

Appendix F: Estimates of the Hour Burden of the Collection of Information – Narrative

– Supplemental Nutrition Assistance Program (SNAP) Forms: Applications, Periodic Reporting, Notices

(OMB Control Number 0584-0064)

AFFECTED PUBLIC: STATE, LOCAL, AND TRIBAL GOVERNMENTS

(1) STATE AGENCY REPORTING

7 CFR Part 273—Certification of Eligible Households

(a) Application to Participate in SNAP

SNAP regulations require that each applicant household complete and file an application, either in paper or electronic form. The application contains detailed information about each household member and their income, employment, shelter expenses, medical expenses (if applicable) and resources that are necessary to determine if the applicant household is entitled to assistance. The application process also includes the verification of the information provided on the application and an interview where the State agency asks a series of questions and collects more information. The burdens associated with the application process activities are included below.

Application

1. 7 CFR 273.2 (b), Initial application. State agencies must review each initial application submitted by SNAP applicants. Based on Fiscal Year (FY) 2022 data from the Food Program and Reporting System (FPRS), the Department estimates 21,142,615 initial applications annually.

FNS estimates that, on average, 53 State agencies will each review 398,917.26 initial applications annually, for a total of 21,142,615 responses ($53 \times 398,917.26 = 21,142,615$). The estimated average burden per response is approximately 19 minutes (0.3173 hours), resulting in estimated total burden hours of 6,708,551.74 ($21,142,615 \times 0.3173 = 6,708,551.74$). When compared to the previous information collection, the total burden hours for the initial application activity increased from 5,731,136.38 hours to 6,708,551.74 hours due to an increase in the number of initial applications.

Interview

2. 7 CFR 273.2(e)(1), Initial Interview (telephone). State agencies must conduct an interview with applicant households for each SNAP application received. State agencies have the option to use a telephone interview in the place of an in-person interview. In the last renewal

of this burden collection, FNS included the estimate of 40 State agencies using telephonic interviews. However, all 53 State agencies currently use both telephone and in-person interviews, so this estimate has been updated in this renewal.

FNS estimates that each of these 53 State agencies will conduct 301,069.64 telephone interviews annually, for a total of 15,956,691 responses ($53 \times 301,069.64 = 15,956,691$). The estimated average burden per response is approximately 38 minutes (0.6346 hours), resulting in estimated total burden hours of 10,126,116.11 ($15,956,691 \times 0.6346 = 10,126,116.11$). When compared to the previous information collection, the total burden hours for the initial telephone interview activity have increased from 8,650,772.01 hours to 10,126,116.11 hours due to an increase in the number of initial applications.

3. 7 CFR 273.2(e)(1), Initial Interview (in-person). State agencies must conduct an interview with applicant households for each SNAP application received. State agencies have the option to use a telephone interview in the place of an in-person interview. However, even in States that choose this option, the State agency must provide a face-to-face interview if requested by the household. In the last renewal of this burden collection, FNS used the estimate of 13 State agencies using in-person interviews to account for the 13 State agencies not using telephone interviews. In this revision, FNS is updating this estimate to 53 State agencies to more accurately reflect that all 53 State agencies currently use both telephone and in-person interviews, as required by the law.

FNS estimates that each of the 53 State agencies will conduct 97,847.62 in-person interviews annually, for a total of 5,185,924 responses ($53 \times 97,847.62 = 5,185,924$). The estimated average burden per response is approximately 38 minutes (0.6346 hours), resulting in estimated total burden hours of 3,290,987.37 ($5,185,924 \times 0.6346 = 3,290,987.37$). When compared to the previous information collection, the total burden hours for the initial in-person interview activity have increased from 2,811,500.74 hours to 3,290,987.37 hours due to an increase in the number of initial applications.

Verification

4. 7 CFR 273.2(f)(1) & (2), Verification of Income. State agencies must verify the income of all household applicants to determine household eligibility for SNAP and the correct benefit amount.

FNS estimates that 53 State agencies will each conduct 398,917.26 verifications annually, for a total of 21,142,615 responses ($53 \times 398,917.26 = 21,142,615$), which aligns with the total number of initial applications. The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 1,765,408.35 ($21,142,615 \times 0.0835 = 1,765,408.35$). When compared to the previous information collection, the total burden hours for the income verification activity have increased from 1,508,193.78 hours to 1,765,408.35 hours due to an increase in the number of initial applications.

5. 7 CFR 273.2(f)(1) & (2), Verification of Identity. State agencies must verify the identity of all household applicants.

FNS estimates that 53 State agencies will each conduct 398,917.26 verifications annually, for a total of 21,142,615 responses ($53 \times 398,917.26 = 21,142,615$), which aligns with the total number of initial applications. The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 1,765,408.35 ($21,142,615 \times 0.0835 = 1,765,408.35$). When compared to the previous information collection, the total burden hours for the identity verification activity have increased from 1,508,193.78 hours to 1,765,408.35 hours due to an increase in the number of initial applications.

6. 7 CFR 273.2(f)(1) & (2), Verification of Alien Eligibility. State agencies must verify the citizenship and immigration status of all household applicants.

FNS estimates that 53 State agencies will each conduct 398,917.26 verifications annually, for a total of 21,142,615 responses ($53 \times 398,917.26 = 21,142,615$), which aligns with the total number of initial applications. The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 1,765,408.35 ($21,142,615 \times 0.0835 = 1,765,408.35$). When compared to the previous information collection, the total burden hours for the alien eligibility verification activity have increased from 1,508,193.78 hours to 1,765,408.35 hours due to an increase in the number of initial applications.

7. 7 CFR 273.2(f)(1) & (2), Verification of Social Security. State agencies must verify the Social Security Numbers of all household applicants.

FNS estimates that 53 State agencies will each conduct 398,917.26 verifications annually, for a total of 21,142,615 responses ($53 \times 398,917.26 = 21,142,615$), which aligns with the total number of initial applications. The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 1,765,408.35 ($21,142,615 \times 0.0835 = 1,765,408.35$). When compared to the previous information collection, the total burden hours for the Social Security verification activity have increased from 1,508,193.78 hours to 1,765,408.35 hours due to an increase in the number of initial applications.

8. 7 CFR 273.2(f)(1) & (2), Verification of Medical Expenses. State agencies must verify medical expenses for those household applicants that claim a medical expense deduction. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the number of medical expense verifications is estimated to be 1,189,139 annually.

FNS estimates that, on average, 53 State agencies will each conduct 22,436.59 verifications annually, for a total of 1,189,139 responses ($53 \times 22,436.59 = 1,189,139$). The estimated

average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 99,293.15 ($1,189,139 \times 0.0835 = 99,293.15$). When compared to the previous information collection, the total burden hours for the medical expense verification activity have increased from 93,269.50 hours to 99,293.15 hours due to an increase in the estimated number of applications requiring medical expense verifications.

9. 7 CFR 273.2(f)(1) & (2), Verification of Residency. State agencies must verify the residency of all SNAP applicants.

FNS estimates that 53 State agencies will each conduct 398,917.26 verifications annually, for a total of 21,142,615 responses ($53 \times 398,917.26 = 21,142,615$), which aligns with the total number of initial applications. The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 1,765,408.35 ($21,142,615 \times 0.0835 = 1,765,408.35$). When compared to the previous information collection, the total burden hours for the residency verification activity have increased from 1,508,193.78 hours to 1,765,408.35 hours due to an increase in the number of initial applications.

10. 7 CFR 273.2(f)(1) & (2), Verification of Utility Expenses. State agencies must verify utility expenses if the household applicant wishes to claim expenses in excess of the State agency's standard utility allowance (SUA) and the expense would result in a deduction. Many State agencies that use mandatory SUAs also choose to verify utility expenses. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the number of utility expense verifications is estimated to be 15,048,020 annually.

FNS estimates that, on average, 53 State agencies will each conduct 283,924.90 verifications annually, for a total of 15,048,020 responses ($53 \times 283,924.90 = 15,048,020$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 1,256,509.65 ($15,048,020 \times 0.0835 = 1,256,509.65$). When compared to the previous information collection, the total burden hours for the utility expense verification activity have increased from 1,143,365.50 hours to 1,256,509.65 due to an increase in the estimated number of applications requiring utility expense verifications.

11. 7 CFR 273.2(f)(1) & (2), Verification of Hours Worked (Able-Bodied Adults without Dependents [ABAWD]). State agencies must verify hours worked for any ABAWDs included in household applications. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS participant data, the number of ABAWDs is estimated to be 3,008,202.

FNS estimates that, on average, 53 State agencies will each conduct 56,758.53 verifications annually, for a total of 3,008,202 responses ($53 \times 56,758.53 = 3,008,202$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 251,184.89 ($3,008,202 \times 0.0835 = 251,184.89$). When compared to the previous information collection, the total burden hours for the ABAWD

hours worked verification activity have increased from 239,144.00 hours to 251,184.89 hours due to an increase in the number of ABAWDs.

12. 7 CFR 273.2(f)(1) & (2), Verification of Legal Obligation to Pay Child Support. State agencies must verify a household's legal obligation to pay child support, the amount of the obligation, and the monthly amount of child support the household pays. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the number of child support verifications is estimated to be 345,931 annually.

FNS estimates that, on average, 53 State agencies will each conduct 6,527.01 verifications annually, for a total of 345,931 responses ($53 \times 6,527.01 = 345,931$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 28,885.28 ($345,931 \times 0.0835 = 28,885.28$). When compared to the previous information collection, the total burden hours for the child support verification activity have increased from 26,386.00 hours to 28,885.28 hours due to an increase in the estimated number of applications requiring child support verifications.

13. 7 CFR 273.2(f)(1) & (2), Verification of Disability. State agencies must verify disability status for those household applicants that claim it. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the number of disability verifications is estimated to be 4,713,317 annually.

FNS estimates that, on average, 53 State agencies will each conduct 88,930.50 verifications annually, for a total of 4,713,317 responses ($53 \times 88,930.50 = 4,713,317$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 393,561.93 ($4,713,317 \times 0.0835 = 393,561.93$). When compared to the previous information collection, the total burden hours for the disability verification activity have increased from 340,095.50 hours to 393,561.93 hours due to an increase in the estimated number of applications requiring disability verifications.

14. 7 CFR 273.2(f)(1) & (2), Verification of Household Composition. State agencies must verify factors affecting the household composition of all SNAP household applicants, if questionable.

FNS estimates that 53 State agencies will each conduct 398,917.26 verifications annually, for a total of 21,142,615 responses ($53 \times 398,917.26 = 21,142,615$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 1,765,408.35 ($21,142,615 \times 0.0835 = 1,765,408.35$). When compared to the previous information collection, the total burden hours for the household composition verification activity have increased from 1,508,193.78 hours to 1,765,408.35 hours due to an increase in the number of initial applications.

15. ***7 CFR 273.2(f)(1) & (2), Verification of Questionable Information.** State agencies must verify any questionable information that could impact household SNAP eligibility or benefit level. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the total number of verifications before program changes is estimated to be 563,393 annually.

