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Office of Information and Regulatory Affairs (OIRA)
Office of Management and Budget (OMB)

From: Surina Amin
Office on Child Abuse and Neglect
Administration for Children and Families (ACF)

Date: May 21, 2025

Subject: Change Request – National Center on Substance Abuse and Child Welfare
Grantee Meeting Registration Information Collection (OMB #0970-0617)

This memo requests approval of changes to the approved information collection, National Center on Substance Abuse and Child Welfare (NCSACW) Grantee Meeting Registration Information Collection, approved under the Administration for Children and Families Generic for Information Collections Related to Gatherings (OMB #0970-0617).

Background

The NCSACW Grantee Meeting Registration Information Collection was approved on 12/5/23. Information collection using this approved information collection form has begun.

To collect more information about the training participants (e.g., geographic location, grantee or recipient name, and Regional Partnership Round affiliation), additions to the registration form are suggested.

Overview of Requested Changes

Requested change to National Center on Substance Abuse and Child Welfare Grantee Meeting Registration Information Collection

- Add “State/Province/City/County”
- Add “Grantee or Recipient Name”
- Add “RPG Round”
- Revise “What agency are you representing?” to “What [agency/organization] are you representing?”

We do not estimate that these additions will increase the estimated response time.