Annual Performance Monitoring Fields

Core State Injury Prevention Program – CE21-2101

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| **NCIPC Core SIPP Partners’ Portal – Annual Performance Monitoring Fields** |
| Program-specific prepopulated fields in “Task Details” and “Overview” tabs. |
| “Activity” |
| “Activity Description” |
| Topic Area (checklist entry)   * ACEs * Transportation Safety * TBI * Optional Flex Topic * All Topic Areas   If more than one topic area is selected above, please explain how you anticipate this activity will affect the multiple topics you selected (free text) |
| Alignment with Logic Model Activities (checklist entry) |
| “Population(s) of Interest” (free text) |
| “Short or intermediate outcome(s) that align with your indicator” (free text) |
| “Indicator Name” (free text)  “Is this indicator quantitative or qualitative” (radio button)   * Quantitative * Qualitative   “Are you still tracking this indicator” (radio button)   * Yes * No   If no, please explain why you are no longer tracking this indicator (free text)  “Indicator Description” (free text)  “Type of Indicator” (dropdown menu)   * Process * Short-term * Intermediate   “Data Source” (free text)  “Unit” (dropdown menu)   * Count * Percent * Proportion * Rate   “Values” (numeric entry)  “Anticipated Directionality” (dropdown menu)   * Increase * Decrease * Keep Stable   “Notes” (free text) |
| “Success Stories”   * Suggested Title [free text] * The Problem: Describe the problem identified [free text] * The Narrative: How was Core SIPP funding used to address the problem? [free text] * Outcomes and Impact: What outcomes (short-, intermediate- or long-term) resulted from your actions? [free text] * Lessons Learned (optional): What lesson(s) was learned that can help others with similar problems in the future? [free text] * Check if any of the following are being submitted to complement your story. Please upload your additional documents in the Document upload tab.   + Press Release   + Project Photos   + Promotional Materials   + Publication (e.g., news story, journal article)   + Quote from Partner/Participant   + Sample of Materials Produced   + Testimonials   + Video/Audio Clip   + Website URL   + Other: Explain [write-in option, 200-character max] |
| “Assistance and Barriers”   * ”Please include any technical assistance currently necessary to complete your Core SIPP activities”[free text] * “Please add any barriers and/or challenges you have encountered” [free text] |
| “Sub-Activity Name” (free text)  “Sub-Activity Description” (free text) |
| “Responsible Parties” |
| “Frequency of Sub-Activity” (checklist)   * Year 1 * Year 2 * Year 3 * Year 4 * Year 5 * Annual |
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| “Status” (dropdown menu choices)   * Not yet started - still planned, but not yet started * New - added since initial work plan submitted * Revised - revised since initial work plan submitted * Initiated - current timeframe for completion unknown * On track - on track to complete by due date * Completed - completed on time * Discontinued - no longer being addressed |
| “Progress” (free text) |