On October 3, 2022, FNS published the interim final rule, “Supplemental Nutrition Assistance Program: Requirement for Interstate Data Matching to Prevent Duplicate Issuances” (87 FR 59633). This rule requires all 53 State agencies to verify any information that is considered questionable following a match found through the National Accuracy Clearinghouse (NAC). Based on data outlined in the NAC Pilot Evaluation, the total number of additional verifications related to this program change is estimated to be 244,413 annually.

In total, the combined number of State verifications of questionable information is estimated to be 807,806 annually.

FNS estimates that, on average, 53 State agencies will each conduct 15,241.63 verifications annually, for a total of 807,806 responses ($53 \times 15,241.63 = 807,806$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 80,942.18 ($807,806 \times 0.1002 = 80,942.18$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 51,434.36 hours to 80,942.18 hours due to two reasons: (1) an adjustment due to an increase in the number of households and (2) a program change, which added new reasons for State agencies to conduct the verification.

16. **7 CFR 273.2(f)(1) & (2), Verification of Newly Certified Households with Dependent Care.** State agencies must verify the dependent care expenses of any household applicants that choose to deduct the entire amount of their monthly dependent care expenses when determining income. Based on FY 2022 data from FPRS, the number of newly certified households with dependent care verifications is estimated to be 370,001 annually.

FNS estimates that, on average, 53 State agencies will each conduct 6,981.15 verifications annually, for a total of 370,001 responses ($53 \times 6,981.15 = 370,001$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 30,895.08 ($370,001 \times 0.0835 = 30,895.08$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 30,330.79 hours to 30,895.08 hours due to an increase in the estimated number of applications requiring dependent care verification.

17. **7 CFR 273.2(f)(1) & (2), Verification of Existing Households with Dependent Care.** State agencies must verify the dependent care expenses of any household applicants that choose to deduct the entire amount of their monthly dependent care expenses when determining income. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the

number of existing households with dependent care verifications is estimated to be 670,242 annually.

FNS estimates that, on average, 53 State agencies will each conduct 12,646.08 verifications annually, for a total of 670,242 responses ($53 \times 12,646.08 = 670,242$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 33,579.14 ($670,242 \times 0.0501 = 33,579.14$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 32,965.80 hours to 33,579.14 hours due to an increase in the estimated number of applications requiring dependent care verification.

18. 7 CFR 273.5(b)(5), Verification of Student Work Hours. State agencies may require verification of student work hours to determine if student SNAP applicants meet work requirements under section 273.5(b)(5). Based on data from a 2016 Government Accountability Office (GAO) audit of student SNAP participation, applied to FY 2022 FPRS household data, the number of student work hour verifications is estimated to be 1,361,180 annually.

FNS estimates that, on average, 53 State agencies will each conduct 25,682.64 verifications annually, for a total of 1,361,180 responses ($53 \times 25,682.64 = 1,361,180$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 136,390.24 ($1,361,180 \times 0.1002 = 136,390.24$). When compared to the previous information collection, the total burden hours for the student work hour verification activity have increased from 135,698.15 hours to 136,390.24 hours due to an increase in the estimated number of working students.

(b) SNAP Recertification Application

SNAP regulations require that all households participating in SNAP must be assigned certification periods of a definite length. According to section 273.14(b), to continue participating in SNAP, ongoing households must apply for recertification prior to the end of their current certification periods. The recertification form and process are similar to the initial application and are completed and used in the same manner. However, verification requirements are reduced, and State agencies are permitted under Federal regulations to use a simplified version of the initial application.

Recertification Application

19. 7 CFR 273.14(b), Recertification application. State agencies must review each application for recertification submitted by SNAP households. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the Department estimates 17,156,383 recertification applications annually.

FNS estimates that, on average, 53 State agencies will each review 323,705.35 recertification applications annually, for a total of 17,156,383 responses ($53 \times 323,705.35 = 17,156,383$). The estimated average burden per response is approximately 15 minutes (0.25 hours), resulting in estimated total burden hours of 4,289,095.82 ($17,156,383 \times 0.25 = 4,289,095.82$).

When compared to the previous information collection, the total burden hours for the recertification application review activity have increased from 3,664,187.75 hours to 4,289,095.82 hours due to an increase in the estimated number of recertification applications.

Recertification Interview

20. 7 CFR 273.14(b)(3), Recertification interview. State agencies must conduct an in-person or telephone interview with households for each SNAP recertification application received. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the number of recertification interviews is estimated to be 17,156,383. State agencies have the option to use a telephone interview in place of an in-person interview but must provide a face-to-face interview if requested by the household. FNS estimates that State agency employees can conduct either a telephone or an in-person recertification interview in the same amount of time.

FNS estimates that, on average, 53 State agencies will each conduct 323,705.35 recertification interviews annually, for a total of 17,156,383 responses ($53 \times 323,705.35 = 17,156,383$). The estimated average burden per response is approximately 30 minutes (0.5 hours), resulting in estimated total burden hours of 8,578,191.65 ($17,156,383 \times 0.5 = 8,578,191.65$). When compared to the previous information collection, the total burden hours for the recertification interview activity have increased from 7,328,375.50 hours to 8,578,191.65 hours due to an increase in the estimated number of recertification applications.

Recertification Verifications

21. 7 CFR 273.2(f)(8)(i), Income. State agencies must verify the income of applicants at recertification if the source of income has changed or it has changed by more than \$50. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the number of income verifications at recertification is estimated to be 8,578,192 annually.

FNS estimates that, on average, 53 State agencies will each review 161,852.68 recertifications annually, for a total of 8,578,192 responses ($53 \times 161,852.68 = 8,578,192$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 859,534.84 ($8,578,192 \times 0.1002 = 859,534.84$). When compared to the previous information collection, the total burden hours for the recertification verification of income activity have increased from 734,303.28 hours to 859,534.84 hours due to an increase in the estimated number of recertifications.

22. 7 CFR 273.2(f)(8)(i), Social Security. State agencies must verify the Social Security Number of household applicants at recertification if the number has changed. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the number of Social Security verifications at recertification is estimated to be 171,564 annually.

FNS estimates that, on average, 53 State agencies will each review 3,237.06 recertifications annually, for a total of 171,564 responses ($53 \times 3,237.06 = 171,564$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 17,190.71 ($171,564 \times 0.1002 = 17,190.71$). When compared to the previous

information collection, the total burden hours for the recertification verification of Social Security Numbers activity have increased from 14,686.11 hours to 17,190.71 hours due to an increase in the estimated number of recertifications.

23. 7 CFR 273.2(f)(8)(i), Medical Expenses. State agencies must verify medical expenses claimed by household applicants at recertification if the reported figure has changed by more than \$25. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the number of medical expense verifications at recertification is estimated to be 343,128 annually.

FNS estimates that, on average, 53 State agencies will each review 6,474.11 recertifications annually, for a total of 343,128 responses ($53 \times 6,474.11 = 343,128$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 34,381.43 ($343,128 \times 0.1002 = 34,381.43$). When compared to the previous information collection, the total burden hours for the recertification verification of medical expenses activity have increased from 29,372.13 hours to 34,381.43 hours due to an increase in the estimated number of recertifications.

24. 7 CFR 273.2(f)(8)(i), Legal Obligation to Pay Child Support and Actual Child Support Payments. State agencies must verify child support payments claimed by household applicants at recertification if the applicant has claimed a change in obligation to pay. Based on data from the *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020* report and adjusted using FY 2022 FPRS household data and to reflect the impact of COVID-19 adjustments, the number of child support verifications at recertification is estimated to be 154,963 annually.

FNS estimates that, on average, 53 State agencies will each review 2,923.83 recertifications annually, for a total of 154,963 responses ($53 \times 2,923.83 = 154,963$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 15,527.29 ($154,963 \times 0.1002 = 15,527.29$). When compared to the previous information collection, the total burden hours for the recertification verification of child support activity have increased from 14,183.81 hours to 15,527.29 hours due to an increase in the estimated number of recertifications.

25. 7 CFR 273.2(f)(8)(i), Utility Expenses. State agencies must verify utility expenses claimed by household applicants at recertification if the reported figure has changed by more than \$25. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the number of utility expense verifications at recertification is estimated to be 6,740,897 annually.

FNS estimates that, on average, 53 State agencies will each review 127,186.74 recertifications annually, for a total of 6,740,897 responses ($53 \times 127,186.74 = 6,740,897$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 675,437.88 ($6,740,897 \times 0.1002 = 675,437.88$). When compared to the previous information collection, the total burden hours for the

recertification verification of utility expenses activity have increased from 614,617.08 hours to 675,437.88 hours due to an increase in the estimated number of recertifications.

26. 7 CFR 273.2(f)(8)(i), Hours Worked (Able-Bodied Adults without Dependents [ABAWD]). State agencies must verify hours worked by applicants at recertification if the household contains ABAWDs. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS applicant data, the number of ABAWD hours worked verifications at recertification is estimated to be 3,008,202 annually.

FNS estimates that, on average, 53 State agencies will each review 56,758.53 recertifications annually, for a total of 3,008,202 responses ($53 \times 56,758.53 = 3,008,202$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 301,421.87 ($3,008,202 \times 0.1002 = 301,421.87$). When compared to the previous information collection, the total burden hours for the recertification verification of hours worked ABAWD activity have increased from 286,972.80 hours to 301,421.87 hours due to an increase in the number of ABAWDs.

27. 7 CFR 273.2(f)(8)(i), Other Information. State agencies may verify any other information which has changed at recertification. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the number of verifications of other information at recertification is estimated to be 14,148,181 annually.

FNS estimates that, on average, 53 State agencies will each review 266,946.81 recertifications annually, for a total of 14,148,181 responses ($53 \times 266,946.81 = 14,148,181$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 1,417,647.73 ($14,148,181 \times 0.1002 = 1,417,647.73$). When compared to the previous information collection, the total burden hours for the recertification verification of other information activity have increased from 1,181,633.65 hours to 1,417,647.73 hours due to an increase in the estimated number of recertifications.

Reports

28. 7 CFR 273.21, Monthly Reports. State agencies may require households to submit monthly reports with the information necessary to determine eligibility and benefits. Based on FY 2019 SNAP Quality Control data, only 0.05 percent of all SNAP households are assigned to monthly reporting. FNS assumes each monthly reporting household will submit 11 reports annually. The total number of monthly reports is estimated to be 118,910 annually.

The SNAP State Options Report, 15th Edition lists one State agency that uses monthly reporting. FNS estimates that one State agency reviews a total of 118,910 monthly reports each year. The estimated average burden per response is approximately 7 minutes (0.1169 hours), resulting in estimated total burden hours of 13,900.58 ($118,910 \times 0.1169 = 13,900.58$). When compared to the previous information collection, the total burden hours for the review of monthly reports have increased from 10,637.90 hours to 13,900.58 hours due to

improved data sources on the number of monthly reporting households and a revised calculation of how many reports each household submits annually.

29. 7 CFR 273.12(a)(4), Quarterly Reports. State agencies may require households to submit quarterly reports with the information necessary to determine eligibility and benefits. Based on FY 2019 SNAP Quality Control data, only 0.03 percent of all SNAP households are assigned to quarterly reporting. FNS assumes each quarterly reporting household will submit three reports annually. The number of quarterly reports is estimated to be 19,458 annually.

