



September 23, 2025

contact  
Con\_firm  
Con\_address  
Con\_address2

Dear <contact>:

This letter serves as your notice that the establishment(s) listed below was not reselected to be in our sample, and you may stop reporting their data for JOLTS immediately. If you report data for other establishments that are not listed below, please continue to report that data.

We sincerely appreciate your participation.

Report #      Location

Rept\_num   address   address2

Report # should be <List of DROPPING UNITS/REPORT\_NUM(s) based on sample\_stop\_date>

Location should be: < 1. Address City State from the editable location field; 2. If previous is null, then look in jolts\_location; 3. If both 1 and 2 are null, then look in Original Physical Address>

Thank you for your continued support of the Job Openings and Labor Turnover Survey.

Best regards,

David Sigmon  
Data Collection Center Manager  
Bureau of Labor Statistics