

UNITED STATES DEPARTMENT OF COMMERCE
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION.
NATIONAL MARINE FISHERIES SERVICE

2026 SOUTHEAST COASTAL FISHERIES TRIP REPORT

A Vessel Trip Report
for
GULF REEF FISH
SOUTH ATLANTIC SNAPPER-GROUPER
KING AND SPANISH MACKEREL
SHARK
ATLANTIC DOLPHIN/WAHOO

YOU ARE ADVISED THAT DISCLOSURE OF THE INFORMATION REQUESTED IN THIS REPORT IS MANDATORY FOR THE PURPOSE OF MANAGING THE FISHERIES IN ACCORDANCE WITH THE FISHERY CONSERVATION AND MANAGEMENT ACT OF 1976 (16 U.S.C. 1801 ET. SEQ.. FAILURE TO REPORT OR FILING A FALSE REPORT MAY RESULT IN CIVIL OR CRIMINAL SANCTIONS. SEE, E.G., 16 U.S.C. 1857, 1858, 1859; 18 U.S.C. 1001.

NAME OF VESSEL _____

PERMIT NUMBER _____

2026 SOUTHEAST COASTAL FISHERIES

TRIP REPORTING INSTRUCTIONS

Please read instructions carefully.

These forms are to be used to report all fishing activity related to Gulf Reef Fish, South Atlantic Snapper-Grouper, King and Spanish Mackerel, Shark and Atlantic Dolphin/Wahoo permits. Under current regulations, **ALL** fishermen are responsible for maintaining a fishing logbook and submitting a **TRIP REPORT FORM** for EVERY commercial fishing trip related to the permits listed above. A commercial trip is defined as a trip for profit with NO paying customers onboard. Any commercial trip that targets a federally managed species listed under any of the permit types listed above must be reported, even if no landings were made. For trip reports submitted, please report all landed species regardless of management status. Please do not submit more than one report per trip, even if landings were sold to multiple dealers. If no such trip is taken during a calendar month, you are responsible for submitting a **NO FISHING REPORT FORM** (forms located at the back of the logbook).

All Trip Report Forms must be submitted no later than seven (7) days after the completion of each trip (the date of landing). No Fishing Report Forms must be submitted seven (7) days after the end of a month for which you are reporting no fishing activity. Completed forms are to be mailed to (in the envelopes provided):

**National Marine Fisheries Service
Logbook Program
P.O. Box 491500
Key Biscayne, Florida 33149-9916**

When additional forms or envelopes are needed, include a note with your Trip or No Fishing report submission. Include your name, address and your vessel identification number. If you have any questions, please contact the Logbook Program at (305) 361-4581, or go to our website at <https://grunt.sefsc.noaa.gov/vrsr/>

Please print all requested information clearly. A form with incomplete or unclear information cannot be entered into the database and will be returned. This missing form may cause you to be out of compliance with federal regulations and your permit renewal denied.

The following instructions are for the LOGBOOK TRIP REPORT FORM:

You must fill out a separate form for EACH fishing trip made. A trip is the period of time during which you catch fish, or when your operations include activities that would support fishing, such as preparing to catch or harvest fish, or attempting to catch or harvest fish. The trip begins when the vessel leaves port to go fishing and ends when the vessel returns to port. A commercial trip is defined as a trip for profit with NO paying customers on board. **DO NOT** report multiple trips on one form. **DO NOT** submit more than one form for each fishing trip. All information for one fishing trip should be entered on one form. There are four sections on each form.

VESSEL SECTION (at the top) - Fill in each information block as described below:

Signature - The person responsible for the completeness and accuracy must sign the form to verify all information.

Vessel Name - Enter the vessel name as it appears on the permit.

Vessel ID Number - Enter the official US Coast Guard documentation number or state registration number for the vessel as it appears on the permit.

Operator Name - Enter the name of the person responsible for the operation of the vessel during the trip.

