

## Online Registration Process:

### New Users – Register (No Change)



Welcome to e-Appeal, the e-filing and case management system for U.S. Merit Systems Protection Board (MSPB). e-Appeal enables individuals to file new appeals and for parties to an appeal to file pleadings and view the electronic case record, including issuances from MSPB.

#### New Users

Setup your account here. You must complete this one-time process if this is your first time accessing MSPB's new e-Appeal.

[Register](#)

#### Returning Users

Log in here if you have previously registered for an account in MSPB's new e-Appeal or are completing your account setup.

[Log in](#)

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Agency Contact Center  
(202) 653-7200 [mspb@mspb.gov](mailto:mspb@mspb.gov)

## Security Policy – Warning (No Change)

**Security Policy - Warning** X

You are accessing a U.S. Government information system that is owned and operated by the U.S. Merit Systems Protection Board (MSPB). This information system is part of a system of records covered by the Privacy Act of 1974, 5 U.S.C. § 552a, and is accessible only to authorized users. This information system is provided for the processing of official U.S. Government-authorized use only. Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties as stated in 18 U.S.C. § 1030.

By using this information system, you understand and consent to the following:

- You have no reasonable expectation of privacy regarding any communications or data transiting or stored on this information system. At any time, the government may for any lawful government purpose monitor, intercept, search and seize any communication or data transiting or stored on this information system.
- Any communications or data transiting or stored on this information system may be disclosed or used for any lawful government purpose.
- Any unauthorized activities including altering information in e-Appeal, accessing the system by impersonating a registered e-Filer, and/or attempting to view information contained in any appeal by any person

**Acknowledge**

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# Step 1 of 9: Instructions (No Change)



<p><b>Instructions</b></p> <p>Paperwork Reduction Act Notice</p> <p>Privacy Act Statement</p> <p>User Role</p> <p>e-Filer Consent</p> <p>Name and Email Address</p> <p>Username and Password</p> <p>Review Information</p> <p>Verify Your Email</p>	<p><b>Instructions</b> <span style="float: right;">OMB No. 3124-0017, Exp. 09/30/2026</span></p> <p>Step 1 of 9</p> <p>Next Step: Paperwork Reduction Act Notice</p> <hr/> <p>Welcome to the new account setup for MSPB's e-Appeal. Account setup is expected to take less than 20 minutes and involves the following steps:</p> <ul style="list-style-type: none"><li>• Selecting your e-Appeal role</li><li>• Registering as an e-Filer</li><li>• Providing your name and email address</li><li>• Creating a username and password</li><li>• Verifying your email address</li><li>• Completing the account setup process with your address and phone number</li></ul> <p style="text-align: right;"><a href="#">Cancel</a> <a href="#">Next</a></p>
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## Step 2 of 9: Paperwork Reduction Act Notice (No Change)



<ul style="list-style-type: none"><li>✓ <b>Instructions</b></li><li><b>Paperwork Reduction Act Notice</b></li><li>Privacy Act Statement</li><li>User Role</li><li>e-Filer Consent</li><li>Name and Email Address</li><li>Username and Password</li><li>Review Information</li><li>Verify Your Email</li></ul>	<h3>Paperwork Reduction Act Notice</h3> <p>OMB No. 3124-0017, Exp. 09/30/2026</p> <p>Step 2 of 9</p> <p>Next Step: Privacy Act Statement</p> <p>Public reporting burden for this data collection is estimated to vary from 60 and 120 minutes, with an average of 90 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. You are not required to respond to this collection of information unless a valid Office of Management and Budget (OMB) control number is displayed on this form. Send comments regarding the burden estimate or any other aspect of the collection of information, including suggestions for reducing this burden, to Office of the Clerk of the Board, Merit Systems Protection Board, 1615 M Street, NW, Washington, DC 20419; by fax to 202-653-7130; or by email to <a href="mailto:mspb@mspb.gov">mspb@mspb.gov</a>.</p> <p>Cancel <input type="button" value="Previous"/> <input type="button" value="Next"/></p>
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# Step 3 of 9: Privacy Act Statement (No Change)



