



September 23, 2025

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Dear contact:

Recently when you were selected for the Job Openings and Labor Turnover Survey (JOLTS), you requested more information about our procedures to ensure confidentiality of your firm's data. We appreciate your concerns and welcome the opportunity to address them.

The Bureau of Labor Statistics (BLS) is required by law to keep your data confidential and secure. We pledge that the data you provide on JOLTS will be used strictly for statistical research purposes and that your firm's identity will not be disclosed without your informed consent in accordance with the Confidential Information Protection and Statistical Efficiency Act (44 U.S.C. 3572). Section 513 of that Act specifies that any knowing and willful disclosure of your confidential information to an unauthorized person is a felony punishable by fines up to \$250,000 and imprisonment up to 5 years, or both.

We employ numerous electronic and physical safeguards to protect your data. Access to JOLTS data is strictly limited to authorized BLS staff and contractors who work on JOLTS, and they may only access it for work-related purposes. Your firm's identity is never connected to your survey responses and is securely removed after your participation is complete.

The data you provide is combined with data from other firms and only reported in aggregate. Your responses may be used to estimate the total number of job openings in your industry or region last month. JOLTS estimates are published monthly on BLS.gov, and sometimes media reports refer to the JOLTS estimates in discussions regarding the nation's employment characteristics. We encourage you to visit <https://www.bls.gov/jlt/> to see how JOLTS data are published.

The trust of our study participants is central to the BLS mission of providing timely and accurate information about the US economy and labor force. Please don't hesitate to get in touch if you have any questions or concerns about your firm's participation in JOLTS or with any other questions you might have about the BLS.

Your assistance in providing data for the JOLTS program is greatly appreciated.

Itely Rideout
Data Collection Center Director

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For more information: <http://www.bls.gov>