Annual Performance Monitoring Fields

Core State Injury Prevention Program – CE21-2101

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| **NCIPC Core SIPP Partners’ Portal – Annual Performance Monitoring Fields**  |
| Program-specific prepopulated fields in “Task Details” and “Overview” tabs. |
| “Activity”  |
| “Activity Description” |
| Topic Area (checklist entry)* ACEs
* Transportation Safety
* TBI
* Optional Flex Topic
* All Topic Areas

If more than one topic area is selected above, please explain how you anticipate this activity will affect the multiple topics you selected (free text) |
| Alignment with Logic Model Activities (checklist entry) |
| “Population(s) of Interest” (free text) |
| “Short or intermediate outcome(s) that align with your indicator” (free text) |
| “Indicator Name” (free text)“Is this indicator quantitative or qualitative” (radio button)* Quantitative
* Qualitative

“Are you still tracking this indicator” (radio button)* Yes
* No

If no, please explain why you are no longer tracking this indicator (free text)“Indicator Description” (free text)“Type of Indicator” (dropdown menu)* Process
* Short-term
* Intermediate

“Data Source” (free text)“Unit” (dropdown menu)* Count
* Percent
* Proportion
* Rate

“Values” (numeric entry)“Anticipated Directionality” (dropdown menu)* Increase
* Decrease
* Keep Stable

“Notes” (free text) |
| “Success Stories” * Suggested Title [free text]
* The Problem: Describe the problem identified [free text]
* The Narrative: How was Core SIPP funding used to address the problem? [free text]
* Outcomes and Impact: What outcomes (short-, intermediate- or long-term) resulted from your actions? [free text]
* Lessons Learned (optional): What lesson(s) was learned that can help others with similar problems in the future? [free text]
* Check if any of the following are being submitted to complement your story. Please upload your additional documents in the Document upload tab.
	+ Press Release
	+ Project Photos
	+ Promotional Materials
	+ Publication (e.g., news story, journal article)
	+ Quote from Partner/Participant
	+ Sample of Materials Produced
	+ Testimonials
	+ Video/Audio Clip
	+ Website URL
	+ Other: Explain [write-in option, 200-character max]
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| “Assistance and Barriers”* ”Please include any technical assistance currently necessary to complete your Core SIPP activities”[free text]
* “Please add any barriers and/or challenges you have encountered” [free text]
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| “Sub-Activity Name” (free text)“Sub-Activity Description” (free text) |
| “Responsible Parties” |
| “Frequency of Sub-Activity” (checklist)* Year 1
* Year 2
* Year 3
* Year 4
* Year 5
* Annual
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| “Status” (dropdown menu choices)* Not yet started - still planned, but not yet started
* New - added since initial work plan submitted
* Revised - revised since initial work plan submitted
* Initiated - current timeframe for completion unknown
* On track - on track to complete by due date
* Completed - completed on time
* Discontinued - no longer being addressed
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| “Progress” (free text) |