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**REQUEST FOR WITHDRAWAL
AS ATTORNEY OR AGENT AND
CHANGE OF
CORRESPONDENCE ADDRESS**

Application Number

Filing Date

First Named Inventor

Art Unit

Examiner Name

Practitioner Docket
Number

**To: Commissioner for Patents
P.O. Box 1450
Alexandria, VA 22313-1450**

Please withdraw me as attorney or agent for the above-identified patent application, and

- ☐ all the practitioners of record;
- ☐ the practitioners (with registration numbers) of record listed on the attached paper(s); or
- ☐ the practitioners of record associated with Customer Number: _____

NOTE: The immediately preceding box should only be marked when the practitioners were appointed using the listed Customer Number.

The reason(s) for this request are those described in 37 CFR:

- | | | |
|---|---------------------------------------|---------------------------------------|
| ☐ 11.116(a)(1) | ☐ 11.116(a)(2) | ☐ 11.116(a)(3) |
| ☐ 11.116(b)(1) | ☐ 11.116(b)(2) | ☐ 11.116(b)(3) |
| ☐ 11.116(b)(4) | ☐ 11.116(b)(5) | ☐ 11.116(b)(6) |
| ☐ 11.116(b)(7) Please explain below: | | |

Certifications

Check each box below that is factually correct. WARNING: If a box is left unchecked, the request will likely not be approved.

- ☐ I/We have given reasonable notice to the client, prior to the expiration of the response period, that the practitioner(s) intend to withdraw from employment.
- ☐ I/We have delivered to the client or a duly authorized representative of the client all papers and property (including funds) to which the client is entitled.
- ☐ I/We have notified the client of any responses that may be due and the time frame within which the client must respond.

Please provide an explanation, if necessary:

[Page 1 of 2]

This collection of information is required by 37 CFR 1.36. The information is required to obtain or retain a benefit by the public which is to file (and by the USPTO to process) an application. Confidentiality is governed by 35 U.S.C. 122 and 37 CFR 1.11 and 1.14. This information collection is estimated to take 30 minutes to complete, including gathering, preparing, and submitting the completed application form to the USPTO. Time will vary depending upon the individual case. Any comments on the amount of time you require to complete this form and/or suggestions for reducing this burden, should be sent to the Office of the Chief Administrative Officer, U.S. Patent and Trademark Office, P.O. Box 1450, Alexandria, VA 22313-1450. DO NOT SEND FEES OR COMPLETED FORMS TO THIS ADDRESS. **SEND TO: Commissioner for Patents, P.O. Box 1450, Alexandria, VA 22313-1450.**

If you need assistance in completing the form, call 1-800-PTO-9199 and select option 2.

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REQUEST FOR WITHDRAWAL AS ATTORNEY OR AGENT AND CHANGE OF CORRESPONDENCE ADDRESS

Complete the following section only when the correspondence address will change. *Changes of address will only be accepted to the first named inventor or an assignee that has properly made itself of record pursuant to 37 CFR 3.71.*

Change the correspondence address and direct all future correspondence to:

A. ☐ The address of the first named inventor or assignee associated with Customer Number: _____

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I am authorized to sign on behalf of myself and all withdrawing practitioners.

Signature

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Registration No.

Address

City

State

Zip

Country

Date

Telephone No.

NOTE: Withdrawal is effective when approved rather than when received.

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