **Type of Change** | **Question/Item** | **Requested Change** |
| --- | --- | --- | --- |
| **10-3542** | Revision  |

|  |
| --- |
| Page 1 – upper right  |

 | Add two fields:  ***(For VHA Use Only)*** **Facility ID** **Claim Received Date**  **(MM/DD/YYYY)** |
|  |  |  |  |