

Safety Situation
Fields to be completed by member

Form Section	Field Label
Situation Information	Reporting Institution
Situation Information	The issue reported involved the following (choose all categories that are applicable)
Situation Information	The issue reported involves the following (choose all categories that are applicable): Recipient/Candidate
Situation Information	Waitlist ID
Situation Information	Donor Organ/Extra Vessels
Situation Information	Donor ID associated with the event
Situation Information	Other (please describe in the description field below)
Situation Information	Date Event Occurred
Situation Information	Detailed description of the event
Situation Information	Has a root cause analysis (RCA) been completed?
Situation Information	Please specify additional details regarding the RCA
Contact Information	Who at your institution should OPTN contact about this case?
Contact Information	First Name
Contact Information	Last Name
Contact Information	Phone contact (Enter at least one)
Contact Information	Office
Contact Information	ext.
Contact Information	Mobile
Contact Information	ext.
Contact Information	Email
Contact Information	Other contact info
Contact Information	ext.
Contact Information	Submit

OMB No. 0915-0157; Expiration Date: XX/XX/20XX

PUBLIC BURDEN STATEMENT:

The private, non-profit Organ Procurement and Transplantation Network (OPTN) collects the following OPTN functions: to assess whether applicants meet OPTN Bylaw requirements to monitor compliance of member organizations with OPTN Obligations. An agency is not required to respond to, a collection of information unless it displays a currently valid control number for this information collection is 0915-0157 and it is valid until XX/XX/XX. All data collected by this collection is required to obtain or retain a benefit per 42 CFR §121.11(b)(2). All data collected by this collection is exempt from public release under the Freedom of Information Act (5 U.S.C. 552) and is protected by the Privacy Act System of Records #09-15-0055. Data collected by the private non-profit OPTN is not subject to the Contractor's security features. The Contractor's security system meets the requirements prescribed by OMB Circular A-130, Appendix III, Security of Federal Automated Information Systems. The public reporting burden for this collection of information is estimated to average 0.27 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, reviewing and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Project Director, 5600 Fishers Lane, Room 14N39, Rockville, Maryland, 20857 or by email to papertwork@omb.eop.go.

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