The SNAP State Options Report, 15th Edition, lists no State agencies that use quarterly reporting. However, one State agency is included to account for the potential that State agencies may use quarterly reporting for able bodied adults without dependents (ABAWD) households. FNS estimates that one State agency will review a total of 19,458 quarterly reports each year. The estimated average burden per response is approximately 8 minutes (0.1336 hours), resulting in estimated total burden hours of 2,599.59 ($19,458 \times 0.1336 = 2,599.59$). When compared to the previous information collection, the total burden hours for the review of quarterly reports have increased from 2,538.40 hours to 2,599.59 hours due to improved data sources on the number of quarterly reporting households and a revised calculation of how many reports each household submits annually.

30. 7 CFR 273.12(a)(5), Simplified or Periodic Reports. State agencies may institute simplified or periodic reporting, which requires that SNAP households report changes periodically and when total countable income rises above 130 percent of the federal poverty level, when work hours for ABAWDs fall below 20 hours per week, and when households win substantial lottery or gambling winnings. Based on FY 2019 SNAP Quality Control data, 79 percent of all SNAP households are assigned to simplified or periodic reporting. FNS assumes that 75 percent of simplified reporting households will submit one report annually. As such, the number of simplified or periodic reports is estimated to be 12,810,275 annually.

The SNAP State Options Report, 15th Edition, lists 51 State agencies that use simplified or periodic reporting and one State agency whose reporting system is under review, for a total of 52 State agencies estimated to use simplified reporting. FNS notes that in the 60-day notice and burden table submitted as part of that review, it listed 53 State agencies as using simplified reporting; however, FNS has updated this estimate to reflect that Mississippi no longer uses simplified reporting.

FNS estimates that, on average, 52 State agencies will each review 246,351.45 reports annually, for a total of 12,810,275 responses ($52 \times 246,351.45 = 12,810,275$). The estimated average burden per response is approximately 11 minutes (0.1837 hours), resulting in estimated total burden hours of 2,353,247.56 ($12,810,275 \times 0.1837 = 2,353,247.56$). When compared to the previous information collection, the total burden hours for the review of simplified or periodic reports have increased from 2,135,328.80 hours to 2,353,247.56 hours due to improved data sources on the number of simplified or periodic reporting households,

an increase in the number of State agencies using simplified reporting, and a revised calculation of how many reports each household submits annually.

31. 7 CFR 273.12(a)(1), Change Reports. State agencies may subject households to a reporting system commonly referred to as change or incident reporting. Households assigned to change reporting must report most changes in household circumstances within 10 days from the date that the change becomes known to the household. Based on FY 2019 SNAP Quality Control data, 14.10 percent of all SNAP households are assigned to change reporting. FNS assumes each change reporting household will submit three reports annually. As such, the number of change reports is estimated to be 9,145,563 annually.

The SNAP State Options Report, 15th Edition lists 21 State agencies that use change reports and one State agency whose reporting system is under review, for a total of 22 State agencies estimated to use change reporting. FNS notes that in the 60-day notice and burden table submitted as part of that review, it listed 25 State agencies as using change reporting; however, FNS has updated this estimate to reflect new information available in the recently published State Options Report.

FNS estimates that, on average, 22 State agencies will each review 415,707.41 reports annually, for a total of 9,145,563 responses ($22 \times 415,707.41 = 9,145,563$). The estimated average burden per response is approximately 11 minutes (0.1837 hours), resulting in estimated total burden hours of 1,680,039.92 ($9,145,563 \times 0.1837 = 1,680,039.92$). When compared to the previous information collection, the total burden hours for the review of reports have decreased from 1,720,534.20 hours to 1,680,039.92 hours due to improved data sources on the number of change reporting households, a decrease in the number of State agencies using change reporting, and a revised calculation of how many reports each household submits annually.

32. 7 CFR 273.2(b)(7), Report of ABAWDs Change in Work Hours Below 20 Hours per Week. SNAP regulations require participating households to report when any member subject to ABAWD requirements has had a reduction in work hours below an average of 20 hours per week, averaged monthly. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS participant data, the total number of ABAWD change in work hours reports reviewed by State agencies is estimated to be 764,083 annually.

FNS estimates that, on average, 53 State agencies will each review 14,416.67 reports annually, for a total of 764,083 responses ($53 \times 14,416.67 = 764,083$). The estimated average burden per response is approximately 11 minutes (0.1837 hours), resulting in estimated total burden hours of 140,362.12 ($764,083 \times 0.1837 = 140,362.12$). When compared to the previous information collection, the total burden hours for the review of reports have increased from 136,790.37 hours to 140,362.12 hours due to an increase in the estimated number of ABAWDs.

Notices

33. 7 CFR 273.10(g)(1)(i) & (ii) & (iii), Notice of Eligibility, Denial, or Pending Status. State agencies issue this notice to households to advise them of the disposition of their application for initial certification or recertification. If the application is denied, the notice contains the reason(s) for the denial and advises the household of its right to appeal. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the total number of notices is estimated to be 39,999,419 annually.

FNS estimates that, on average, 53 State agencies will each issue 754,706.02 notices annually, for a total of 39,999,419 responses ($53 \times 754,706.02 = 39,999,419$). The estimated average burden per response is approximately 5 minutes (0.0501 hours), resulting in estimated total burden hours of 2,003,970.89 ($39,999,419 \times 0.0501 = 2,003,970.89$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 1,825,851.61 hours to 2,003,970.89 hours due to an increase in the number of households.

34. 7 CFR 273.12(a)(4)(iii) & 273.12(a)(5)(iii)(D), Notice of Missing or Incomplete Report. State agencies issue this notice to advise ongoing households when they have failed to submit the required monthly, quarterly, or semiannual report altogether or, if the household submitted the report, that some of the information required to be included in such reports was not provided. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the total number of notices is estimated to be 58,704 annually.

FNS estimates that, on average, 53 State agencies will each issue 1,107.62 notices annually, for a total of 58,704 responses ($53 \times 1,107.62 = 58,704$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 2,941.07 ($58,704 \times 0.0501 = 2,941.07$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 2,679.65 hours to 2,941.07 hours due to an increase in the number of households.

35. 7 CFR 273.12(c)(4)(i), Failure to Report Shelter Cost Change due to Move Notices. State agencies must send a notice to households that have reported a change in residence but have not provided updated information about their shelter costs. The notice must explain that the household's allotment will be recalculated without the excess shelter deduction if they do not provide information about the change in shelter costs. While FNS previously used the number of recertifications as a proxy for this estimate, FNS revised its methodology in this renewal to estimate the number of notices more accurately. State agencies typically send these notices during the certification period rather than at recertification. Based on the assumption that this notice would impact 3.5 percent of all simplified reporting households and 10 percent of change reporting households, the number of failures to report shelter cost change due to move notices is estimated to be 1,512,369 annually.

FNS estimates that, on average, 53 State agencies will each send 28,535.27 notices annually, for a total of 1,512,369 responses ($53 \times 28,535.27 = 1,512,369$). The estimated average burden per response is approximately 2 minutes (0.0334 hours), resulting in estimated total burden hours of 50,513.13 ($1,512,369 \times 0.0334 = 50,513.13$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 17,133.73 hours to 50,513.13 hours due to a revised methodology and increase in the number of households.

36. 7 CFR 273.2(h)(1)(i)(D) & 273.14(b)(3)(iii), Notice of Missed Interviews. State agencies issue this notice to households that fail to appear for their scheduled initial or recertification interview, or in the case of households subject to telephone interviews, fail to contact the State agency or receive telephone calls initiated by the local office. The household may respond to the notice by requesting that the interview be rescheduled. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS data, the total number of notices is estimated to be 2,272,609 annually.

FNS estimates that, on average, 53 State agencies will each issue 42,879.42 notices annually, for a total of 2,272,609 responses ($53 \times 42,879.42 = 2,272,609$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 113,857.71 ($2,272,609 \times 0.0501 = 113,857.71$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 103,737.66 hours to 113,857.71 hours for due to an increase in the number of households.

37. 7 CFR 273.14(b)(1), Notice of Expiration. State agencies are required to distribute this notice to currently participating households at least 30 days prior to the expiration of their current certification period. The notice is usually accompanied by the application for recertification. The notice advises the household that its certification period is expiring and that to continue receiving assistance the household must file its application for recertification in a timely manner. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS data, the total number of notices is estimated to be 21,275,876 annually.

FNS estimates that, on average, 53 State agencies will each issue 401,431.62 notices annually, for a total of 21,275,876 responses ($53 \times 401,431.62 = 21,275,876$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 1,065,921.39 ($21,275,876 \times 0.0501 = 1,065,921.39$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 971,178.93 hours to 1,065,921.39 due to an increase in the number of households.

38. ***7 CFR 273.14(b)(5), Provide list of Employment and Training (E&T) Services.** On January 5, 2021, FNS published the final rule, “Employment and Training Opportunities in the Supplemental Nutrition Assistance Program” (84 FR 358). As outlined in the rule, State agencies must send households not otherwise exempt from the general work requirements a list of available E&T opportunities in writing at the time of recertification if these individuals are members of households that contain at least one adult, with no elderly or disabled individuals, and with no earned income at their last certification or required report.

FNS notes that while the household burden associated with this requirement is outlined in the final rule, the Department did not previously delineate the State agency burden associated with this requirement. In this information collection renewal, FNS is choosing to delineate the State agency burden associated with this requirement to reflect the process of State agencies sending the list of available E&T services and associated burden more accurately.

FNS estimates that, on average, 53 State agencies will each send 103,698.11 lists of available E&T opportunities annually, for a total of 5,496,000 responses ($53 \times 103,698.11 = 5,496,000$). The estimated average burden per response is approximately 1 minute (0.02 hours), resulting in estimated total burden hours of 109,920 ($5,496,000 \times 0.02 = 109,920$). This program change reflects an increase of 5,496,000 total annual responses and 109,920 total annual burden hours for State agencies.

39. ***7 CFR 273.13(a), Notice of Adverse Action.** State agencies issue this notice to participating households whose benefits will be reduced or terminated as the result of a change in household circumstances. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS data, the total number of notices before program changes is estimated to be 1,594,262 annually.

On October 3, 2022, FNS published the interim final rule, “Supplemental Nutrition Assistance Program: Requirement for Interstate Data Matching to Prevent Duplicate Issuances” (87 FR 59633). This rule requires all 53 State agencies to issue a combined notice of match results and notice of adverse action to participants prior to a change in SNAP benefit allotment as a result of a match found through the National Agency Clearinghouse (NAC). Based on data outlined in the NAC Pilot Evaluation, the total number of additional notices related to this program change is estimated to be 409,710 annually.

In total, the combined number of Notices of Adverse Action is estimated to be 2,003,972 annually.

FNS estimates that, on average, 53 State agencies will each issue 37,810.79 notices annually, for a total of 2,003,972 responses ($53 \times 37,810.79 = 2,003,972$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 100,398.98 ($2,003,972 \times 0.0501 = 100,398.98$). When compared to the previous information collection, the total burden hours for the notification activity have

increased from 72,773.21 hours to 100,398.98 hours due to two reasons: (1) an adjustment due to an increase in the number of households and (2) a program change, which added new reasons for State agencies to send the notice.