Operator Number (optional) – For shark permit holders. Please put the NHID Number of the operator for the trip. The NHID Number is a unique identifier (“New Hampshire Identifier”) assigned by NMFS to each operator who has attended the “Handling and Release Workshop.” For permit holders of other fisheries please use a unique number such as your saltwater products number to help establish a catch history that can be linked to the operator instead of the vessel.

Phone Number - Include a phone number where you can be reached.

Trip Start Date - Enter the numerical date (month, day and year) when the vessel departed for the trip.

Trip Unload Date - Enter the numerical date (month, day and year) when the catch for a single trip was unloaded at a dealer. If the catch was unloaded at more than one dealer, enter the date when the catch was unloaded at the **first** dealer.

Days at Sea - Enter the number of calendar days spent away from port. Include traveling time to

and from fishing area. Count any fraction of a day as a whole day. If you left in the morning and returned any time before midnight, you would enter '1.'

Number of Crew - Enter the total number of people that fished during the trip. The captain is to be included in the number of crew.

County or Parish and State (of Unloading) - Enter the name of the county and the state where the boat returned to the dock after the trip. Do not use code numbers.

Dealer Name - Enter the complete name of the seafood dealer to whom you sold your catch. If the catch was unloaded at more than one dealer, enter the name of either the dealer where the **majority** of the catch was sold, or in the case of equal sales, the first dealer where the catch was sold and check the applicable box below. If you kept all of the catch, write in "PERSONAL USE." If there was no catch, please write in "NO CATCH."

Dealer Number - Enter the Federal dealer number issued by the NOAA Fisheries Southeast Regional Office. Please do not use state dealer codes.

State Trip Ticket Number - Please include the trip ticket number from your state sales receipt.

Check box for multiple dealers - If the landings were sold to more than one dealer, or if the landings were sold to one dealer and a portion of the landings were kept for personal use, please check this box.

NOTE: No catch trips - please complete the top four sections (vessel, date, county, and gear) and send in a logbook for trips with fishing effort but no landings by writing "NO CATCH" in the dealer name box. Reports are required for any trip on a federally permitted vessel when you catch fish, or when your operations include activities that would support fishing, such as preparing to catch or harvest fish, or attempting to catch or harvest fish. All such fishing activities must be reported, even if no landings are made. The trip is the period of time during which these activities are conducted, beginning when the vessel leaves port and ending when the vessel returns to port.

GEAR SECTION - Check the box in the header for each type of gear used on the trip: traps, longline, trolling, line, hook & line/bandit, buoy, diving or other gear. Fill in ALL the information required in the block under each gear type you checked.

Traps - This category includes fish traps or fish pots. This category does not include lobster or crab traps.

Check one box for trap type.

Hauls - Enter the total number of hauls made. For example, if you used 10 traps and pulled each trap 3 times, enter 30 trap hauls. Include hauls with no catch.

Traps Used - Enter the number of traps that were used.

Trap Soak Time - Enter the average time in HOURS that each trap was in the water for each set. For example, if you used 10 traps and pulled each trap 3 times every 4 hours, then Trap soak time would be 4 hours.

Total Soak Time (optional) - Enter the total time in HOURS that the traps were in the water for the trip. For example, if you hauled 30 traps and each trap was in the water for 4 hours, then Total soak time would be 120 hours.

Mesh - Mesh size refers to the size of the openings in the material that covers the trap. Enter the mesh size in inches (a mesh size of 1 in. x 2 in. should be entered as 1x2, a mesh size of 1 ½ in. x 1 ½ in. should be entered as 1.5x1.5).

In the catch section, enter a T in the column labeled 'Gear' next to each species caught primarily with trap gear.

Traps (T)	
<input checked="" type="checkbox"/> Fish	<input type="checkbox"/> Other
Total # Trap Hauls	30
# Traps Used	10
Trap Soak Time (hrs)	4
Total Soak Time (hrs)	120
Mesh:	
1.5 X 1.5 /	X

Longline - This gear refers to mid-water or bottom longline.

Check one box for longline type.

