

WHITE PAPER JUSTIFICATION
NON-SUBSTANTIVE CHANGE REQUEST

OMB Control Number 2900-0798

Veteran/Beneficiary Claim for Reimbursement of Travel Expenses

VA Form 10-3542 and BTSSS

Date Submitted: May 7, 2025

Summary of Request: VHA is submitting this non-substantive change request for minor revisions to VA Form 10-3542.

Description of Changes Requested: This request updates VA Form 10-3542 to add two fields on page one for VHA to record the date the claim was received and from which VA facility. There is no impact to the burden hours for this collection as a result of this change.

Description of Changes:

Form	Type of Change	Question/Item	Requested Change
10-3542	Revision	Page 1 – upper right	Add two fields: <i>(For VHA Use Only)</i> Facility ID Claim Received Date (MM/DD/YYYY)