40. 7 CFR 273.12(a)(4)(v) & 273.13(b), Adequate Notice. State agencies issue this notice to households when the household's benefits are reduced or terminated based on information reported by the household itself. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the total number of notices is estimated to be 352,226 annually.

FNS estimates that, on average, 53 State agencies will each issue 6,645.77 notices annually, for a total of 352,226 responses ($53 \times 6,645.77 = 352,226$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 17,646.52 ($352,226 \times 0.0501 = 17,646.52$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 16,078.04 hours to 17,646.52 hours due to an increase in the number of households.

41. 7 CFR 273.12(c)(3)(i), Request for Contact. State agencies issue this notice to contact households when the State agency receives information regarding a potential change in a household's eligibility or benefits and such information is not sufficient for the State agency to determine exactly how a household's status would be affected. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the total number of notices is estimated to be 526,106 annually.

FNS estimates that, on average, 53 State agencies will each issue 9,926.53 notices annually, for a total of 526,106 responses ($53 \times 9,926.53 = 526,106$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 26,357.91 ($526,106 \times 0.0501 = 26,357.91$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 24,015.13 hours to 26,357.91 hours due to an increase in the number of households.

42. 7 CFR 273.11(o)(2), Notice of Option to Disqualify Custodial Parent for Failure to Cooperate. State agencies issue this notice at application and recertification to inform custodial parents of the right to good cause for non-cooperation prior to requiring cooperation from a parent. Based on FY 2022 data from FPRS, the total number of notices is estimated to be 382,990 annually.

FNS estimates that, on average, 53 State agencies will each issue 7,226.23 notices annually, for a total of 382,990 responses ($53 \times 7,226.23 = 382,990$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 19,187.80 ($382,990 \times 0.0501 = 19,187.80$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 16,392.22 hours to 19,187.80 hours due to an increase in the number of applications.

43. ***7 CFR 273.12(c)(3)(iii), Notice of Match Results.** State agencies must issue this notice to a household if the State agency receives match information related to a Prison Verification System notification, a deceased individual, or the National Agency Clearinghouse. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020* and adjusted using FY 2022 FPRS data, the total number of notices before program changes is estimated to be 526,106 annually.

On October 3, 2022, FNS published the interim final rule, “Supplemental Nutrition Assistance Program: Requirement for Interstate Data Matching to Prevent Duplicate Issuances” (87 FR 59633). This rule requires all 53 State agencies to issue a notice of match results to participants prior to a change in SNAP benefit allotment as a result of a match found on an applicant, recertifying individual, or a newly added household member through the National Agency Clearinghouse (NAC). Based on data outlined in the NAC Pilot Evaluation, the total number of additional notices related to this program change is estimated to be 409,710 annually.

In total, the combined number of Notices of Match Results is estimated to be 935,816 annually.

FNS estimates that, on average, 53 State agencies will each issue 17,656.90 notices annually, for a total of 935,816 responses ($53 \times 17,656.90 = 935,816$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 46,884.36 ($935,816 \times 0.0501 = 46,884.36$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 24,015.13 hours to 46,884.36 hours due to two reasons: (1) an adjustment due to an increase in the number of households and (2) a program change, which added new reasons for State agencies to send the notice.

44. **7 CFR 273.7(c)(1), Notice of Subject to Work Requirements.** State agencies issue this notice to each eligible household member, under the work provision requirements of 7 CFR 273.7, explaining work requirements, the rights and responsibilities of eligible members, and the consequences for failing to comply with work requirements. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS participant data, the total number of notices is estimated to be 4,780,157 annually.

FNS estimates that, on average, 53 State agencies will each issue 90,191.64 notices annually, for a total of 4,780,157 responses ($53 \times 90,191.64 = 4,780,157$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 239,485.87 ($4,780,157 \times 0.0501 = 239,485.87$). When compared to the previous information collection, the total burden hours for the notification activity have decreased from 261,722.40 hours to 239,485.87 hours due to a decrease in the number of participants with work registrant status.

45. ***7 CFR 273.7(c)(1)(ii) & (iii), 273.24(b)(8), Inform ABAWDs of the ABAWD work requirement.** On January 5, 2021, FNS published the final rule, “Employment and Training Opportunities in the Supplemental Nutrition Assistance Program” (84 FR 358). As outlined in the rule, State agencies must send notices informing able-bodied adults without dependents (ABAWD) about the ABAWD work requirement and time limit.

FNS estimates that, on average, 53 State agencies will each issue 50,943.40 notices annually, for a total of 2,700,000 responses ($53 \times 50,943.40 = 2,700,000$). The estimated average burden per response is approximately 5 minutes (0.083 hours), resulting in estimated total burden hours of 224,100 ($2,700,000 \times 0.083 = 224,100$). This program change reflects an increase of 2,700,000 total annual responses and 224,100 total annual burden hours for State agencies.

46. **7 CFR 273.7(c)(2), Referral to Employment & Training (E&T) and Notice of Requirements.** State agencies issue this notice to screen work registrants to determine whether to refer individuals to an E&T program component. State agencies must inform the participant, either orally or in writing, of the requirements of the component, what will constitute noncompliance and the sanctions for noncompliance. FNS used a new, more accurate data source to estimate the number of mandatory E&T program participants, which serves as a proxy for this figure. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS participant data, the total number of notices is estimated to be 1,112,623 annually.

FNS estimates that, on average, 53 State agencies will each issue 20,992.88 notices annually, for a total of 1,112,623 responses ($53 \times 20,992.88 = 1,112,623$). The estimated average burden per response is approximately 3 minutes (0.0501) hours, resulting in estimated total burden hours of 55,742.40 ($1,112,623 \times 0.0501 = 55,742.40$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 6,437.60 hours to 55,742.40 hours due to a new, more accurate data source.

47. ***7 CFR 273.7(c)(18)(i), Inform E&T Participants of Provider Determination.** On January 5, 2021, FNS published the final rule, “Employment and Training Opportunities in the Supplemental Nutrition Assistance Program” (84 FR 358). As outlined in the rule, State agencies must inform E&T participants who receive a provider determination by an E&T provider.

FNS estimates that, on average, 53 State agencies will each issue 867.92 notices annually, for a total 46,000 responses ($53 \times 867.92 = 46,000$). The estimated average burden per response is approximately 5 minutes (0.083 hours), resulting in estimated total burden hours of 3,818 ($46,000 \times 0.083 = 3,818$). This program change to the burden reflects an increase of 46,000 total responses and 3,818 burden hours for State agencies.

48. 7 CFR 273.2(c)(5), Notice of Required Verification. State agencies must provide each household, at the time of application for certification and recertification, with a notice of all verification requirements the household must meet. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the total number of notices is estimated to be 38,298,998 annually.

FNS estimates that, on average, 53 State agencies will each issue 722,622.61 notices annually, for a total of 38,298,998 responses ($53 \times 722,622.61 = 38,298,998$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 1,918,779.81 ($38,298,998 \times 0.0501 = 1,918,779.81$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 1,639,219.50 hours to 1,918,779.81 hours due to an increase in the number of applications.

Other

49. *7 CFR 273.14(b)(5), Review Employment and Training (E&T) List. On January 5, 2021, FNS published the final rule, “Employment and Training Opportunities in the Supplemental Nutrition Assistance Program” (84 FR 358). As outlined in the rule, State agencies must review and modify their list of available E&T opportunities annually.

FNS estimates that, on average, 53 State agencies will each review their list of available E&T opportunities once annually, for a total of 53 responses ($53 \times 1 = 53$). The estimated average burden per response is approximately 24 hours, resulting in estimated total burden hours of 1,272 ($53 \times 24 = 1,272$). This program change reflects an increase of 53 total annual responses and 1,272 total annual burden hours for State agencies.

50. 7 CFR 273.11(n)(3) & (4), Fleeing Felon and Probation or Parole Violators Determination. State agencies must send a request for information to a law enforcement agency about the conditions of a felony warrant or a probation or parole violation for a SNAP participant and verify if a law enforcement agency has taken any action following the initial request for information. Based on FY 2022 data from FPRS, the total number of requests is estimated to be 765,980 annually.

FNS estimates that, on average, 53 State agencies will each send 14,452.45 requests annually, for a total of 765,980 responses ($53 \times 14,452.45 = 765,980$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 38,375.60 ($765,980 \times 0.0501 = 38,375.60$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 32,784.39 hours to 38,375.60 hours due to an increase in the number of applications.

51. 7 CFR 273.12(e)(3), Mass Change in Federal Benefits Procedures. State agencies must establish procedures for making mass changes to reflect cost of living adjustments in benefits and any other mass changes under Retirement, Survivors, and Disability Insurance (RSDI) and Supplemental Security Income (SSI).

FNS estimates that 53 State agencies will each establish procedures once annually for a total of 53 responses ($53 \times 1 = 53$). The estimated average burden per response is 62 hours, resulting in estimated total burden hours of 3,286.00 ($53 \times 62 = 3,286.00$). When compared to the previous information collections, the total burden hours have not changed. FNS did not make adjustments to the burden in this revision.

52. 7 CFR 273.12(b)(4), Change Report Form. State agencies must provide households with a change report form upon initial application, recertification, and when any household submits a change report. Based on data from the *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020* report, adjusted using FY 2022 FPRS participant data, and FY 2022 FPRS application data, the total number of report forms is estimated to be 47,444,562 annually.

FNS estimates that, on average, 53 State agencies will each provide 895,180.42 report forms annually, for a total of 47,444,562 responses ($53 \times 895,180.42 = 47,444,562$). The estimated average burden per response is approximately 1 minute (0.0167 hours), resulting in estimated total burden hours of 792,324.19 ($47,444,562 \times 0.0167 = 792,324.19$). When compared to the previous information collection, the total burden hours for the notification activity have increased from 702,818.70 hours to 792,324.19 hours due to an increase in the number of applications and households.

Public Disclosure Requirements

53. 7 CFR 272.1(c)(1), State Agency Disclosures to Third Parties. State agencies are required by law to provide certain third-parties information obtained from SNAP applicants or recipient households. These third-parties include persons directly connected with the administration of SNAP, other federal assisted State programs, or general assistance programs; persons directly connected with the administration or enforcement of the programs required to participate in IEVS; persons directly connected with the verification of immigration status of aliens applying for SNAP benefits through the SAVE program; persons directly connected with the administration of the Child Support Program; employees of the Comptroller General's Office of the United States for audit examination authorized by any other provision of law; local, State, or Federal law enforcement officials, upon their written request, for the purpose of investigating an alleged violation of the Food and Nutrition Act of 2008 or regulation; local, State, or Federal law enforcement officers acting in their official capacity, upon written request by such law enforcement officers that includes the name of the household member being sought, for the purpose of obtaining the address, social security number, and, if available, photograph of the household member, if the member is fleeing to avoid prosecution or custody for a crime, or an attempt to commit a crime, that would be classified as a felony (or a high misdemeanor in New Jersey), or is violating a condition of probation or parole imposed under a Federal or State law; or local educational agencies administering the National School Lunch Program for the purpose of directly certifying the eligibility of school-aged children for receipt of free meals under the School Lunch and School Breakfast programs based on their receipt of Supplemental Nutrition Assistance Program benefits.

