

Request for Approval under the “Administration for Children and Families Generic for Information Collections Related to Gatherings” (OMB Control Number: 0970-0617)

TITLE OF INFORMATION COLLECTION: Registration for the Child Care and Early Education Policy Research Consortium (CCEEPRC) 2024-2025 Research Collaboratives

PURPOSE: We are inviting Child Care and Early Education Policy Research Consortium (CCEEPRC) members to join one of seven ongoing (April 2024-July 2025) monthly discussion groups titled Research Collaboratives (RC). When CCEEPRC members register to participate, the registration form would request contact information, the professional role(s) they serve in, the group they want to join, and their goals or interests in participating. The intent of this data collection is to simplify registration and collect basic participant information to facilitate the RC groups.

DESCRIPTION OF RESPONDENTS: CCEEPRC Members, which includes individuals who have received funding from the Administration for Children and Families for research on topics relevant to child care and early education policies. CCEEPRC is comprised of researchers, staff responsible for professional development programs, and administrators of Child Care and Development Fund Lead Agencies. We will email an invitation with a survey link to all CCEEPRC members using our listserv and Basecamp (same list). The CCEEPRC email listserv consists of approximately 500 members.

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The information collected is not intended to be disseminated to the public¹.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.

Name and affiliation: Ann Rivera, Senior Social Science Research Analyst, Office of Planning, Research, and Evaluation, ACF

To assist review, please provide the following information:

¹ The information collected through this request is primarily for internal review and will not be published. However, for certain activities information submitted by accepted participants, such as research abstracts to be presented in a poster session, may be published on an ACF website or included in a printed or online program for the activity or subsequent publication describing the activity.

BURDEN HOURS

Seven discussion groups are planned and each will include up to about 21 individuals.

Instrument Title	Category of Respondent	No. of Respondents	Participation Time	Burden
CCEEPRC 2024-2025 Research Collaboratives Registration Form	Individuals	150	3 minutes	7.5 hours

FEDERAL COST: The estimated annual cost to the Federal government is \$500.00

Administration of the Instrument

1. How will you collect the information? (Check all that apply)

☒ Web-based or other forms of Social Media

☐ Telephone

☐ In-person

☐ Mail

☐ Other, Explain

Please make sure that all instruments, instructions, and scripts are submitted with the request.