✓ <b>Instructions</b>	<h2>Privacy Act Statement</h2> <p>OMB No. 3124-0017, Exp. 09/30/2026</p>
✓ <b>Paperwork Reduction Act Notice</b>	<p>Step 3 of 9</p> <p>Next Step: User Role</p>
<b>Privacy Act Statement</b>	<p><b>AUTHORITY:</b> MSPB may hear appeals of Federal agency actions only when it has been authorized to do so by law, rule, or regulation. <a href="#">5 U.S.C. § 7701 (a)</a>; <a href="#">5 U.S.C. § 1204</a>.</p>
User Role	<p><b>PRINCIPAL PURPOSE(S):</b> This information is being collected for the primary purposes of adjudicating the appeals and matters described above, rendering MSPB decisions in these matters, and enabling case parties to have access to MSPB's electronic filing system. Additionally, some information about the appeal or case is used in depersonalized form for statistical purposes.</p>
e-Filer Consent	
Name and Email Address	<p><b>ROUTINE USE(S):</b> The information on this form may be shared outside of MSPB as generally permitted under <a href="#">5 U.S.C. § 552a(b)</a> of the Privacy Act of 1974, as amended. This includes sharing the information as necessary and authorized by routine uses published in MSPB/GOVT - 1 Appeals and Case Records, 77 Fed. Reg. 65206 (Oct. 25, 2012), and upon written request, by agreement, or as required by law. MSPB decisions are available to the public under the provisions of the Freedom of Information Act (FOIA), <a href="#">5 U.S.C. § 552</a>, and are posted to MSPB's public website. Other documents from individual appeal and case files may also be made available as required by FOIA.</p>
Username and Password	
Review Information	<p><b>DISCLOSURE:</b> The disclosure of information on this form is voluntary; however, failure to provide the information requested may delay or prevent the proper docketing of a matter and/or, the adjudication of a matter, which could result in the dismissal or delay of your appeal or matter, and/or prevent access to MSPB's e-Appeal system.</p>
Verify Your Email	<p style="text-align: right;"> <input type="button" value="Cancel"/> <input type="button" value="Previous"/> <input type="button" value="Next"/> </p>



## Step 4 of 9: User Role (No Change)



<ul style="list-style-type: none"><li>✓ <b>Instructions</b></li><li>✓ <b>Paperwork Reduction Act Notice</b></li><li>✓ <b>Privacy Act Statement</b></li><li><b>User Role</b></li><li>e-Filer Consent</li><li>Name and Email Address</li><li>Username and Password</li><li>Review Information</li><li>Verify Your Email</li></ul>	<h3>User Role</h3> <p>OMB No. 3124-0017, Exp. 09/30/2026</p> <p>Step 4 of 9</p> <p>Next Step: e-Filer Consent</p> <p><input type="radio"/> Appellant</p> <p>Select this option if you plan to file a new appeal with MSPB, or if you have a pending appeal and want to register as an e-Filer with MSPB.</p> <p><input type="radio"/> Appellant Representative</p> <p>Select this option if you plan to file a new appeal with MSPB on behalf of an individual, if you currently represent an appellant who has a pending appeal with MSPB, or if you provide legal support to an attorney appellant representative. You only need one "appellant representative" e-Appeal account to access appeals for which you are the designated representative.</p> <p><input type="radio"/> Agency Representative</p> <p>Select this option if you are an agency representative or provide legal support to an agency representative. Your agency email address must be preregistered with e-Appeal before you can create your account. Please contact your agency work unit to confirm your preregistration.</p> <p><a href="#">Cancel</a> <a href="#">Previous</a> <a href="#">Next</a></p>
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About MSPB

Appeal Process

Technical Support

Regulations

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# Step 5 of 9: e-Filer Consent (No Change)



<ul style="list-style-type: none"> <li>✓ Instructions</li> <li>✓ Paperwork Reduction Act Notice</li> <li>✓ Privacy Act Statement</li> <li>✓ User Role</li> <li><b>e-Filer Consent</b></li> <li>Name and Email Address</li> <li>Username and Password</li> <li>Review Information</li> <li>Verify Your Email</li> </ul>	<div style="text-align: right;">OMB No. 3124-0017, Exp. 09/30/2026</div> <h2 style="margin: 0;">e-Filer Consent</h2> <p>Step 5 of 9</p> <p>Next Step: Name and Email Address</p> <hr/> <p>To create a new e-Appeal account, you must consent to register as an e-Filer with MSPB.</p> <p>Please review MSPB's e-filing regulations at <a href="#">5 C.F.R. § 1201.14</a> and <i>MSPB e-Appeal: FAQ</i> on the MSPB website for additional information.</p> <p>My obligations and responsibilities as a registered e-Filer:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> * I consent to accept electronic service of all pleadings filed by other registered e-Filers and all documents issued by the Board at the email address I register with MSPB. I understand that I will NOT receive MSPB issuances by U.S. mail or other nonelectronic means.</li> <li><input type="checkbox"/> * I consent to be a registered e-Filer in all appeals at MSPB.</li> <li><input type="checkbox"/> * I am responsible for ensuring that email from @mspb.gov is not blocked by filters.</li> <li><input type="checkbox"/> * I am responsible for monitoring e-Appeal for appeal activity to ensure I have received all case-related documents.</li> <li><input type="checkbox"/> * I am responsible for notifying MSPB and the other parties of any change in my email address by updating my email address in my e-Appeal account profile and filing a pleading in any pending appeals.</li> <li><input type="checkbox"/> * If I wish to withdraw my registration as an e-Filer, I must file a notice in writing in accordance with MSPB's e-Filing regulations. I will not have electronic access to my appeal(s) after my e-Filer registration is withdrawn.</li> </ul> <p>Do you wish to register as an e-filer with MSPB? *</p> <p><input type="checkbox"/> I consent to register with MSPB as an e-Filer.</p> <div style="text-align: right;"> <span>Cancel</span> <span style="margin-left: 20px;">Previous</span> <span style="margin-left: 20px; background-color: #0056b3; color: white; padding: 2px 10px; border: none;">Next</span> </div>
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## Step 6 of 9: Name and Email Address (No Change)



**Name and Email Address** OMB No. 3124-0017, Exp. 09/30/2026

Step 6 of 9  
Next Step: Username and Password

Appellants: Please list your first name as it appears on your official personnel records. For example, if your first name is "William" on your official personnel records, please list "William" to create your e-Appeal account (not "Bill" or "Willy").