FNS estimates that, on average, 53 State agencies will receive 36 requests for household data disclosure annually by entities entitled to that information under Federal law, for a total of 1,908 responses ($53 \times 36 = 1,908$). The estimated average burden per response is approximately 30 minutes (0.5 hours). This estimate accounts for 5 minutes (0.0835 hours) to read and review the request, 15 minutes (0.25 hours) to find the related information from their caseloads and research the request, and 10 minutes (0.167 hours) to draft and send the information to the third-party via email or mail. With this estimated average burden per response, FNS estimates 954 total burden hours for this activity ($1,908 \times 0.5 = 954$). When compared to the previous information collections, the total burden hours have not changed. FNS did not make adjustments to the burden in this revision.

(2) LOCAL AGENCY RECORDKEEPING

7 CFR Part 272— Requirements for Participating State Agencies

Section 11(a) of the Food and Nutrition Act (the Act) mandates that State agencies keep records as may be necessary to ascertain whether the program is being conducted in compliance with the Act and the regulations. States are required under the Act to maintain such records for a period of 3 years from date of origin. Section 11(n) of the Act also requires that States check for duplicate participation.

54. 7 CFR 272.1(f), Case Files. State agencies must keep records as may be necessary to ascertain whether the program is being conducted in compliance with the Act and the regulations. The Act and Section 272.1(f) of the regulations require States to maintain such records for a period of 3 years from date of origin. States are allowed to store records using automated retrieval systems and other features that do not rely exclusively on the collection and retention of paper records. Based on FY 2018, FY 2019, and FY 2020 caseload data from the *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020* report, FNS estimates a total of 113,084,000 case file records.

FNS estimates that 2,724 local agencies will maintain 41,513.95 records annually, for a total of 113,084,000 responses ($2,724 \times 41,513.95 = 113,084,000$). The estimated average burden per response is approximately 2 minutes (0.0334 hours), resulting in estimated total burden hours of 3,777,005.60 ($113,084,000 \times 0.0334 = 3,777,005.60$). When compared to the previous information collection, the total burden hours for this activity have decreased from 4,151,653.40 hours to 3,777,005.60 due to a decrease in the estimated number of case records.

55. 7 CFR 272.4(e), Monitoring Duplicate Participation. State agencies must be able to search their files for duplicates in order to prevent individuals from receiving benefits in more than one household and to prevent households from receiving benefits in more than one jurisdiction within the State. State agencies must also establish a system that will prevent an individual from receiving both food coupons and cash benefits in lieu of coupons in an SSI cash-out State or under a cash-out demonstration project. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year*

2020, and adjusted using FY 2022 FPRS data, FNS estimates a total of 44,865,592 duplicate participation records annually.

FNS estimates that 2,724 local agencies will monitor 16,470.48 records annually, for a total of 44,865,592 responses ($2,724 \times 16,470.48 = 44,865,592$). The estimated average burden per response is approximately 1 minute (0.0167 hours), resulting in estimated total burden hours of 749,255.39 ($44,865,592 \times 0.0167 = 749,255.39$). When compared to the previous information collection, the total burden hours for this activity have increased from 682,659.19 hours to 749,255.39 due to an increase in the number of households.

AFFECTED PUBLIC: INDIVIDUALS/HOUSEHOLDS

INDIVIDUALS/HOUSEHOLD REPORTING

7 CFR Part 273—Certification of Eligible Households

Application to Participate in SNAP

SNAP regulations require that each applicant household complete and file an application, either in paper or electronic form. The application contains detailed information about each household member and their income, employment, shelter expenses, medical expenses (if applicable) and resources that are necessary to determine if the applicant household is entitled to assistance. The application process also includes the verification of the information provided on the application and an interview where the household is asked a series of questions and more information is obtained. The burdens associated with the activities of the application process are included below.

Application

56. 7 CFR 273.2, Initial Application. Each household must submit an application form upon initial application to participate in SNAP. Based on Fiscal Year (FY) 2022 data from the Food Program and Reporting System (FPRS), the Department estimates 21,142,615 initial applications annually.

FNS estimates that 21,142,615 households will each submit one application annually, for a total of 21,142,615 responses ($21,142,615 \times 1 = 21,142,615$). The estimated average burden per response is approximately 19 minutes (0.3173 hours), resulting in estimated total burden hours of 6,708,551.74 ($21,142,615 \times 0.3173 = 6,708,551.74$). When compared to the previous information collection, the total burden hours for the initial application activity have increased from 5,731,136.38 hours to 6,708,551.74 hours due to an increase in the number of initial applications.

Interview

57. 7 CFR 273.2(e)(1), Initial Interview (telephone & in person). Applicant households must participate in an in-person or telephone interview with the State agency. All States have the option to utilize telephone interview in the place of an in-person interview. FNS estimates that a telephone or an in-person interview takes the same amount of time. Based on FY 2022 data from FPRS, the Department estimates 21,142,615 initial applications annually.

FNS estimates that 21,142,615 households will each participate in one initial interview annually, for a total of 21,142,615 responses ($21,142,615 \times 1 = 21,142,615$). The estimated average burden per response is approximately 38 minutes (0.6346 hours), resulting in estimated total burden hours of 13,417,103.48 ($21,142,615 \times 0.6346 = 11,462,272.75$). When compared to the previous information collection, the total burden hours for the initial interview activity have increased from 11,462,272.75 hours to 13,417,103.48 hours due to an increase in the number of initial applications.

58. 7 CFR 273.2(e)(1), Initial Interview Travel Time. Some household applicants will experience a burden related to travel time for the in-person interview. Based on FY 2022 data from FPRS, the total number of in-person interviews is estimated to be 5,185,924 annually.

FNS estimates that 5,185,924 households will each experience a burden related to travel time for an in-person interview annually, for a total of 5,185,924 responses ($5,185,924 \times 1 = 5,185,924$). The estimated average burden per response is 2 hours, resulting in estimated total burden hours of 10,371,848 ($5,185,924 \times 2 = 10,371,848$). When compared to the previous information collection, the total burden hours for the initial interview travel time have increased from 8,860,702 hours to 10,371,848 hours due to an increase in the number of initial applications.

Verification

59. 7 CFR 273.2(f)(1) & (2), Verification of Income. All households must provide information for income verification.

FNS estimates that 21,142,615 households will each participate in one verification of income annually, for a total of 21,142,615 responses ($21,142,615 \times 1 = 21,142,615$), which aligns with the total number of initial applications. The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 1,412,326.68 ($21,142,615 \times 0.0668 = 1,412,326.68$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 1,206,555.03 hours to 1,412,326.68 hours due to an increase in the number of initial applications.

60. 7 CFR 273.2(f)(1) & (2), Verification of Identity. All households must provide information for identity verification.

FNS estimates that 21,142,615 households will each participate in one verification of identity annually, for a total of 21,142,615 responses ($21,142,615 \times 1 = 21,142,615$), which aligns

with the total number of initial applications. The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 1,412,326.68 ($21,142,615 \times 0.0668 = 1,412,326.68$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 1,206,555.03 hours to 1,412,326.68 hours due to an increase in the number of initial applications.

61. 7 CFR 273.2(f)(1) & (2), Verification of Alien Eligibility. All households must provide information to verify the citizenship and immigration status of all household members.

FNS estimates that 21,142,615 households will each participate in one verification of alien eligibility annually, for a total of 21,142,615 responses ($21,142,615 \times 1 = 21,142,615$), which aligns with the total number of initial applications. The estimated average burden per response is approximately 4 minutes (0.0668 hours) resulting in estimated total burden hours of 1,412,326.68 ($21,142,615 \times 0.0668 = 1,412,326.68$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 1,206,555.03 hours to 1,412,326.68 hours due to an increase in the number of initial applications.

62. 7 CFR 273.2(f)(1) & (2), Verification of Social Security. All households must provide information for Social Security Number verification.

FNS estimates that 21,142,615 households will each participate in one verification of Social Security annually, for a total of 21,142,615 responses ($21,142,615 \times 1 = 21,142,615$), which aligns with the total number of initial applications. The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 1,412,326.68 ($21,142,615 \times 0.0668 = 1,412,326.68$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 1,206,555.03 hours to 1,412,326.68 hours due to an increase in the number of initial applications.

63. 7 CFR 273.2(f)(1) & (2), Verification of Medical Expenses. All households must provide information to verify any medical expenses claimed in the initial application. Based the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the number of medical expense verifications is estimated to be 1,189,139 annually.

FNS estimates that 1,189,139 households will each participate in one verification of medical expenses annually, for a total of 1,189,139 responses ($1,189,139 \times 1 = 1,189,139$). The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 79,434.52 ($1,189,139 \times 0.0668 = 79,434.52$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 74,615.60 hours to 79,434.52 hours due to an increase in the estimated number of households claiming medical expenses.

64. 7 CFR 273.2(f)(1) & (2), Verification of Residency. All households must provide information to verify residency.

FNS estimates that 21,142,615 households will each participate in one verification of medical expenses annually, for a total of 21,142,615 responses ($21,142,615 \times 1 = 21,142,615$), which aligns with the total number of initial applications. The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 1,412,326.68 ($21,142,615 \times 0.0668 = 1,412,326.68$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 1,206,555.03 hours to 1,412,326.68 hours due to an increase in the number of initial applications.

65. 7 CFR 273.2(f)(1) & (2), Verification of Utility Expenses. Households must provide information to verify utility expense if the household wishes to claim expenses in excess of the State agency's standard utility allowance (SUA) and the expense would result in a deduction. Additionally, some State agencies may require households to verify utility expenses even if the SUA is mandatory. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the number of utility expense verifications is estimated to be 15,048,020 annually.

FNS estimates that 15,048,020 households will each participate in one verification of utility expenses annually, for a total of 15,048,020 responses ($15,048,020 \times 1 = 15,048,020$). The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 1,005,207.72 ($15,048,020 \times 0.0668 = 1,005,207.72$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 914,692.40 hours to 1,005,207.72 hours due to an increase in the estimated number of households seeking the excess shelter deduction.

66. 7 CFR 273.2(f)(1) & (2), Verification of Hours Worked (ABAWD). All households must verify the number of hours worked by any ABAWD members of the household. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020* and adjusted using FY 2022 FPRS participant data, the number of hours worked ABAWD verifications is estimated to be 3,008,202 annually.

FNS estimates that 3,008,202 households will each participate in one verification of hours worked ABAWD annually, for a total of 3,008,202 responses ($3,008,202 \times 1 = 3,008,202$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 301,421.87 ($3,008,202 \times 0.1002 = 301,421.87$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 286,972.80 hours to 301,421.87 hours due to an increase in the number of ABAWDs.

67. 7 CFR 273.2(f)(1) & (2), Verification of Legal Obligation to Pay Child Support. Households must verify any legal obligation to pay child support, the amount of the obligation, and the monthly amount of child support the household actually pays. Based the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020* and adjusted using FY 2022 FPRS household data, the number of child support verifications is estimated to be 345,931 annually.