Sets - Enter the number of times this gear was set for the entire trip.

of Hooks per Line - Enter the average number of hooks used per line.

Set Soak Time (hrs) - Enter the average time in hours that the hooks were in the water. For example, if you made 4 sets and each set was 2 hours, then the set soak time would be 2 hours. If uncertain of what the average set time might be, use the time between the last hook set to the last hook retrieved.

Total Soak Time (optional) - Enter the total time in hours that this gear was used. For example, if you made 4 sets and each set was 2 hours, then total time fished would be 8 hours.

Length (miles) - Enter the average length in miles of the line used.

In the catch section, enter L in the column labeled 'Gear' next to each

Longline(L)	
<input checked="" type="checkbox"/> Bottom	<input type="checkbox"/> PLL
<input type="checkbox"/> Other	
# Sets	4
# Hooks per Line	800
Set Soak Time (hrs)	2
Total Soak Time (hrs)	8
Length (miles)	5

species caught primarily with longline gear.

Gill Net - This gear refers to all gill nets (Strike, Drift or Anchor)

Check one box for gillnet type. Two or more gillnet types can be checked if 2 or more sets were made.

Sets - Enter the number of times that this gear was set.

Length (yards) - Enter the average length of the net in yards.

Depth (yards) - Enter the average depth of the net in yards.

Set Soak Time (hrs) - Enter the average set time in hours that this gear was used. For example, if you made 4 sets and each set was 2 hours, then Set Soak Time would be 2 hours. For strike and run-around nets with soak times less than 1 hour please report 1.

Mesh - Enter the size of the net opening in **inches**. The size should be measured as the distance between two diagonal knots when the mesh is stretched fully closed.

In the catch section, enter **GN** in the column labeled 'Gear' next to each species caught primarily with gill net gear.

Gill Net (GN) <input checked="" type="checkbox"/> Drift <input type="checkbox"/> Anchor	
<input type="checkbox"/> Strike <input type="checkbox"/> Other	
# Sets	2
Length (yards)	400
Depth (yards)	6
Set Soak Time (hrs)	2
Mesh:	3.5

Hook & Line - This gear includes all hook and lines (Handlines, Electric, Trolling, Buoy).

Lines/Buoys - Enter the number of lines or the number of buoy gear units/configurations used.

Hooks per Line/Buoy - Enter the number of hooks per line, or hooks per buoy gear unit, used for the majority of time fished. Do not provide multiple values.

Total Hrs Fished - Enter the total time in hours that the gear was in the water fishing.

Gears '**H**' and '**E**' should be recorded for drift and anchored fishing. '**TR**' should be recorded for fishing when boat is under power. '**B**' should be recorded for fishing with buoy gear.

In the catch section, enter an '**H**' in the column labeled 'Gear' next to each species caught primarily with Rod & Reel or Handlines. Enter an '**E**' in the column labeled 'Gear' next to each species caught primarily with Electric or Bandit reels. Enter a '**TR**' in the column labeled 'Gear' next to each species caught primarily with hook and line while the boat was moving under power (including Greenstick). Enter an '**B**' in the column labeled 'Gear' next to each species caught primarily with Buoy gear.

Hook & Line	<input checked="" type="checkbox"/> (H)	<input type="checkbox"/> (E)	<input type="checkbox"/> (TR)	<input type="checkbox"/> (B)
	Hand	Bandit	Trolling	Buoy
# Lines	3			
# Hooks per Line	2			
Total Hrs Fished	6			

Diving - This gear includes spearguns, Hawaiian slings, powerheads, bangsticks and hand nets caught while diving. Check **S** for gear without explosive devices (i.e., spearguns, Hawaiian slings, hand nets or by hand). Check **P** for gear with explosive devices (i.e., powerheads or bangsticks).

of Divers - Enter the total number of divers that were in the water.

Total Hrs Fished - Enter the total time in hours that diver(s) were in the water.

In the catch section, enter an **S** or **P** in the column labeled 'Gear' next to each species taken primarily by divers.

