

From: [9-AVS-Forms-Program \(FAA\)](#)
To: [9-AWA-AIRForms \(FAA\)](#); [Williams, Kevin V \(FAA\)](#); [Loveday, Rex A \(FAA\)](#)
Cc: [Higginson, Kip \(FAA\)](#); [Houser-Jackson, Celeste A-CTR \(FAA\)](#); [DePaepe, Kathy \(FAA\)](#); [Bell, Essie \(FAA\)](#)
Subject: RE: AVS ACIMS/CPN - PTA
Date: Tuesday, September 10, 2024 2:16:23 PM

Good afternoon Kevin,

Please see email below from privacy office ask OPR to remove the Privacy Act Statement (PAS) the FAA Form [8110-12](#). Once complete, please send the package up for approval before posting.
Thanks

Thank you ☺

Kim Chau
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We value and appreciate your feedback. To provide feedback, [Click this link to send feedback](#)

From: Bell, Essie (FAA) <Essie.Bell@faa.gov>
Sent: Tuesday, September 10, 2024 3:12 PM
To: 9-AVS-Forms-Program (FAA) <9-AVS-Forms-Program@faa.gov>
Cc: Chau, Kim (FAA) <Kim.Chau@faa.gov>; Higginson, Kip (FAA) <Kip.Higginson@faa.gov>; Houser-Jackson, Celeste A-CTR (FAA) <Celeste.A-CTR.Houser-Jackson@faa.gov>; DePaepe, Kathy (FAA) <kathy.depaepe@faa.gov>
Subject: FW: AVS ACIMS/CPN - PTA

Can someone please assist with the removal of the Privacy Act Statement (PAS) the FAA Form [8110-12](#). It has been determined that the information collected by this form is not subject to the Privacy Act and the PAS need to be removed. There is a POAM assigned to this task so please remove the PAS soonest. Can you please let us know once this task is complete.

Thanks in advance.

Essie L. Bell
Privacy Lead
Work 202-267-6034
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[FAA Privacy Program](#)
[DOT Privacy Program](#)

From: Houser-Jackson, Celeste A-CTR (FAA) <Celeste.A-CTR.Houser-Jackson@faa.gov>
Sent: Tuesday, September 10, 2024 2:28 PM
To: Higginson, Kip (FAA) <Kip.Higginson@faa.gov>
Cc: Bell, Essie (FAA) <Essie.Bell@faa.gov>
Subject: AVS ACIMS/CPN - PTA

Kip – For your records, attached is the recently adjudicated AVS ACIMS/CPN PTA. The DOT CPO has assigned two privacy-related POA&Ms for AVS ACIMS/CPN. They are:

1. **121917**, AP-1 control POA&M - **Issue:** ICR (Information Collection Request) authorizing collection of information from the public does not currently specify any means of collection of information other than FAA form 8110-12. **Requirement:** Program and AIR-600 must coordinate with FAA’s PRA (Paperwork Reduction Act) program to evaluate whether the ICR should be revised to specify existing alternative ways of collecting information. **Timeline:** 180 days. **Note:** Information is not to be collected without proper PRA coverage as this could result in a violation of the PRA.
2. **121918**, TR-2 control POA&M - **Issue:** Form 8110-12 has a Privacy Act Statement citing DOT/FAA 801, however previously adjudicated PTA states “Information maintained for the primary purpose of this system are retrieved by company name; however records are about an aircraft and not an individual and SORN coverage is not required.” **Requirement:** Determine if PAS applies and system is subject to PA, or remove PAS as it is misleading. **Timeline:** POAM to stay open until PAS is removed. **Note:** SORN coverage is not required. The program has been notified that the PAS will need to be removed from FAA Form 8110- 12.

In conjunction with AIR-600, we urge you to contact Barbara Hall of the PRA Office soonest to schedule a time to discuss the issues connected with the AP-1 POA&M. The TR-2 POAM could be resolved by contacting your Forms Officer and requesting that the PAS be removed from form 8110-12.

Please let us know if you have questions.

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