FNS estimates that 345,931 households will each participate in one verification of utility expenses annually, for a total of 345,931 responses ($345,931 \times 1 = 345,931$). The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 23,108.22 ($345,931 \times 0.0668 = 23,108.22$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 21,108.08 hours to 23,108.22 hours due to an increase in the estimated number of applications requiring child support verifications.

68. 7 CFR 273.2(f)(1) & (2), Verification of Disability. Households must provide information to verify disability status if claimed on the initial application. Based the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the number of disability verifications is estimated to be 4,713,317 annually.

FNS estimates that 4,713,317 households will each participate in one verification of disability annually, for a total of 4,713,317 responses ($4,713,317 \times 1 = 4,713,317$). The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 314,849.54 ($4,713,317 \times 0.0668 = 314,849.54$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 272,076.40 hours to 314,849.54 hours due to an increase in the number of applications requiring disability verifications.

69. 7 CFR 273.2(f)(1) & (2), Verification of Household Composition. Households must provide information to verify household composition, if questionable.

FNS estimates that 21,142,615 households will each participate in one verification of household composition annually, for a total of 21,142,615 responses ($21,142,615 \times 1 = 21,142,615$). The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 1,412,326.68 ($21,142,615 \times 0.0668 = 1,412,326.68$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 1,206,555.03 hours to 1,412,326.68 hours due to an increase in the number of initial applications.

70. ***7 CFR 273.2(f)(1) & (2), Verification of Questionable Information.** Households must provide information to verify any questionable information that could impact household SNAP eligibility or benefit level. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the total number of verifications before program changes is estimated to be 563,393 annually.

On October 3, 2022, FNS published the interim final rule, “Supplemental Nutrition Assistance Program: Requirement for Interstate Data Matching to Prevent Duplicate Issuances” (87 FR 59633). This rule requires households to verify any information that is considered questionable following a match found through the National Accuracy Clearinghouse (NAC). Based on data outlined in the NAC Pilot Evaluation, the total number of additional verifications related to this program change is estimated to be 244,413 annually.

In total, the combined number of Verifications of Questionable Information is estimated to be 807,806 annually.

FNS estimates that 807,806 households will each participate in one verification of questionable information annually, for a total of 807,806 responses ($807,806 \times 1 = 807,806$). The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 53,961.45 ($807,806 \times 0.0668 = 53,961.45$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 34,289.58 hours to 53,961.45 hours due to two reasons: (1) an adjustment due to an increase in the number of households and (2) a program change, which added new reasons for households to verify questionable information.

71. 7 CFR 273.2(f)(1) & (2), Verification of Student Work Hours. Households must provide verification of student work hours if required by the State agencies based on the work requirements listed under 273.5(b)(5). Based on data from a 2016 Government Accountability Office (GAO) audit of student SNAP participation, applied to FY 2022 FPRS household data, the number of student work hour verifications is estimated to be 1,361,180 annually.

FNS estimates that 1,361,180 households will each participate in one verification annually, for a total of 1,361,180 responses ($1,361,180 \times 1 = 1,361,180$). The estimated average burden per response is approximately 4 minutes (0.0668 hours), resulting in estimated total burden hours of 90,926.82 ($1,361,180 \times 0.0668 = 90,926.82$). When compared to the previous information collection, the total burden hours for this verification activity have increased from 90,465.44 hours to 90,926.82 hours due to an increase in the estimated number of working students.

72. 7 CFR 273.9(d)(4) and 273.10(e)(1)(i)(E), Verification of Newly Verified Households with Dependent Care. Household applicants that choose to deduct the entire amount of their monthly dependent care expenses must verify their dependent care expenses.

FNS estimates that 370,001 households will each participate in one verification of questionable information annually, for a total of 370,001 responses ($370,001 \times 1 = 370,001$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 30,895.08 ($370,001 \times 0.0835 = 30,895.08$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 30,330.79 hours to 30,895.08 hours due to an increase in the estimated number of applications requiring dependent care verifications.

73. 7 CFR 273.9(d)(4) and 273.10(e)(1)(i)(E), Verification of Existing Households with Dependent Care. Household applicants that choose to deduct the entire amount of their monthly dependent care expenses must verify their dependent care expenses. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020* and adjusted using FY 2022 FPRS data, the number of existing households with dependent care verifications is estimated to be 670,242 annually.

FNS estimates that 670,242 households will each participate in one verification of questionable information annually, for a total of 670,242 responses ($670,242 \times 1 = 670,242$). The estimated average burden per response is approximately 2 minutes (0.0334 hours), resulting in estimated total burden hours of 22,386.09 ($670,242 \times 0.0334 = 22,386.09$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 21,977.20 hours to 22,386.09 hours due to an increase in the estimated number of applications requiring dependent care verifications.

Application for SNAP Recertification

The SNAP regulations require that all households participating in SNAP must be assigned certification periods of a definite length. According to section 273.14(b), to continue participating in SNAP, ongoing households must apply for recertification prior to the end of their current certification periods. The recertification form and process is similar to the initial application and is completed and used in the same manner. However, verification requirements are reduced, and States are permitted under Federal regulations to use a simplified version of the initial application.

Recertification Application

74. 7 CFR 273.14, Recertification Application. All SNAP households must apply for recertification. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the Department estimates 17,156,383 recertification applications.

FNS estimates that 17,156,383 households will each submit one recertification application annually, for a total of 17,156,383 responses ($17,156,383 \times 1 = 17,156,383$). The estimated average burden per response is approximately 15 minutes (0.25 hours), resulting in estimated total burden hours of 4,289,095.82 ($17,156,383 \times 0.25 = 4,289,095.82$). When compared to the previous information collection, the total burden hours for this activity have increased from 3,664,187.75 hours to 4,289,095.82 hours due to an increase in the estimated number of household applying for recertification.

Recertification Interview

75. 7 CFR 273.14(b)(3), Recertification Interview (telephone & in-person). Recertifying households must participate in an in-person or telephone interview with the State agency. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the number of recertification interviews is estimated to be 17,156,383. State agencies have the option to use a telephone interview in place of an in-person interview but must provide a face-to-face interview if requested by the household. FNS estimates that State agency employees can conduct either a telephone or an in-person recertification interview in the same amount of time.

FNS estimates that 17,156,383 households will each participate in one recertification interview annually, for a total of 17,156,383 responses ($17,156,383 \times 1 = 17,156,383$). The estimated average burden per response is approximately 30 minutes (0.5 hours), resulting in estimated total burden hours of 8,578,191.65 ($17,156,383 \times 0.5 = 8,578,191.65$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 7,328,375.50 hours to 8,578,191.65 hours due to an increase in the estimated number of recertification applications.

76. 7 CFR 273.14(b)(3), Recertification Interview Travel Time. Some household applicants will experience a burden related to travel time for the in-person interview. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the number of in-person recertification interviews is estimated to be 3,431,277, assuming that 20 percent of recertifications interviews will be in-person and include travel time.

FNS estimates that 3,431,277 households will each experience a burden related to travel time for an in-person recertification interview annually, for a total of 3,431,277 responses ($3,431,277 \times 1 = 3,431,277$). The estimated average burden per response is 2 hours, resulting in estimated total burden hours of 6,862,554 ($3,431,277 \times 2 = 6,862,554$). When compared to the previous information collection, the total burden hours for the verification activity have increased from 5,862,700 hours to 6,862,554 hours due to an increase in the estimated number of recertification applications.

Recertification Verifications

77. 7 CFR 273.2(f)(8)(i), Recertification Verification: Income. All households must provide information for income recertification if reported income has changed by more than \$50.

FNS estimates that 8,578,192 households will each submit one income recertification verification annually, for a total of 8,578,192 responses ($8,578,192 \times 1 = 8,578,192$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 859,534.84 ($8,578,192 \times 0.1002 = 859,534.84$). When compared to the previous information collection, the total burden hours for the recertification activity have increased from 734,303.28 hours to 859,534.84 hours due to an increase in the number of recertification applications.

78. 7 CFR 273.2(f)(8)(i), Recertification Verification: Social Security. All households must verify the Social Security Number of household applicants at recertification if the number

has changed. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the number of Social Security recertifications is estimated to be 171,564 annually.

FNS estimates that 171,564 households will each submit one Social Security recertification verification annually, for a total of 171,564 responses ($171,564 \times 1 = 171,564$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 17,190.71 ($171,564 \times 0.1002 = 17,190.71$). When compared to the previous information collection, the total burden hours for this activity have increased from 14,686.11 hours to 17,190.71 hours due to an increase in the estimated number of recertification applications.

79. 7 CFR 273.2(f)(8)(i), Recertification Verification: Medical Expenses. All household must provide medical expense information upon recertification if reported expenses have changed by more than \$25. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the total number of medical expense recertifications is estimated to be 343,128 annually.

FNS estimates that 343,128 households will each submit one medial expense recertification verification annually, for a total of 343,128 responses ($343,128 \times 1 = 343,128$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 34,381.43 ($343,128 \times 0.1002 = 34,381.43$). When compared to the previous information collection, the total burden hours for this activity have increased from 29,372.13 hours to 34,381.43 hours due to an increase in the estimated number of recertification applications.

80. 7 CFR 273.2(f)(8)(i), Recertification Verification: Legal Obligation to Pay Child Support. All households must verify child support payments claimed by applicants upon recertification if the applicant has claimed a change in obligation to pay. Based on data from the *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020* report and adjusted using FY 2022 data from FPRS and to reflect the impact of COVID-19 adjustments, the number of child support recertifications is estimated to be 154,963 annually.

FNS estimates that 154,963 households will each submit one child support recertification verification annually, for a total of 154,963 responses ($154,963 \times 1 = 154,963$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 15,527.29 ($154,963 \times 0.1002 = 15,527.29$). When compared to the previous information collection, the total burden hours for this activity have increased from 14,183.81 hours to 15,527.29 hours due to an increase in the estimated number of recertifications.

81. 7 CFR 273.2(f)(8)(i), Recertification Verification: Utility Expenses. Households must verify utility expenses claimed if the reported figure has changed by more than \$25. Based on FY

2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the total number of utility expense recertifications is estimated to be 6,740,897 annually.

FNS estimates that 6,740,897 households will each submit one utility expense recertification verification annually, for a total of 6,740,897 responses ($6,740,897 \times 1 = 6,740,897$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 675,437.88 ($6,740,897 \times 0.1002 = 675,437.88$). When compared to the previous information collection, the total burden hours for this activity have increased from 614,617.08 hours to 675,437.88 hours due to an increase in the estimated number of recertifications.

82. 7 CFR 273.2(f)(8)(i), Recertification Verification: Hours Worked (ABAWD). Households must verify hours worked upon recertification if the applicant household includes ABAWD members. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS participant data, the total number of hours worked ABAWD recertifications is estimated to be 3,008,202 annually.