Divers <input checked="" type="checkbox"/> (S) <input type="checkbox"/> (P)	
Speargun Power	
# of Divers	2
Total Hrs Fished	5

Other Gear - This gear includes cast nets, gigs, lobster pots, stone crab pots and any other type of gear. **Please do not record Electric Reels, Bandits, or Rod & Reels here** (see instructions above).

Type of Gear - Enter the name of the gear.

Hrs Fished - Enter the total time in hours this gear was used.

In the catch section, enter an **O** in the column labeled 'Gear' next to each species caught primarily with other gear.

Other Gear (O)	
Type	cast net
Total Hrs Fished	6

NOTE:

SE VTR # - This number can be provided to your dealer to be included on your state trip ticket and your discard logbook. Do not change, modify or create this number.

CATCH SECTION - Catch is defined as the pounds of fish **by species** that were caught and kept. Kept fish are either sold or kept for personal use so please record everything you bring back. Space is provided at the bottom of the log for entering species not listed. You must enter a weight, gear, area and depth for each species reported.

Gutted Column - Enter the number of pounds caught and kept in gutted form of each species.

Whole Column - Enter the number of pounds caught and kept in whole form of each species.

* **Do not enter a number in both gutted and whole column for a species unless you actually kept fish in both forms.**

* **Do not include fractions of pounds.**

* **Do not enter the number of fish, only enter the weight in pounds.**

Gear Column - Enter the gear code (T, L, GN, H, E, TR, B, S, P or O) for the type of gear that was primarily used to catch each species. Gear definitions and codes are in the parentheses next to the type of gear in the GEAR SECTION.

* **Only report one gear code for each species caught.**

Area Column - Enter the numeric code for the fishing area where the majority of your catch of each species was made. Maps with numeric codes and associated latitudes and longitudes are on page 5 of these instructions.

* **Do not use state codes or LORAN coordinates.**

Depth Column - Enter the bottom depth in **feet** where the majority of each species was caught.

* **Do not record depth in fathoms or meters.**

TRIP EXPENSE SECTION - Fill in the information blocks on each log as described below.

NOTE: This section is only mandatory if you received separate notification that your vessel was selected to report economic data in 2026.

Owner Operated? - Check **YES** if the vessel's owner worked as captain or crew member on this trip. Check **NO** if the owner was not on board.

Gallons of Fuel Used on This Trip - Enter gallons of fuel actually used during this trip.

Price per Gallon - Enter price per gallon paid for fuel when you last refueled.

Bait Expense - Enter total cost of bait (frozen, dead, live, and chum) purchased for this trip. Enter zero if there was no monetary expenditure for bait.

Ice Expense - Enter total cost of ice purchased for this trip. Enter zero if there was no monetary expenditure for ice.

Grocery Expense - Enter total cost of groceries purchased for this trip. Enter zero if there was no monetary expenditure for groceries.

Misc. Trip Expenses - Enter the sum of other trip-related expenses, such as oil and other lubricants, frequently purchased tackle and supplies, gas for dive tanks, packing fees and other costs that you usually incur each trip. Please do not include costs that may occur infrequently during the year, such as lost anchors and chains, lost tackle or gear, new gear purchases, major repairs to hull or engine and so forth. Enter zero if there were no trip-related monetary expenditures other than for fuel, bait, ice, groceries, IFQ allocation, and/or payments to hired crew and hired captain.

IFQ Allocation Purchased for This Trip - Enter monetary expenditures for transferred IFQ allocation that you purchased from an IFQ shareholder **for this trip only**. Please do not include the 3% cost recovery fee associated with the IFQ program. Enter zero if there was no monetary expenditure for IFQ allocation related to this trip, such as a) you did not land IFQ species on this trip; b) you used your assigned IFQ allocation on this trip; or c) you received allocation from an IFQ shareholder through barter.

Has the payment for your catch been determined? - Check **YES** if you know, or can reasonably estimate, the payment you will receive for your catch at the time of submitting the Logbook Trip Report Form for this trip. Check **NO** if the payment is unknown at this time.

