

## Instrument 5 – Participant Interview Protocol

### PARTICIPANT INTERVIEW PROTOCOL

Thank you for participating in this interview for the Creative Forces Community Engagement Grant Program Evaluation. This study is funded by the National Endowment for the Arts.

We are conducting a study of the program and want to learn more about how the programs are serving the military-connected through arts and cultural activities. We are studying the grant program overall. This is not an evaluation of any individual program or of the people providing or participating in the program. Instead, we are interested in learning what is going well, what challenges there are, and how these programs can be supported. I will be asking questions about the program, partnerships, what is going well, what challenges there are, and recommendations for strengthening programs. You will receive a \$35 eGift card in appreciation for your time in a follow-up email.

Our conversation is confidential. The information you share with me will be integrated with interviews across all programs and your name will not be shared outside of our conversation. Participation in this interview is voluntary, and you can skip any question or quit at any time. The interview will take approximately 30 minutes.

If you have any questions about this interview, information can be obtained from Shawn Bachtler, Ph.D., of ProgramWorks ([shawnbachtler@gmail.com](mailto:shawnbachtler@gmail.com) or 206-595-5878) or the National Endowment for the Arts at [research@arts.gov](mailto:research@arts.gov) if you have any questions regarding the estimated time burden or any other aspect of this data collection. If you have any questions about your rights as a participant in the study, you may contact IRB Service (the body that oversees our protection of study participants) at (855) 226-4472 or [participants@solutionsirb.com](mailto:participants@solutionsirb.com).

Do you consent to continue with the interview?

### PARTICIPANT INTERVIEW

Interviewee (Title and Name): \_\_\_\_\_

Interviewer: \_\_\_\_\_

Grantee Organization: \_\_\_\_\_

Name of CFCE Program: \_\_\_\_\_

Date: \_\_\_\_\_

Email for eGift card: \_\_\_\_\_

1. Please describe the program you are participating in. What led you to participate in the program?
2. From your perspective, what are the goals of this project?
3. The program is committed to serving military-connected individuals - service members, veterans, family members, and caregivers. In what ways does it serve this community? In what ways can this program reach out and better serve the military population?
4. What do you enjoy most about the program?
5. In what ways does it support participants in engaging with [type of art]?
6. In what ways does this project help participants build connections with other people?
7. Are there other benefits to participating in the program that we haven't discussed?
8. In what ways can the evaluation ensure it includes diverse perspectives?
9. What recommendations would you make to strengthen the program?
10. Is there anything else you would like to add?