FNS estimates that 3,008,202 households will each submit one ABAWD hours worked recertification verification annually, for a total of 3,008,202 responses ($3,008,202 \times 1 = 3,008,202$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 301,421.87 ($3,008,202 \times 0.1002 = 301,421.87$). When compared to the previous information collection, the total burden hours for this activity have increased from 286,972.80 hours to 301,421.87 hours due to an increase in the number of ABAWDs.

83. 7 CFR 273.2(f)(8)(i), Recertification Verification: Other Information. Households must verify any other information which has changed at recertification that could impact household SNAP eligibility or benefit level. Based on FY 2022 data from FPRS, adjusted to reflect the impact of COVID-19 adjustments, the total number of other information recertifications is estimated to be 14,148,181 annually.

FNS estimates that 14,148,181 households will each submit one other information recertification verification annually, for a total of 14,148,181 responses ($14,148,181 \times 1 = 14,148,181$). The estimated average burden per response is approximately 6 minutes (0.1002 hours), resulting in estimated total burden hours of 1,417,647.73 ($14,148,181 \times 0.1002 = 1,417,647.73$). When compared to the previous information collection, the total burden hours for this activity have increased from 1,181,633.65 hours to 1,417,647.73 hours due to an increase in the estimated number of recertifications.

Reports

84. 7 CFR 273.21, Monthly Reports. Households subject to monthly reporting are required to submit reports of their circumstances on a monthly basis. The report requests information necessary to determine eligibility and benefits. Households subject to monthly reporting are assigned certification periods of 12 months and submit 11 monthly reports a year plus the application for recertification. Based on FY 2019 SNAP Quality Control data, only 0.05 percent of all SNAP households are assigned to monthly reporting. FNS assumes each monthly reporting household will submit 11 reports annually. The number of monthly reports is estimated to be 118,910 annually.

Based on the number of all SNAP households in the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, FNS estimates that 10,810 households will each submit 11 monthly reports annually, for a total of 118,910 responses ($10,810 \times 11 = 118,910$). The estimated average burden per response is approximately 7 minutes (0.1169 hours), resulting in estimated total burden hours of 13,900.58 ($118,910 \times 0.1169 = 13,900.58$). When compared to the previous information collection, the total burden hours for this activity have decreased from 117,016.90 hours to 13,900.58 hours due to improved data sources on the number of monthly reporting households and a revised calculation of how many reports each household submits annually.

85. 7 CFR 273.12(a)(4), Quarterly Reports. State agencies may require households to report changes on a quarterly basis. Since households are not required to submit a separate quarterly report when they submit an application for recertification, the quarterly report is submitted 3 times a year. Based on FY 2019 SNAP Quality Control data, only 0.03 percent of all SNAP households are assigned to quarterly reporting. FNS assumes each quarterly reporting household will submit three reports annually. The number of quarterly reports is estimated to be 19,458 annually.

Based on the number of all SNAP households in the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, FNS estimates that 6,486 households will each submit three quarterly reports annually, for a total of 19,458 responses ($6,486 \times 3 = 19,458$). The estimated average burden per response is approximately 8 minutes (0.1336 hours), resulting in estimated total burden hours of 2,599.59 ($19,458 \times 0.1336 = 2,599.59$). When compared to the previous information collection, the total burden hours for this activity have decreased from 7,615.20 hours to 2,599.59 hours due to improved data sources on the number of quarterly reporting households and a revised calculation of how many reports each household submits annually.

86. 7 CFR 273.12(a)(5), Simplified or Periodic Reporting. State agencies may institute periodic or simplified reporting, which requires that SNAP households report changes periodically and when total countable income rises above 130 percent of the federal poverty level, when work hours for ABAWDs fall below 20 hours per week, or when the household receives substantial lottery and gambling winnings. Based on FY 2019 SNAP Quality Control data, 79 percent of all SNAP households are assigned to simplified or periodic reporting. FNS

assumes that 75 percent of simplified reporting households will submit one report annually. As such, the number of simplified or periodic reports is estimated to be 12,810,275 annually.

Based on the number of all SNAP households in the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, FNS estimates that 12,810,275 households will each submit, on average, one simplified or periodic reports annually, for a total of 12,810,275 responses ($12,810,275 \times 1 = 12,810,275$). The estimated average burden per response is approximately 10 minutes (0.167 hours), resulting in estimated total burden hours of 2,139,315.97 ($12,810,275 \times 0.167 = 2,139,315.97$). When compared to the previous information collection, the total burden hours for this activity have increased from 2,069,461.32 hours to 2,139,315.97 hours due to an increase in the number of households, improved data sources on the number of simplified or periodic reporting households, and a revised calculation of how many reports each household submits annually.

87. 7 CFR 273.12(a)(1), Change Reports. State agencies may employ a reporting system commonly referred to as change or incident reporting. Households assigned to change reporting must report most changes in household circumstances within 10 days from the date that the change becomes known to the household. Based on FY 2019 SNAP Quality Control data, 14.10 percent of all SNAP households are assigned to change reporting. FNS assumes each change reporting household will submit three reports annually. As such, the number of change reports is estimated to be 9,145,563 annually.

Based on the number of all SNAP households in the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, FNS estimates that 3,048,521 households will each submit 3 change reports annually, for a total of 9,145,563 responses ($3,048,521 \times 3 = 9,145,563$). The estimated average burden per response is approximately 10 minutes (0.167 hours), resulting in estimated total burden hours of 1,527,309.02 ($9,145,563 \times 0.167 = 1,527,309.02$). When compared to the previous information collection, the total burden hours for this activity have decreased from 1,564,122 hours to 1,527,309.14 hours due to improved data sources on the number of change reporting households.

88. 7 CFR 273.2(b)(7), Report of ABAWDs Change in Work Hours Below 20 Hours per Week. Households must report when any eligible member has had a reduction in work hours below an average of 20 hours per week, averaged monthly. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS participant data, the total number of reports is estimated to be 764,083 annually.

FNS estimates that 764,083 households will each submit one report annually, for a total of 764,083 responses ($764,083 \times 1 = 764,083$). The estimated average burden per response is approximately 10 minutes (0.167 hours), resulting in estimated total burden hours of 127,601.93 ($764,083 \times 0.167 = 127,601.93$). When compared to the previous information

collection, the total burden hours for this activity have increased from 124,354.88 hours to 127,601.93 hours due to an increase in the estimated number of ABAWDs.

Notices

89. ***7 CFR 273.7(c)(18)(i), Review Information on Provider Determination.** On January 5, 2021, FNS published the final rule, “Employment and Training Opportunities in the Supplemental Nutrition Assistance Program” (84 FR 358). As outlined in the rule, State agencies must inform E&T participants who receive a provider determination by an E&T provider. E&T participants will each read one provider determination.

FNS estimates that, on average, 46,000 households will each receive one E&T provider determination annually, for a total 46,000 responses ($46,000 \times 1 = 46,000$). The estimated average burden per response is approximately 5 minutes (0.083 hours), resulting in estimated total burden hours of 3,818 ($46,000 \times 0.083 = 3,818$). This program change to the burden reflects an increase of 46,000 total responses and 3,818 burden hours for households.

90. ***7 CFR 273.7(c)(1)(ii) & (iii), 273.24(b)(8), Read ABAWD written statement of work requirements.** On January 5, 2021, FNS published the final rule, “Employment and Training Opportunities in the Supplemental Nutrition Assistance Program” (84 FR 358). As outlined in the rule, State agencies must send notices informing able-bodied adults without dependents (ABAWD) about the ABAWD work requirement and time limit. Individuals subject to the ABAWD work requirement and time limit will each read one notice.

FNS estimates that, on average, 2,700,000 households will each receive one ABAWD written statement of work requirements annually, for a total of 2,700,000 responses ($2,700,000 \times 1 = 2,700,000$). The estimated average burden per response is approximately 5 minutes (0.083 hours), resulting in estimated total burden hours of 224,100 ($2,700,000 \times 0.083 = 224,100$). This program change to the burden reflects an increase of 2,700,000 total annual responses and 224,100 total annual burden hours for households.

91. **7 CFR 273.10(g)(1)(i) & (ii) & (iii), Notice of Eligibility, Denial, or Pending Status.** This notice is used by State agencies to advise households of the disposition of their application for initial certification or recertification. If the household is denied, the notice contains the reason(s) for the denial and advises the household of its right to appeal. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, and adjusted using FY 2022 FPRS household data, the total number of notices is estimated to be 31,999,535 annually.

FNS estimates that 31,999,535 households will each read one notice annually, for a total of 31,999,535 responses ($31,999,535 \times 1 = 31,999,535$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 2,671,961.17 ($31,999,535 \times 0.0835 = 2,671,961.17$). When compared to the previous information collection, the total burden hours for this activity have increased from 2,434,468.80 hours to 2,671,961.17 hours due to an increase in the number of households.

92. 7 CFR 273.12(a)(4)(iii) & 273.12(a)(5)(iii)(D), Notice of Missing or Incomplete Report. This notice is used by State agencies to advise ongoing households when they have failed to submit the required monthly, quarterly or semiannual report altogether or, if the household submitted the report, that some of the information required to be included in such reports was not provided. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, adjusted using FY 2022 FPRS data, and assuming 80 percent of households who receive the notice will read it, the total number of notices is estimated to be 46,963 annually.

FNS estimates that 46,963 households will each read one notice annually, for a total of 46,963 responses ($46,963 \times 1 = 46,963$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 3,921.41 ($46,963 \times 0.0835 = 3,921.41$). When compared to the previous information collection, the total burden hours for this activity have increased from 3,572.88 hours to 3,921.41 hours due to an increase in the number of households.

93. 7 CFR 271.12(c)(4)(i), Failure to Report Shelter Cost Change due to Move Notices. State agencies must notify households during recertification who have changed their address and have not provided updated information about their shelter costs, that their allotment will be recalculated without any new deductions. While FNS previously used the number of recertifications as a proxy for this estimate, FNS revised its methodology in this renewal to estimate the number of notices more accurately. State agencies typically send these notices during the certification period rather than at recertification. Based on the assumption that this notice would impact 3.5 percent of all simplified reporting households and 10 percent of change reporting households, the number of failure to report shelter cost change due to move notices is estimated to be 1,512,369 annually.

FNS estimates that 1,512,369 households will each receive one notice annually, for a total of 1,512,369 responses ($1,512,369 \times 1 = 1,512,369$). The estimated average burden per response is approximately 1 minute (0.0167 hours), resulting in estimated total burden hours of 25,256.57 ($1,512,369 \times 0.0167 = 25,256.57$). When compared to the previous information collection, the total burden hours for this activity have increased from 8,566.87 hours to 25,256.57 hours due to a revised methodology and an increase in the number of households.

94. 7 CFR 273.2(h)(1)(i)(D) & 273.14(b)(3)(iii), Notice of Missed Interviews. This notice is issued by State agencies to households that fail to appear for their scheduled initial or recertification interview, or in the case of households subject to telephone interviews, fail to contact the State agency or receive telephone calls initiated by the local office. The household may respond to the notice by requesting that the interview be rescheduled. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, adjusted using FY 2022 FPRS household data, and assuming 80 percent of households who receive the notice will read it, the total number of notices is estimated to be 1,818,087 annually.