Trip Sales (Revenue) - Enter the total trip revenue earned from the sale of your catch, or a good estimate thereof. Provide GROSS sales, do not subtract commissions, cost recovery, or IFQ-related payments.

Expense for HIRED Crew & HIRED Captain - If applicable, enter total monetary payments to HIRED crew and/or HIRED captain for their labor for this trip. **Do not** include any payments made to an *owner-operator* (as compensation for their labor on this trip or otherwise). Similarly, do not include any fixed salary payments made to an *owner-operator*. Enter zero if there were no monetary payments to HIRED crew and/or HIRED captains for labor.

The following instructions are for the No Fishing Report Form:

If a permitted vessel did **NOT** fish during a calendar month, a **No Fishing Report Form** must be submitted. No Fishing Report Forms are in the **BACK** of the logbook, behind the Trip Report Forms. Please note the following:

- * **A separate form must be completed for each month no fishing occurred.**
- * **Put a check by each permit for the fishery(ies) that no fishing occurred. Do not submit more than one form for each month, multiple fisheries can be reported on one form.**
- * **Do not check fisheries for which you do NOT have a permit.**

Public reporting burden for this collection of information is estimated to average 20 minutes per response for fishing forms and 2 minutes to submit a no-fishing response including the time for reviewing the instructions, searching the existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspects of this burden to Dr. Dave Gloeckner, NOAA Fisheries Service, 75 Virginia Beach Drive, Miami, Florida 33149. This reporting is required under and is authorized under 50 CFR Parts 622 and 635. Information submitted will be treated as confidential in accordance with NOAA Administrative Order 216-100. Notwithstanding any other provision of the law, no person is required to respond to, nor shall any person be subject to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection displays a currently valid OMB Control Number. The NMFS requires this information for the conservation and management of marine fishery resources. These data will be used to monitor quotas in this fishery. Data about prices, trip expenses and labor payments will be used to evaluate the economic effects of proposed regulations in the fishery.