First Name *	<input type="text"/>	Middle Name	<input type="text"/>
Last Name *	<input type="text"/>	Suffix	<input type="text" value="v"/>
Email Address *	<input type="text"/>	Confirm Email Address *	<input type="text"/>
Primary Phone Type	<input type="text" value="v"/>	Primary Phone Number	<input type="text"/>

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## Step 7 of 9: Username and Password (No Change)



**Username and Password** OMB No. 3124-0017, Exp. 09/30/2026

Step 7 of 9  
Next Step: Review Information

Please create a username and password for your e-Appeal account. Usernames can only contain:

- Alphanumeric characters
- Underscores, dashes, and periods

Note: Username cannot be your email address

Username \*

Passwords must include:

- At least eight characters
- Uppercase and lowercase letters
- At least one number
- At least one of the following special characters : \$ # @ ! % ^ & \* ( )

Password \*

Confirm Password \*

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# Step 8 of 9: Review Information (No Change)



<ul style="list-style-type: none"><li>✓ Instructions</li><li>✓ Paperwork Reduction Act Notice</li><li>✓ Privacy Act Statement</li><li>✓ User Role</li><li>✓ e-Filer Consent</li><li>✓ Name and Email Address</li><li>✓ Username and Password</li><li><b>Review Information</b></li><li>Verify Your Email</li></ul>	<h2>Review Information</h2> <p>Step 8 of 9</p> <p>Next Step: Verify Your Email</p> <p>OMB No. 3124-0017, Exp. 09/30/2026</p> <p>Please review and confirm the information you have provided. This information will be used to create your account and verify your email address.</p> <table><tr><td><b>First Name</b> Kia</td><td><b>Middle Name</b></td></tr><tr><td><b>Last Name</b> Xiong</td><td><b>Suffix</b></td></tr><tr><td><b>Username</b> test.mspb</td><td><b>Email Address</b> test.mspb@yopmail.com</td></tr><tr><td><b>Primary Phone Type</b></td><td><b>Primary Phone Number</b></td></tr></table> <p><input type="checkbox"/> By checking this box, I certify that the information listed above is accurate to the best of my knowledge. *</p> <p><a href="#">Cancel</a> <a href="#">Previous</a> <a href="#">Create Account</a></p>	<b>First Name</b> Kia	<b>Middle Name</b>	<b>Last Name</b> Xiong	<b>Suffix</b>	<b>Username</b> test.mspb	<b>Email Address</b> test.mspb@yopmail.com	<b>Primary Phone Type</b>	<b>Primary Phone Number</b>
<b>First Name</b> Kia	<b>Middle Name</b>								
<b>Last Name</b> Xiong	<b>Suffix</b>								
<b>Username</b> test.mspb	<b>Email Address</b> test.mspb@yopmail.com								
<b>Primary Phone Type</b>	<b>Primary Phone Number</b>								

## Step 9 of 9: Verify Your Email (Updated)

Your request to create an account has been received and placed in the queue for processing.

Please note that the processing of your account may take up to 30-60 minutes. Once processed, you will receive an activation email that will **require you to select the prompt "Click Here to Activate Your e-Appeal Account."**

Once activated, you will be able to log in and complete your profile.



A screenshot of the 'Verify Your Email' step in the e-APPEAL process. The interface is divided into a left sidebar with a list of steps, each preceded by a checkmark, and a main content area. The sidebar steps are: Instructions, Paperwork Reduction Act Notice, Privacy Act Statement, User Role, e-Filer Consent, Name and Email Address, Username and Password, Review Information, and Verify Your Email (which is currently selected). The main content area has the title 'Verify Your Email' and 'Step 9 of 9'. It contains the following text: 'Your request to create an account has been received and placed in the queue for processing. Please note that the processing of your account may take up to 30-60 minutes. Once processed, you will receive an activation email that will require you to select the prompt "Click Here to Activate Your e-Appeal Account." Once activated, you will be able to log in and complete your profile.' A blue 'Finish' button is located at the bottom right of the main content area. The footer of the page includes links for 'About MSPB', 'Appeal Process', 'Technical Support', and 'Regulations', along with the MSPB logo and contact information: 'U.S. Merit Systems Protection Board', 'Agency Contact Center (202) 653-7200 mspb@mspb.gov'.