SUPPORTING STATEMENT: *PART B*

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Core State Injury Prevention Performance Monitoring

OMB# 0920-1369

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B. COLLECTIONS OF INFORMATION EMPLOYING STATISTICAL METHODS

B.1.   Respondent Universe and Sampling Methods

CDC Core SIPP funded partners report progress and activity information to CDC using a web-based Partners' Portal. No research design or human subjects involved. 100% of the population report, so sampling is unnecessary. Data is reported annually by funded recipients as part of the annual progress reporting requirement.

B.2.   Procedures for the Collection of Information

NCIPC has developed the web-based Partners' Portal Annual Progress Report (Attachment D). The Partners' Portal is a user-friendly interface which is quicker, easier, and more intuitive for awardees to use than excel templates or word documents. Use of the Partners' Portal requires very little training and awardees use the tools provided to record and update grant information.

There are significant advantages to collecting information using the Partners' Portal:
- The Partners' Portal has work plan and progress reporting fields for: strategy title, strategy description, sub-strategy title, sub-strategy description, priority population, geographic areas, key deliverables/outputs, successes, and barriers and challenges. In addition, the Partners' Portal allows for reporting of details within each of these to aide in analysis and aggregation.
- The data structures and business rules will help awardees formulate performance measures that are specific, measurable, achievable, relevant and time-framed (SMART). This formulation is intended to facilitate successful achievement of performance measures and is integral to CDC's program evaluation strategy for the program.
- The information being collected provides crucial information about each awardee's work plan, activities, partnerships, successes, challenges and progress over the award period.
- The Partners' Portal contains built in data validation, calculations, and guidance to allow for easy entry, review, and reporting of indicator data.
- Capturing the required information uniformly will allow CDC to formulate ad hoc analyses and reports for program evaluation and manuscript development.
- The relational database structure in which the data are stored allows for CDC to gain immediate access to data for reporting, thereby improving timeliness. In addition, it allows for multiple awardees from each state to simultaneously enter information, which reduces the amount of collective time spent providing updates.

Awardees complete simple information fields in a web-based data entry form, tailored for their specific work plans, and submit to assigned NCIPC staff on an annual basis.

B.3.   Methods to Maximize Response Rates and Deal with Nonresponse

This is required reporting for recipients.

B.4.   Tests of Procedures or Methods to be Undertaken
The Partners' Portal has been in use for two funding cycles of several funded programs across the Injury Center.

B.5.   Individuals Consulted on Statistical Aspects and Individuals Collecting and/or Analyzing Data

CDC Evaluation Consultation

- Khiya Mullins, Health Scientist

CDC Programmatic Consultation

- Khiya Mullins, Health Scientist

Attachments

D   Core SIPP Partners' Portal Reporting Platform