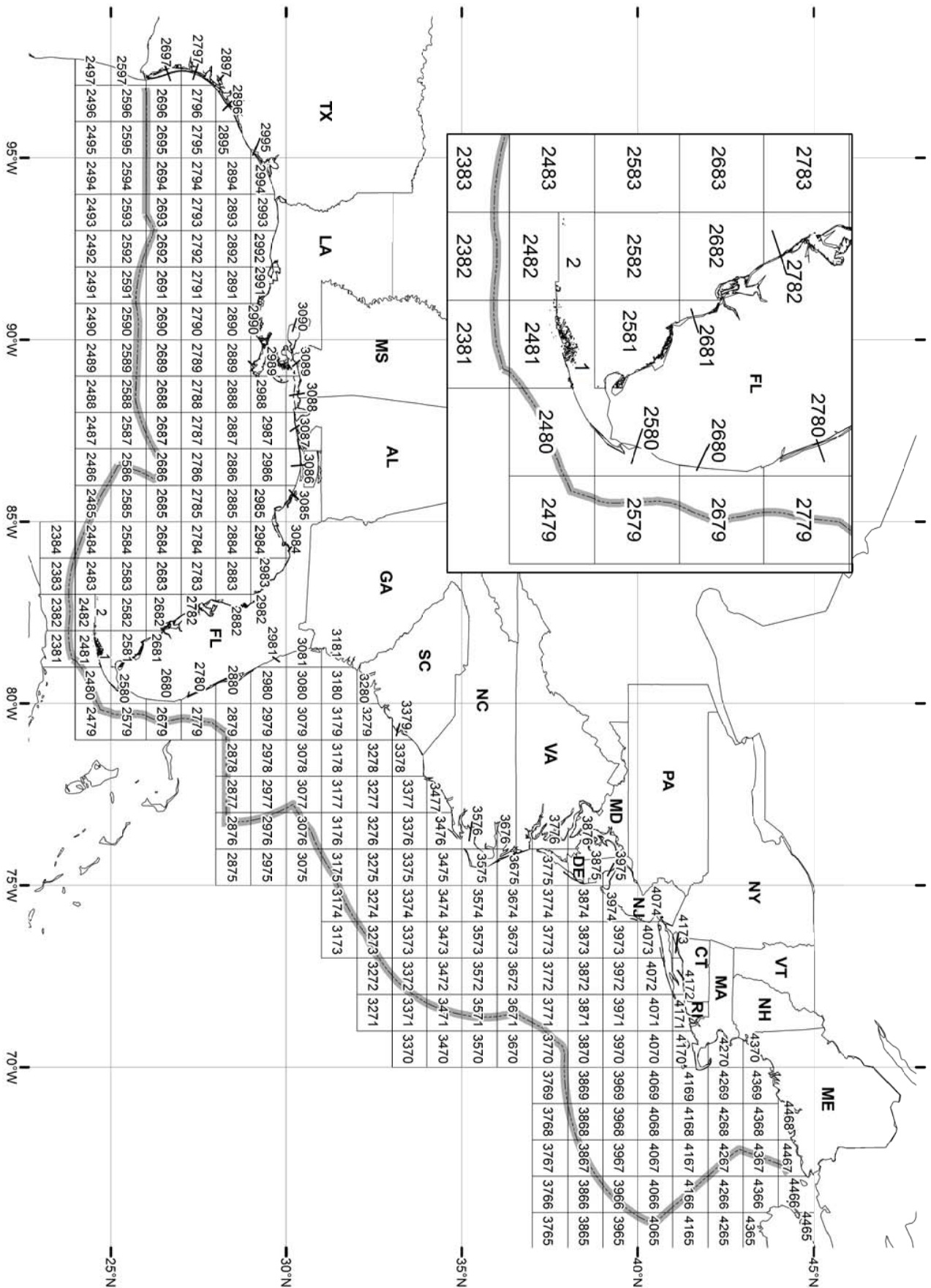
Privacy Act Statement –

Authority: This information collection is authorized under the Magnuson-Stevens Fishery Conservation and Management Act (16 U.S.C 1801 et seq.), the High Seas Fishing Compliance Act, the American Fisheries Act, and the Atlantic Coastal Fisheries Cooperative Management Act.

Purpose: To manage U.S. fisheries, NMFS requires the use of registrations by participants in the United States. Information on NMFS forms can include permit holder or vessel owner contact information and vessel descriptive information, and may be used as part of fishery management council analyses to inform and support decisions. The data collected will be used to estimate non-reporting of fishing trips and reporting errors. This information will allow NMFS to track catch and effort of federal fisheries permit holders, to ensure adherence to regulations and maintenance of species quotas, with the overall goal of maintaining and/or achieving sustainable fishing for all federally managed species.

Routine Uses: The Commerce Department will use this information to ensure compliance with the regulations at 50 CFR part 622. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a), to be shared among NMFS staff to coordinate monitoring and management of sustainability of fisheries and protected resources, as well as with the applicable state or regional marine fisheries commissions and international organizations. Disclosure of this information is also subject to all of the published routine uses as identified in the Privacy Act System of Records Notice COMMERCE/NOAA-6, Fishermen's Statistical Data, and COMMERCE/NOAA-19, Permits and Registrations for the United States Federally Regulated Fisheries.

Disclosure: Furnishing this information is mandatory. Making a false statement on these forms is punishable by law. Failure to provide complete and accurate information will prevent the determination of compliance and eligibility to obtain benefits.



Statistical Grid Map – Grid numbers follow lines of latitude and longitude*. The first two digits in the four digit grid numbers are latitude degrees, and the second two digits are longitude degrees.

*NOTE for Florida Keys Areas – Statistical grids 2481 and 2482 have been split along the border between the Gulf of America and South Atlantic regions. The areas NORTH of the Florida Keys are to be reported as historical areas 1 or 2. Areas SOUTH of the Florida Keys are to be reported as areas 2480, 2481, or 2482.