FNS estimates that, collectively, households will read 1,818,087 notices annually, for a total of 1,818,087 responses ($1,818,087 \times 1 = 1,818,087$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 151,810.26 ($1,818,087 \times 0.0835 = 151,810.26$). When compared to the previous information collection, the total burden hours for this activity have increased from 138,316.92 hours to 151,810.26 hours due to an increase in the number of households.

95. **7 CFR 273.14(b)(1), Notice of Expiration.** State agencies are required to mail this notice to currently participating households at least 30 days prior to the expiration of their current certification period. The notice is usually accompanied by the application for recertification. The notice advises the household that its certification period is expiring and that to continue receiving assistance the household must file its application for recertification in a timely manner. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, adjusted using FY 2022 FPRS household data and assuming 80 percent of households who receive the notice will read it, the total number of notices is estimated to be 17,020,701 annually.

FNS estimates that 17,020,701 households will each read one notice annually, for a total of 17,020,701 responses ($17,020,701 \times 1 = 17,020,701$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 1,421,228.53 ($17,020,701 \times 0.0835 = 1,421,228.53$). When compared to the previous information collection, the total burden hours for this activity have increased from 1,294,905.22 hours to 1,421,228.53 hours due to an increase in the number of households.

96. ***7 CFR 273.14(b)(5), Read list of available Employment and Training (E&T) Services.**

On January 5, 2021, FNS published the final rule, “Employment and Training Opportunities in the Supplemental Nutrition Assistance Program” (84 FR 358). As outlined in the rule, State agencies must send households not otherwise exempt from the general work requirements a list of available E&T opportunities in writing at the time of recertification if these individuals are members of households that contain at least one adult, with no elderly or disabled individuals, and with no earned income at their last certification or required report.

FNS estimates that, on average, 5,496,000 households will each read one list of available E&T opportunities annually, for a total of 5,496,000 responses ($5,496,000 \times 1 = 5,496,000$). The estimated average burden per response is approximately 1 minute (0.02 hours), resulting in estimated total burden hours of 109,920 ($5,496,000 \times 0.02 = 109,920$). This program change to the burden reflects an increase of 5,496,000 total annual responses and 109,920 total annual burden hours for households.

97. ***7 CFR 273.13(a), Notice of Adverse Action.** This notice is issued by State agencies to participating households whose benefits will be reduced or terminated as the result of a change in household circumstances. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, adjusted using FY 2022 FPRS

data and assuming 80 percent of households who receive the notice will read it, the total number of notices before program changes is estimated to be 1,275,410 annually.

On October 3, 2022, FNS published the interim final rule, “Supplemental Nutrition Assistance Program: Requirement for Interstate Data Matching to Prevent Duplicate Issuances” (87 FR 59633). Under this rule, households will receive a combined notice of match results and notice of adverse action as a result of a match found through the National Agency Clearinghouse (NAC) during the certification period. Based on data outlined in the NAC Pilot Evaluation, the total number of additional notices related to this program change is estimated to be 409,710 annually.

In total, the combined number of Notices of Adverse Action is estimated to be 1,685,120 annually.

FNS estimates that, collectively, 1,685,120 households will each read one notice annually, for a total of 1,685,120 responses ($1,685,120 \times 1 = 1,685,120$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 140,707.36 ($1,685,120 \times 0.0835 = 140,707.36$). When compared to the previous information collection, the total burden hours for this activity have increased from 97,030.92 hours to 140,707.36 hours due to two reasons: (1) an adjustment due to an increase in the number of households and (2) a program change, which added new reasons for households to receive the notice.

98. 7 CFR 273.12(a)(4)(v) & 273.13(b), Adequate Notice. An adequate notice is sent to households by the State agency when the household’s benefits are reduced or terminated based on information reported by the household itself. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, adjusted using FY 2022 FPRS household data and assuming 80 percent of households who receive the notice will read it, the total number of notices is estimated to be 281,781 annually.

FNS estimates that, collectively, households will read 281,781 notices annually, for a total of 281,781 responses ($281,781 \times 1 = 281,781$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 23,528.71 ($281,781 \times 0.0835 = 23,528.71$). When compared to the previous information collection, the total burden hours for this activity have increased from 21,437.37 hours to 23,528.71 hours due to an increase in the number of households.

99. 7 CFR 273.12(c)(3)(i), Request for Contact. This notice is used to contact households when the State agency receives information regarding a potential change in a household’s eligibility or benefits and such information is not sufficient for the State agency to determine exactly how a household’s status would be affected. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, adjusted using FY 2022 FPRS household data and assuming 80 percent of households who receive the notice will read it, the total number of notices is estimated to be 420,885 annually.

FNS estimates that, collectively, households will read 420,885 notices annually, for a total of 420,885 responses ($420,885 \times 1 = 420,885$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 35,143.90 ($420,885 \times 0.0835 = 35,143.90$). When compared to the previous information collection, the total burden hours for this activity have increased from 32,020.16 hours to 35,143.90 hours due to an increase in the number of households.

100. 7 CFR 273.11(o)(2), Notice of Option to Disqualify Custodial Parent for Failure to Cooperate. State agencies must inform custodial parents of a right to good cause for non-cooperation prior to requiring cooperation from a parent. Based on FY 2022 data from FPRS, the total number of notices is estimated to be 382,990 annually.

FNS estimates that 382,990 households will each read one notice annually, for a total of 382,990 responses ($382,990 \times 1 = 382,990$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 31,979.67 ($382,990 \times 0.0835 = 31,979.67$). When compared to the previous information collection, the total burden hours for this activity have increased from 27,320.37 hours to 31,979.67 hours due to an increase in the number of applications.

101. ***7 CFR 273.12(c)(3)(iii), Notice of Match Results.** State agencies must issue a notice of match results to a household if the State agency receives match information related to a Prison Verification System notification or a deceased individual. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, adjusted using FY 2022 FPRS household data and assuming 80 percent of households who receive the notice will read it, the total number of notices before program changes is estimated to be 420,885 annually.

On October 3, 2022, FNS published the interim final rule, “Supplemental Nutrition Assistance Program: Requirement for Interstate Data Matching to Prevent Duplicate Issuances” (87 FR 59633). Under this rule, households will receive a notice of match results as a result of a match found on an applicant, recertifying individual, or a newly added household member through the National Agency Clearinghouse (NAC). Based on data outlined in the NAC Pilot Evaluation, the total number of additional notices related to this program change is estimated to be 409,710 annually.

In total, the combined number of Notices of Match Results is estimated to be 830,595 annually.

FNS estimates that 830,595 households will each read one notice annually, for a total of 830,595 responses ($830,595 \times 1 = 830,595$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 69,354.65 ($830,595 \times 0.0835 = 69,354.65$). When compared to the previous information collection, the total burden hours for this activity have increased from 32,020.16 hours to 69,354.65 hours due to two reasons: (1) an adjustment due to an increase in the number of

households and (2) a program change, which added new reasons for households to receive the notice.

102. 7 CFR 273.7(c)(1), Notice of Subject to Work Requirements. State agencies must provide a written statement to each eligible household member, under the work provision requirements of 7 CFR 273.7, explaining work requirements, the rights and responsibilities of eligible members, and the consequences for failing to comply with work requirements. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, adjusted using FY 2022 FPRS participant data and assuming 80 percent of households who receive the notice will read it, the total number of notices is estimated to be 3,824,126 annually.

FNS estimates that 3,824,126 households will each read one notice annually, for a total of 3,824,126 responses ($3,824,126 \times 1 = 3,824,126$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 319,314.52 ($3,824,126 \times 0.0835 = 319,314.52$). When compared to the previous information collection, the total burden hours for this activity have decreased from 348,963.20 hours to 319,314.52 hours due to a decrease in the number of participants with work registrant status.

103. 7 CFR 273.7(c)(2), Referral to Employment & Training and Notice of Requirements. State agencies issue this notice to screen work registrants to determine whether to refer individuals to an E&T program component. State agencies must inform the participant, either orally or in writing, of the requirements of the component, what will constitute noncompliance and the sanctions for noncompliance. FNS used a new, more accurate data source to estimate the number of mandatory E&T program participants, which serves as a proxy for this figure. Based on the report, *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020*, adjusted using FY 2022 FPRS participant data and assuming 80 percent of households who receive the notice will read it, the total number of notices is estimated to be 890,098 annually.

FNS estimates that 890,098 households will each read one notice annually, for a total of 890,098 responses ($890,098 \times 1 = 890,098$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours of 74,323.18 ($890,098 \times 0.0835 = 74,323.18$). When compared to the previous information collection, the total burden hours for this activity have increased from 8,583.47 hours to 74,323.18 hours due to a new, more accurate data source.

104. 7 CFR 273.2(c)(5), Notice of Required Verification. State agencies must provide each household at the time of application for certification and recertification, with a notice of all verification requirements the household must meet. Based on FY 2022 data from FPRS and assuming 80 percent of households who receive the notice will read it, the total number of notices is estimated to be 30,639,199 annually.

FNS estimates that 30,639,199 households will each read one notice annually, for a total of 30,639,199 responses ($30,639,199 \times 1 = 30,639,199$). The estimated average burden per response is approximately 5 minutes (0.0835 hours), resulting in estimated total burden hours

of 2,558,373.12 ($30,639,199 \times 0.0835 = 2,558,373.12$). When compared to the previous information collection, the total burden hours for this activity have increased from 2,185,626.03 hours to 2,558,373.12 hours due to an increase in the number of applications.

Other

105. 7 CFR 273.11(n)(3) & (4), Fleeing Felon and Probation or Parole Violators

Determination. State agencies must send a request for information to a law enforcement agency about the conditions of a felony warrant or a probation or parole violation for a SNAP participant and verify if a law enforcement agency has taken any action following the initial request for information. Based on FY 2022 data from FPRS, the total number of requests is estimated to be 765,980 annually.

FNS estimates that 765,980 households will each comply with one request annually, for a total of 765,980 responses ($765,980 \times 1 = 765,980$). The estimated average burden per response is approximately 3 minutes (0.0501 hours), resulting in estimated total burden hours of 38,375.60 ($765,980 \times 0.0501 = 38,375.60$). When compared to the previous information collection, the total burden hours for this activity have increased from 32,784.39 hours to 38,375.60 hours due to an increase in the number of applications.

106. 7 CFR 273.12(b)(4), Change Report Form. State agencies must provide households with a change report form upon initial application, recertification, and when any household submits a change report. Based on data from the *Characteristics of Supplemental Nutrition Assistance Program Households: Fiscal Year 2020* report, adjusted using FY 2022 data from FPRS, and FY 2022 FRPS application data, the total number of report forms is estimated to be 47,444,562 annually.

FNS estimates that 47,444,562 households will each review the change report form received in the mail once annually, for a total of 47,444,562 responses ($47,444,562 \times 1 = 47,444,562$). The estimated average burden per response is approximately 3 minutes (0.05 hours), resulting in estimated total burden hours of 2,372,228.10 ($47,444,562 \times 0.05 = 2,372,228.10$). When compared to the previous information collection, the total burden hours for this activity have increased from 2,104,247.60 hours to 2,372,228.10 hours due to an increase in the number of applications and households.