

**Request for Approval under the “DOL Departmental Generic Clearance for
the Collection of Feedback on Agency Service Delivery”
(OMB Control Number: 1225-0088)**

TITLE OF INFORMATION COLLECTION: BLS 2025 CE Microdata Symposium Survey

PURPOSE:

The purpose of this information collection is to obtain feedback from the Consumer Expenditure Surveys (CE) Microdata Users’ Symposium attendees about their experience attending the symposium and to collect suggestions for improvements to future symposiums.

DESCRIPTION OF RESPONDENTS:

Respondents are registrants for the current year symposium. Respondents are federal employees and non-federal participants such as academics, contractors, and individuals who work for statistical agencies of other countries. An estimated 60 non-federal participants will attend the symposium. The estimate for non-federal participants is based on CE workshop attendance in prior years. Approximately 80 people registered for the workshops and approximately 65 people attended. Of the 65 attendees, approximately 60 of them were non-federal participants.

TYPE OF COLLECTION: (Check one)

- | | |
|--|--|
| <input type="checkbox"/> Customer Comment Card/Complaint Form | <input checked="" type="checkbox"/> Customer Satisfaction Survey |
| <input type="checkbox"/> Usability Testing (e.g., Website or Software) | <input type="checkbox"/> Small Discussion Group |
| <input type="checkbox"/> Focus Group | <input type="checkbox"/> Other: _____ |

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: *Tywanquila Walker*

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? ☐ Yes ☒ No
2. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? ☐ Yes ☐ No
3. If Applicable, has a System or Records Notice been published? ☐ Yes ☐ No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? ☐ Yes ☒ No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden
Individuals or households (Non-federal participants such as academics, contractors, and international symposium attendees)	60	7 minutes	7 hours
Totals	60		7 hours

FEDERAL COST: The estimated annual cost to the Federal government is **\$765.83** (*estimated based on a GS-13/6 salary rate of \$58.91 and an estimated 13 hours to write the survey, send it, receive the responses, and analyze the responses*).

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
☒ Yes ☐ No

If the answer is yes, please provide a description of both below (or attach the sampling plan)?
If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

The frame is a list of email addresses of individuals who have registered for the symposium.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)
☒ Web-based or other forms of Social Media
☐ Telephone
☐ In-person
☐ Mail
☐ Other, Explain
2. Will interviewers or facilitators be used? ☐ Yes ☒ No

Please make sure that all instruments, instructions, and scripts are submitted with the request.

Attachment A: Email Solicitation

Attachment B: Survey Instrument