Signature, Vessel Name, Vessel No., Operator Name, Operator Number, Phone No., Trip Start Date, Trip Unload Date, Days at Sea, No. of Crew, Schedule No., County or Parish, State, Dealer Name, SE Federal Dealer Number, State Trip Ticket No., Check box if landings sold to multiple dealers.

GEAR SECTION: See Instructions on Page 2. Check gear box and fill in all the boxes below.

Traps (T), Longline(L), PLL, Gill Net, Drift, Anchor, Hook & Line, Divers, Other Gear, Total # Trap Hauls, # Sets, # Hooks per Line, Length (yards), # Lines, # Hooks per Line, Total Hrs Fished, SE VTR #: R26100001, Date Received: NMFS use only, Mesh, Length (miles).

CATCH SECTION: See Instructions on Page 4. Weight- Record POUNDS kept gutted or whole (DO NOT include fractions of pounds). Gear- Record gear used for MAJORITY of catch as T, L, GN, H, E, TR, B, S, P or O. (Do not use multiple gears). Area- Areas can be found on maps in logbook (page 6). Do not use state area codes. Depth- Record bottom depth where the MAJORITY of fish were caught in FEET.

Table with columns: Species Name, Code, Gutted-lbs, Whole-lbs, Gear, Area, Depth, Species Name, Code, Gutted-lbs, Whole-lbs, Gear, Area, Depth. Includes rows for Amberjack-Great, Amberjack-Lesser, Almaco, Banded Rudder, Crevalle, Cobia, Dolphin Fish, GROUPER (Black, Gag, Warsaw, Red, Scamp, Snowy, Yellowedge, Yellowfin, Hind, Red, Hind, Rock, Hind, Speckled), GRUNT (Bluestriped, French, White, Margate, Margate, Black, Grunts, Unc.), Hogfish, King Mackerel, Spanish Mackerel, Wahoo, Black Sea Bass, Bluefish, Blue Runner, P Jolthead, P Knobbed, P Red, P Whitebone, S Blacknose, S Blacktip, S Bonnethead, S Bull, S Dogfish, Smth, S Finetooth, S Lemon, S Sandbar, S Sharpnose, Atl, S Blackfin, S Lane, S Mangrove, S Mutton, S Queen, S Red, S Silk/Yelloweye, S Vermillion, S Yellowtail, Triggerfish, Gray, Triggerfish, Ocean, Triggerfish, Queen, Tilefish, Gray, Tilefish, Golden, Sea Trout, White, Little Tunny, Barracuda, Hake.

TRIP EXPENSE SECTION: See Instructions on Pages 4-5 REQUIRED FOR SELECTED VESSELS Enter '0' for no expense or n/a

Owner Operated? Yes/No, Gallons of Fuel Used on This Trip, Price per Gallon, Bait Expense, Ice Expense, Grocery Expense, Misc. Trip Expenses, IFQ Allocation Purchased for This Trip, Has the payment for your catch been determined? Yes/No, Trip Sales (Revenue), Expense for HIRED Crew & HIRED Captain, if any.

NO FISHING REPORTING FORM

OMB Control No. 0648-0016
Expiration Date 7/31/2025
Version Date 05/25

NMFS Use Only:
Opened:

Schedule #

Vessel ID. NO.

Vessel Name: _____

During the entire month of

, year

this vessel DID NOT FISH in the fisheries checked below:

- > more than one fishery may be checked
- > DO NOT check any fishery if your vessel does not have a permit for it
- > **Use Black Ink**

- Atlantic Highly Migratory Species (swordfish/tunas)
- South Atlantic Snapper-Grouper
- Gulf Reef Fish
- Shark
- King Mackerel
- Spanish Mackerel
- Atlantic Dolphin/Wahoo

Signature: _____

Phone: () _____ - _____

MAIL THIS COPY TO NMFS, P.O. BOX 491500, KEY BISCAYNE, FL 33149

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KEEP THIS FORM FOR YOUR RECORDS



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